

VERNON STEWART, EXECUTIVE DIRECTOR

COMMUNITY RESOURCES DEPARTMENT | JUSTICE SERVICES DIVISION

**Community Corrections Board (CCB)
October 15, 2025, 12:15 p.m. - 1:45 p.m.
Meeting Agenda**

Justice Services Building, 1st Floor Conference Room 122, 17 N. Spruce St., Colorado Springs 80905

Or join virtually via TEAMS. [Join the meeting now](#). Email for the invitation: cassidykeltner@elpasoco.com

Or call in (audio only): 1-719-283-1263. Phone Conference ID: 734 800 733#

This meeting will be recorded.

	<u>Item</u>	<u>Presenter</u>	<u>Recommended Action</u>
1.	Call Meeting to Order	Chair	
2.	Attendance	Chair	Roll Call
	a) Introduction of members and guests		
	b) Requests for excused absences		
3.	Case Review		
	a) VRA Statements	Tiffany Weaver	Information
	b) Discussion and Balloting	Chair	Balloting
4.	Approval of Minutes & Presentation		
	a) Ratify meeting minutes for August 20 and the Electronic meeting minutes for August 6, 13, & 27, 2025	Chair	Vote
	b) Ratify meeting minutes for September 17 and the Electronic meeting minutes for September 3, 10, & 24, 2025	Chair	Vote
5.	Program Reports		
	a) Embrave (ECC)	Mark Wester	Information
	b) Community Alternatives of El Paso County (CAE)	Steve Owens	Information
6.	Monthly Reports		
	a) SFY26 Financial Report	MaCain Hildebrand	Information
	b) Provider Termination Reports	MaCain Hildebrand	Information
	c) Staff Report	MaCain Hildebrand	Information
7.	Old Business		
	a) Community Corrections Board Support Plan	MaCain Hildebrand	Vote
		Mark Allison	
	b) Out of District Referrals-Temporary Moratorium	MaCain Hildebrand	Vote
8.	New Business		
9.	Case Review - Ballot Results	Chair	Information
10.	Board / Staff Comments	Chair	Comments

11. Adjournment Next meeting date: Wednesday, November 19, 2025, at 12:15 p.m.

4th Judicial District Community Corrections Board (CCB)

MINUTES

August 20th, 2025

Board Members: Chantel Bruce, Judge Samuel Evig, Brent Nelson, Deana O’Riley, Lt. Robert Harris, Lt. Derek Mower, LeeAnn Ortega, Ryan Graham, Erin Bents, Michael Publicker, and Jerry Jones.

Excused absences: Judge Cynthia McKedy, Manuela Reising, Lorena Gray, and Colleen Layman.

Unexcused absences: None.

Staff present: MaCain Hildebrand, Daniel Huddleston, Tiffany Weaver, Cassidy Keltner, Kristin Cronk, Mark Allison, Terry Sample, and Christine Burns.

Guests present: Mark Wester, Steve Owens, and Jenner Behan.

1. **Chantel Bruce called the meeting to order at 12:16 p.m.** The Board meeting was held with members attending virtually or in person.

2. **Attendance:** Chantel Bruce called roll.

3. **Case Review:**

- a. **VRA Statements:** Statements provided by victims or victim representatives for offenders.
- b. **Discussion and Balloting:** No Discussion. Balloting was opened.

4. **Approval of Minutes and Presentation:**

- a. **Brent Nelson moved, and Lt. Robert Harris seconded, ratifying the meeting minutes for July 16th and the electronic meeting minutes from July 2nd, 23rd & 30th, 2025; the motion passed unanimously by roll call vote.**

5. **Program Reports:**

- a. **Embrace (ECC):** Mark Wester reported for Embrace; he reported that their residential average daily census in July was 273 with 234 beds allocated by DCJ; that the child support collected was \$3,569.00, and restitution collected was \$4,050.00; he reported that Embrace had 69 admissions with 56 residential terminations during July; that the successful completion rate was 50.0%, totaling 28; that the negative terminations were 50.0%, totaling 28; the negative terminations included 32.1% for escapes, totaling 18; and 17.9% for technical violations, totaling ten.

