

**4th JUDICIAL DISTRICT COMMUNITY CORRECTIONS AUTHORITY
COUNTY OF EL PASO, STATE OF COLORADO**

ACTION MEETING MINUTES

**4th Judicial District Community Corrections Authority Meeting
Friday, June 27, 2025, 12:15 PM
This meeting was held virtually via TEAMS**

PRESENT: Ryan Graham, Brent Nelson

ABSENT: Teller County representative (vacant).

STAFF/GUESTS PRESENT: Christine Burns, Shanna Smith, McCain Hildebrand, Daniel Huddleston, Cassidy Keltner, Frances Falk

1. Welcome: Meeting was called to order at 12:15 PM by Ryan Graham, Chair.
2. No Public Comment
3. **ACTION:** Ratified Meeting Minutes of January 15, 2025, by unanimous consent with no changes.
4. Christine Burns and Shanna Smith presented the 4th Judicial District Community Corrections Authority financial data.
5. Christine Burns presented the Division of Criminal Justice 2025-2026 Community Corrections Allocation Memo.
6. Resolution 25-01 to accept State Fiscal Year 2026 Option Letter Allocation #2 from the Department of Public Safety, Division of Criminal Justice (CDPS/DCJ).

ACTION: BRENT NELSON MOVED AND RYAN GRAHAM SECONDED TO ACCEPT STATE FISCAL YEAR 2026 OPTION LETTER ALLOCATION #2 FROM THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE. THE MOTION CARRIED (2-0).

7. Resolution 25-02 to approve the proposed use of funds allocated by CDPS/DCJ for State Fiscal Year 2026.

ACTION: BRENT NELSON MOVED AND RYAN GRAHAM SECONDED TO APPROVE THE PROPOSED USE OF FUNDS ALLOCATED BY CDPS/DCJ FOR STATE FISCAL YEAR 2026. THE MOTION CARRIED (2-0).

8. Resolution 25-03 to Approve a SFY26 Extension of Services Letter and Funding Allocation Letter #2 to ComCor, Inc. dba Embrave.

ACTION: BRENT NELSON MOVED AND RYAN GRAHAM SECONDED TO APPROVE THE SFY26 EXTENSION OF SERVICES LETTER AND FUNDING ALLOCATION LETTER #2 TO COMCOR, INC., DBA EMBRAVE. THE MOTION CARRIED (2-0).

9. Resolution 25-04 to Approve a SFY26 Extension of Services Letter and Funding Allocation Letter #2 to GEO Reentry, Inc. (Community Alternatives of El Paso County).

ACTION: BRENT NELSON MOVED AND RYAN GRAHAM SECONDED TO APPROVE THE SFY26 EXTENSION OF SERVICES LETTER AND FUNDING ALLOCATION LETTER #2 TO GEO REENTRY, INC. (COMMUNITY ALTERNATIVES OF EL PASO COUNTY). THE MOTION CARRIED (2-0).

10. MaCain Hildebrand presented the CYA24 Community Corrections Annual Board Report.
11. Authority/Staff comments: Christine Burns noted that the next Authority meeting will be scheduled for July, pending any additional state allocation for SFY25 over-expenditure. Frances Falk thanked the Authority for its continued support in serving the re-entry community. Brent Nelson expressed appreciation to staff for the timely and thorough presentation of materials; Ryan Graham concurred.

THE MEETING WAS ADJOURNED AT 12:32 PM.

Approval Date: August 1, 2025

By:

A handwritten signature in black ink, appearing to be "Ryan Graham", written over a horizontal line.

Ryan Graham, Chair