Mr. Wester reported that Embrace received 51 Diversion and 31 Transition referrals in July; he reported that Embrace accepted 100% of auto Diversion referrals and 76% of criteria Diversion referrals, as well as 100% of auto Transition referrals and 91.3% of criteria Transition referrals.

Mr. Wester reported that current staff vacancies include five security positions, six case management positions, one Admin position, and three support staff positions; Mr. Wester reported that the current client employment rate is 69.26%, and that the positive UA rate for the month is 1.6%; he reported that Embrave imposed 130 client sanctions in July; that there were five medical emergencies during July; he reported ten client grievances.

Mr. Wester reported that Embrave held a case management meeting in July to promote team building and identify successful case management practices; that in July, Embrave became aware of several clients who were dealing and/or using drugs extensively while in-program; that Embrave responded by increasing UAs, staffing those individuals involved, and terminating clients where appropriate; Mr. Wester stated that he believes the number of absconds increased as a direct result of this incident; Mr. Wester stated that Embrave moved the location of its corporate offices this month; he provided information about a client death which occurred last month, and the steps that have been taken to provide support to clients and staff; that the client's cause of death is pending an autopsy, and results would be reported to the board when they are received; Board staff asked about the status of the PREA allegation reported during a previous meeting; Mr. Wester stated that the law enforcement investigation was still ongoing at this time.

- b. **Community Alternatives of El Paso (CAE)**: Steve Owens reported for CAE; he reported that their current bed count is 236, with 240 allocated by the Division of Criminal Justice (DCJ); that the total child support collected was \$2,450.00 and restitution was \$13,948.00; that there were 47 admissions and 35 terminations in July; that the successful program completion rate was 54.3%; and that the negative termination rate was 45.7%, which included nine escapes, six technical/house violations, and one new crime committed; he reported that there were three medical emergency incidents and 18 client sanctions imposed; he reported that the current staff vacancies include two security positions, two support staff position, and one case management position.

Mr. Owens reported 40 Diversion and 38 Transition referrals in July; he reported that CAE accepted 78.1% of Diversion auto referrals, and 100.0% of Diversion criteria referrals; that CAE accepted 100% of both Transition auto referrals and Transition criteria referrals in July; that CAE's client employment rate was 85.0% and their UA positivity rate was 7.1% in July; Mr. Owens reported that five residents graduated from IRT in July.

Mr. Owens reported that in July, the DCJ conducted the PACE audit at CAE, and the results are still pending; that case managers and the case manager supervisor attended a virtual training course with GEO's corporate office; that a large-scale facility search was conducted with support from the CDOC's Division of Adult Parole and K-9's from the Inspector General's Office.

Mr. Owens stated that the July All Staff meeting included training on suicide prevention, a refresher on how to conduct a pat search correctly, and discussions on professional communication during resident interactions.

6. Monthly Reports:

- a. **SFY24 Financial Report:** MaCain Hildebrand reported that July 2025 marked the start of the new state fiscal year; he reported that Embrave was at \$605,442.59 expended, representing 0.70% overspent; and that CAE was at \$543,446.06 expended, representing 0.22% underspent.
- b. **Provider Termination Report:** MaCain Hildebrand reported that for July 2025, Community Alternatives of El Paso County had a 54.29% positive/successful termination rate, a 25.71% unauthorized absence termination rate, a 17.14% technical violation termination rate, and a 2.86% committed new crime termination rate; he reported that Embrave had a 50.0% positive/successful termination rate, a 32.14% unauthorized absence termination rate, and a 17.86% technical violation termination rate.
- c. **Staff Report:** MaCain Hildebrand reported that Board staff observed the Embrave IRT and SOSTCC Specialized audit on August 4th to the 6th; that Cassidy Keltner and Mark Allison provided training on the El Paso County reporting requirements to Embrave staff during their monthly All Staff Meeting on August 12th; Mr. Hildebrand provided a summary of the 4th Quarter SFY25 Activity Report and DCJ Referral Report; Mr. Hildebrand reported that citizen board member Colleen Layman has moved out of district and resigned effective August 18th, 2025; that citizen board member Erin Bent's term ended in August and that she has chosen to step down; he thanked them both for their service and contributions to the board.

7. Old Business:

None for this month.

8. New Business:

- a. **Request to Reconsider Community Corrections Placement After Rejection:**
MaCain Hildebrand presented to the Board a Reconsideration After Rejection request submitted by Public Defender Monica Uzpen on behalf of Carolyn Murray, seeking Community Corrections placement reconsideration following the rejection of her Diversion referral on June 11, 2025. The Board reviewed the "newly discovered relevant information" cited in the request. A motion to approve was made by Lt. Derek Mower and seconded by Brent Nelson; however, the motion failed to achieve unanimous approval and was therefore denied in accordance with the Offender Placement Review Procedures.

9. Case Review – Ballot Results: The Chair read the ballot results.

Board/Staff Comments:

10. Adjournment: Chantel Bruce adjourned the meeting at 1:06 p.m.

4th Judicial District Community Corrections Board (CCB)
MINUTES
August 20th, 2025

Additional Information: Board member Jerry Jones was confirmed present online at the commencement of the meeting; however, he was unable to respond when called upon, and his presence for the remainder of the meeting could not be verified. The meeting was further impacted by substantial technical difficulties, which resulted in the absence of a recording and required the video call to be restarted/reset several times.

Respectfully submitted,

APPROVED

By MaCain Hildebrand at 2:24 pm, Sep 11, 2025

MaCain Hildebrand, Justice Services Manager
El Paso County Community Corrections

Confirmed:



Chantel Bruce, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of August 20, 2025
MANDATORY BOARD REVIEW

Pursuant to Section E16 of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on January 17, 2024, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on September 17, 2025.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider*	Approve	Reject	Abst
BRADY, AMANDA	26-0178	D	☐	☐	4th	ECC	11	0	1
BORREGO, JERRY	26-0179	D	☐	☐	3rd	CAE	7	4	1
RAMIREZ, VICTOR	26-0181	D	☐	☐	3rd	ECC	11	0	1
TAFOYA, DONAVAN	26-0182	D	☐	☐	4th	CAE	8	3	1
COOK, ERNEST	26-0183	D	☐	☐	4th	CAE	6	5	1
CORNELIUS, KHRISTOPHER	26-0184	D	☐	☐	15th	ECC	11	0	1
HARMON, LARRY	26-0185	D	☐	☐	4th	ECC	7	4	1
SING, MIGUEL	26-0186	D	☐	☐	3rd	ECC	8	3	1
GORDAINER, CAMERON	26-0187	D	☐	☐	11th	ECC	9	2	1
MARTINEZ, TONY	26-0188	D	☐	☐	15th	ECC	7	4	1
VALDEZ, MARCUS A	26-0189	D	☐	☐	4th	ECC	10	1	1
WRIGHT, CONYUS	26-0190	D	☐	☐	4th	ECC	10	1	1
RYINES, MARCUS	26-0191	T	☐	☐		CAE	8	2	2
KOHNE, CHRISTOPHER T	26-0192	T	☐	☐		ECC	11	0	1
LAVATY, VANESSA R	26-0194	T	☐	☐		ECC	6	5	1
CABRAL, MARK A	26-0195	C	☐	☐		ECC	9	2	1
SMITH, DESHAN	26-0197	D	☐	☐	4th	ECC	6	2	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
ARNELL, TREVON	26-0176	D	☐	☐	4th	ECC	5	6	1
CORNETT, JOSHUA	26-0177	D	☐	☐	4th	CAE	5	5	2
BRACY, ALAN	26-0180	D	☐	☐	11th	ECC	5	6	1
LAMBERT, CHAD E	26-0193	T	☐	☐		ECC	5	5	2
WARREN, STEPHEN	26-0196	D	☐	☐	4th	ECC	2	6	1
MATTA, MATTHEW A	26-0198	T	☐	☐		CAE	1	7	1
SMITH, DEAVONE D	26-0199	T	☐	☐		ECC	2	6	1
SANCHEZ, JACOB	26-0200	T	☐	☐		CAE	1	7	1

El Paso County Community Corrections Board
Ballot of August 20, 2025
MANDATORY BOARD REVIEW

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Legend:

- CAE = Community Alternatives of El Paso County**
- ECC = Embrace**
- C = Condition of Parole with or without IRT**
- D = Diversion Residential and NonResidential**
- T = Transition with or without IRT**
- * = Or another Community Corrections Program within the Jurisdiction**

El Paso County Community Corrections Board
Electronic Screening Minutes
August 6, 2025

Staff present: Daniel Huddleston
Others present: Tiffany Weaver and Cassidy Keltner

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:19p.m.

Respectfully submitted,

APPROVED
By Daniel Huddleston at 1:22 pm, Aug 06, 2025

Daniel Huddleston
Community Corrections Specialist

Confirmed:



Chantel Bruce, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board

Ballot of August 06, 2025

MANDATORY BOARD REVIEW

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Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider*	Approve	Reject	Abst
BALDWIN, JEROME D	26-0127	D	☐	☐	4th	ECC	10	1	1
MARTIN, BENJAMIN	26-0128	D	☐	☐	4th	CAE	8	3	1
ADAMS, WILLIAM JAMES	26-0129	D	☐	☐	4th	CAE	6	5	1
BRASSIL, SKYLAN	26-0130	D	☐	☐	6th	ECC	7	4	1
WOOD, JAMES	26-0131	D	☐	☐	6th	ECC	8	3	1
DIAZ, JIMMY	26-0134	D	☐	☐	4th	ECC	9	2	1
RANUM, SEAN D	26-0140	T	☐	☐		CAE	7	4	1
ZICH, DAVEED	26-0143	T	☐	☐		ECC	9	2	1
JOHNSON, JORDIN O	26-0144	T	☐	☐		ECC	8	2	2
GILLIAM, SHATINA V	26-0145	T	☐	☐		CAE	8	3	1
HAMMOND, PHILLIP W	26-0148	T	☐	☐		CAE	8	3	1
CALLAWAY, JON C	26-0149	C	☐	☐		ECC	7	4	1
LINK, CORY E	26-0150	C	☐	☐		ECC	8	3	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
BOUCHER, JOSHUA	26-0126	D	☐	☐	4th	ECC	5	6	1
MUSSELWHITE, FRANK	26-0132	D	☐	☐	11th	CAE	4	7	1
ORNELAS, CHRISTIAN I	26-0133	D	☐	☐	4th	CAE	5	6	1
THORNE, RAMO I	26-0135	T	☐	☐		ECC	4	7	1
WOODARD, MICHAEL R	26-0136	T	☒	☐		CAE	5	6	1
REZA-RAMOS, STEPHANIE	26-0137	T	☒	☐		CAE	1	10	1
MOSES, TIMOTHY W	26-0138	T	☒	☐		CAE	5	6	1
GONZALEZ, JUAN C	26-0139	T	☐	☐		CAE	4	6	2
MATHEWS, FERNANDEZ J	26-0141	T	☐	☐		CAE	5	6	1
WALKER, THADEUS C	26-0142	T	☒	☐		CAE	2	9	1
STROKER, MATTHEW A	26-0146	T	☒	☐		CAE	2	9	1
TAFOYA, RICHARD	26-0147	T	☐	☐		CAE	5	6	1

El Paso County Community Corrections Board
Ballot of August 06, 2025
MANDATORY BOARD REVIEW

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Legend:

- CAE = Community Alternatives of El Paso County**
- ECC = Embrace**
- C = Condition of Parole with or without IRT**
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- * = Or another Community Corrections Program within the Jurisdiction**

El Paso County Community Corrections Board
Electronic Screening Minutes
August 13, 2025

Staff present: Daniel Huddleston
Others present: Tiffany Weaver and Cassidy Keltner

The meeting was called to order at 1:00 p.m.

1. **Ballots:** Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:01p.m.

Respectfully submitted,

APPROVED
By Daniel Huddleston at 1:02 pm, Aug 13, 2025

Daniel Huddleston
Community Corrections Specialist

Confirmed:


Chantel Bruce, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of August 13, 2025
MANDATORY BOARD REVIEW

Pursuant to Section E16 of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on January 17, 2024, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on September 17, 2025.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider*	Approve	Reject	Abst
VILLA, IRVIN D	26-0151	D	☐	☐	4th	ECC	6	4	1
GOMEZ, JERMIAH	26-0153	D	☐	☐	23rd	ECC	8	2	1
COSTELLO, JOSEPH	26-0154	D	☐	☐	5th	CAE	7	3	1
CERVENKA, BENJAMIN	26-0156	D	☐	☐	19th	ECC	7	3	1
RAPP, VERNON	26-0158	D	☐	☐	4th	CAE	9	1	1
MARLOW, MATTHEW J	26-0160	T	☒	☐		CAE	9	1	1
LIGHTFOOT, SARAH G	26-0161	T	☐	☐		CAE	8	2	1
ABBATE, JUSTIN J	26-0162	T	☐	☐		CAE	10	0	1
BELL, KORDAN J	26-0164	T	☐	☐		CAE	7	3	1
DECKER, KEVIN J	26-0166	T	☐	☐		CAE	9	1	1
ANTOINE, MAURICE E	26-0167	T	☐	☐		ECC	7	2	2
DEKARSKE, RYAN	26-0169	T	☒	☐		CAE	6	4	1
LEDESMA, ENRIQUE A	26-0170	T	☐	☐		CAE	7	3	1
MARTIN, KAIDEN L	26-0173	T	☐	☐		CAE	7	3	1
GROGAN, BRIDGETTE C	26-0174	T	☐	☐		ECC	10	0	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
CLAY, ROBERT G	26-0152	D	☐	☐	5th	CAE	5	5	1
VALENTINE, JAMES	26-0155	D	☐	☐	4th	CAE	4	6	1
WITTMAN, CRYSTAL	26-0157	D	☐	☐	4th	CAE	3	7	1
HARTMAN, STEPHEN J	26-0159	T	☐	☐		CAE	1	9	1
DAVIS, DWIGHT D	26-0163	T	☐	☐		CAE	5	5	1
OSBORNE, LEROY K	26-0165	T	☐	☐		CAE	3	7	1
ARCHULETA, JOSHUA C	26-0168	T	☐	☐		ECC	3	7	1
EVANS, SHAWN A	26-0171	T	☐	☐		ECC	4	6	1
CAPLE, DAVID R	26-0172	T	☐	☐		ECC	1	9	1
CEA, NATHAN	26-0175	T	☒	☐		CAE	1	9	1

El Paso County Community Corrections Board
Ballot of August 13, 2025
MANDATORY BOARD REVIEW

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*** = Or another Community Corrections Program within the Jurisdiction**

El Paso County Community Corrections Board
Electronic Screening Minutes
August 27, 2025

Staff present: Daniel Huddleston
Others present: Tiffany Weaver and Cassidy Keltner

The meeting was called to order at 1:00 p.m.

1. **Ballots:** Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:15p.m.

Respectfully submitted,

APPROVED
By Daniel Huddleston at 1:17 pm, Aug 27, 2025

Daniel Huddleston
Community Corrections Specialist

Confirmed:



Chantel Bruce, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of August 27, 2025
MANDATORY BOARD REVIEW

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Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider*	Approve	Reject	Abst
TRUJILLO, PATRICIO	26-0201	D	☐	☐	10th	CAE	7	2	1
RYAN, AMANDA	26-0202	D	☐	☐	3rd	ECC	8	1	1
WILLOUGHBY, JOSEPH	26-0203	D	☐	☐	4th	ECC	6	2	2
CARR, BRANDON	26-0204	D	☐	☐	4th	ECC	7	2	1
MILLER, JOSHUA	26-0208	D	☐	☐	4th	ECC	8	1	1
SHAW, KATRICIA	26-0209	D	☐	☐	4th	ECC	8	1	1
IVERSON, ARIONA	26-0210	D	☐	☐	4th	CAE	7	2	1
DUVALL, ISAAH	26-0211	D	☐	☐	4th	CAE	7	2	1
MARTELLA-LENAHAN, NICHOLAS	26-0213	D	☐	☐	4th	ECC	5	4	1
VEATCH, TONY	26-0214	D	☐	☐	11th	ECC	8	1	1
SALAS, AMBER	26-0216	T	☒	☐		CAE	6	3	1
FOXX, WILLIAM T	26-0218	T	☐	☐		CAE	9	0	1
MOHR, CHRISTOPHER	26-0219	T	☒	☐		ECC	5	4	1
WINSTEAD, JAMES R	26-0220	T	☒	☐		CAE	6	3	1
RAY, MATTHEW J	26-0222	T	☐	☐		ECC	5	4	1
ROUSE, DONALD E	26-0223	T	☐	☐		ECC	8	1	1
SALAZ, JOSHUA C	26-0224	T	☐	☐		ECC	6	3	1
BOLLIG, MICHAEL	26-0225	C	☐	☐		ECC	8	1	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
PEARSON, ROBERT	26-0205	D	☐	☐	4th	CAE	4	5	1
NICHOLS, CEDRIC	26-0206	D	☐	☐	4th	ECC	4	5	1
TOMLINSON, JEFFREY	26-0207	D	☐	☐	11th	ECC	4	5	1
THOMAS, CHESTER	26-0212	D	☐	☐	4th	CAE	3	6	1
ROUSE, DARRION D	26-0215	T	☐	☐		CAE	4	5	1
LOPEZ, DOMANIC A	26-0217	T	☐	☐		ECC	4	5	1
MCHALE, RYAN M	26-0221	T	☐	☐		CAE	2	7	1

El Paso County Community Corrections Board
Ballot of August 27, 2025
MANDATORY BOARD REVIEW

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- T = Transition with or without IRT**
- * = Or another Community Corrections Provider within the Jurisdiction**

4th Judicial District Community Corrections Board (CCB)

MINUTES

September 17th, 2025

Board Members: Chantel Bruce, Brent Nelson, Deana O’Riley, LeeAnn Ortega, Ryan Graham, and Michael Publicker.

Excused absences: Judge Cynthia McKedy, LeeAnn Ortega, Lorena Gray, Judge Samuel Evig, Lt. Derek Mower, Lt. Robert Harris, and Jerry Jones.

Unexcused absences: None.

Staff present: MaCain Hildebrand, Daniel Huddleston, Tiffany Weaver, Cassidy Keltner, Kristin Cronk, Ashley Quackenbush, Mark Allison, Terry Sample, and Christine Burns.

Guests present: Mark Wester, Steve Owens, Gwen Barlow, and Jenner Behan.

1. **Chantel Bruce called the meeting to order at 12:18 p.m.** The Board meeting was held with members attending virtually or in person.

2. **Attendance:** Chantel Bruce called roll.

3. **Case Review:**

a. **VRA Statements:** Statements provided by victims or victim representatives for offenders.

b. **Discussion and Balloting:** The meeting was paused briefly at 12:24 pm due to concerns about a lack of quorum. Senior Assistant County Attorney Terry Sample noted that the board was briefly going off the record to address this concern. CCB Chair Chantel Bruce resumed the meeting at 12:26 pm; stated that no voting on ballots would occur due to the lack of quorum; victims were invited to continue making their statements, and were advised that absent members would have the ability to review the video recorded meeting and victims’ statements at a later time; victims were also given the option to make their statements to the board at a future board meeting, however all victims chose to address the board. **Balloting was postponed due to a lack of quorum; balloting was later completed after Lt. Derek Mower electronically reviewed the ballot and victims’ statements.**

4. **Approval of Minutes and Presentation:**

a. **The meeting minutes for August 20th and the electronic meeting minutes from August 6th, 13th & 27th, 2025 were not approved due to a lack of quorum. They will be voted on at the next in-person board meeting.**

5. **Program Reports:**

a. **Embrave (ECC):** Mark Wester reported for Embrave; he reported that their residential average daily census in August was 287 with 235 beds allocated by DCJ; that the child support collected was \$3,369.00, and restitution collected was \$4,231.00; he reported that Embrave had 76 admissions with 49 residential terminations during August; that the

successful completion rate was 63.3%, totaling 31; that the negative terminations were 36.7%, totaling 18; the negative terminations included 24.5% for escapes, totaling 12; and 12.2% for technical violations, totaling six.

Mr. Wester reported that Embrave received 54 Diversion and 61 Transition referrals in August; he reported that Embrave accepted 87.5% of auto Diversion referrals and 79% of criteria Diversion referrals, as well as 100% of auto Transition referrals and 68.5% of criteria Transition referrals.

Mr. Wester reported that current staff vacancies include four security positions, five case management positions, one Administrative position, and three support staff positions; Mr. Wester reported that the current client employment rate is 73.19%, and that the positive UA rate for the month is 1.2%; he reported that Embrave imposed 118 client sanctions in August; that there were eight medical emergencies during August; he reported 18 client grievances.

Mr. Wester reported that Embrave had its specialized bed audit with the Division of Criminal Justice in September; in response, Embrave will be implementing a re-organization and shifting supports towards case management; Mr. Wester stated that Embrave updated IRT randomized urinalyses testing times to better detect substance use; Mr. Wester reported that the DCJ conducted an audit on Embrave's specialized programs, including the IRT, RDDT, and CRP programs; that the DCJ placed Embrave on probationary status effective August 15, 2025, for a 90-day period; that the DCJ indicated Embrave must improve contraband management, random off-site monitoring, and CCIB invoice accuracy; Mr. Wester indicated that Embrave has taken substantial actions to improve the organization's performance on the identified matters.

Board members questioned Mr. Wester about the ongoing PREA investigation involving a staff member; Mr. Wester advised that the CSPD investigation is ongoing; the board asked about the investigation into the client death that occurred last month; Mr. Wester reported that the Coroner has still not determined a cause of death; the board asked if Mr. Wester felt that there was anything on the corrective action plan that could not be completed in the allotted 90 days, and whether this would affect their ability to accept referrals; MaCain Hildebrand referred board members with questions to agenda item 8a, which provides the audit summary, probationary requirements, as well as the corrective action plan from Embrave. **This agenda item (8a) was pushed to the next in-person board meeting due to a lack of quorum.**

- b. **Community Alternatives of El Paso (CAE)**: Steve Owens reported for CAE; he reported that their current bed count is 250, with 240 allocated by the Division of Criminal Justice (DCJ); that the total child support collected was \$2,569.03 and restitution was \$5,386.53; that there were 58 admissions and 39 terminations in August; that the successful program completion rate was 41.0%; and that the negative termination rate was 59.0%, which included 14 escapes, seven technical/house violations, and one new crime committed; he reported that there were three medical emergency incidents and 25 client sanctions

imposed; he reported that the current staff vacancies include three security positions, two support staff positions, and two case management positions. Mr. Owens stated that CAE graduated one client from their IRT program in August.

Mr. Owens reported 49 Diversion and 38 Transition referrals in August; he reported that CAE accepted 76% of Diversion auto referrals, and 88% of Diversion criteria referrals; that CAE accepted 100% of Transition auto referrals and 70% of Transition criteria referrals in August; that CAE's client employment rate was 82.7% and their UA positivity rate was 4.8% in August.

Mr. Owens reported that in August, the Interim Assistant Director and nine case managers attended the VASOR/SOTIPS training provided by the DCJ and SOMB in Lakewood; that there was a family services meeting held this month; that there will be a "town hall" with Parole Officers and Transition/COP residents on September 24th; that GeoGroup's Corporate office was conducting an internal audit at CAE during the current week; that on 8/11/25, in partnership with the Parole and the CDOC Inspector General's Office, a full facility search was conducted, with a K-9's; that items found during the search included a knife and a Tums container filled with suspected fentanyl; Mr. Owens announced that Gwen Barlow has been promoted to Assistant Director of Programs.

6. Monthly Reports:

- a. **SFY24 Financial Report:** MaCain Hildebrand reported that through the end of August, SFY expenditures should be at 16.67%; he reported that Embrace was at \$1,223,153.60 expended, representing 1.58% overspent; and that CAE was at \$1,126,504.86 expended, representing 0.14% overspent.
- b. **Provider Termination Report:** MaCain Hildebrand reported that for August 2025, Community Alternatives of El Paso County had a 41.03% positive/successful termination rate, a 35.90% unauthorized absence termination rate, a 20.51% technical violation termination rate, and a 2.56% committed new crime termination rate; he reported that Embrace had a 63.27% positive/successful termination rate, a 24.49% unauthorized absence termination rate, and a 12.24% technical violation termination rate.
- c. **Staff Report:** MaCain Hildebrand reported that the Community Corrections Board Retreat will be held on Friday October 10th, 2025 at the Penrose House Conference Center; that the 2025 Statewide Community Corrections Conference is scheduled for October 21st and 22nd in Northglenn; interested board members should contact Mr. Hildebrand; the DCJ Referral report for FY25 is attached to the agenda, and that 4th JD's acceptance rates of 59% for Transition clients, 72% for Diversion clients, and 79% for COP clients.

7. Old Business:

None for this month.

8. New Business:

- a. **Community Corrections Board Support Plan:** Division of Justice Services Director Christine Burns addressed the board regarding the support plan referenced previously for Embrave and its probationary status; she indicated that this needed to be sent to the DCJ by September 26th; Ms. Burns requested to send this support plan to the DCJ with an addendum stating that the board was not able to vote on final approval of the plan due to lack of quorum, and that the board will formally vote regarding the plan in October, to meet the deadline given by the DCJ.
- b. **Out of District Temporary Moratorium:** Mr. Hildebrand also referenced the agenda item regarding the temporary pausing of out-of-district Diversion referrals, but stated that it would be tabled until the next in-person board meeting.
- c. **Absconding Outcome Data:** Justice Services Administrative Assistant Kristin Cronk presented absconding outcome data to board members; board members asked questions regarding seasonality of abscond numbers, comparing these numbers to statewide numbers, and the disposition of accepted out-of-district placements; the board requested the possibility of looking at this data before 2023; Jenner Behan stated that Embrave does have some of this information and can support Justice Services staff in filling in missing data where possible.

9. Case Review – Ballot Results: Ballot results were not read due to a lack of quorum preventing balloting.

Board/Staff Comments: None.

10. Adjournment: Chantel Bruce adjourned the meeting at 1:27 p.m.

Additional Information: Agenda Items 8a and 8b were postponed until the next in-person meeting on October 15th due to the lack of quorum. Balloting was able to be completed later in the day on September 17th, 2025, with the virtual review and participation of Lt. Derek Mower.

Respectfully submitted,

APPROVED

By MaCain Hildebrand at 4:39 pm, Oct 10, 2025

MaCain Hildebrand, Justice Services Manager
El Paso County Community Corrections

4th Judicial District Community Corrections Board (CCB)
MINUTES
September 17th, 2025

Confirmed:



Chantel Bruce, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of September 17, 2025
MANDATORY BOARD REVIEW

Pursuant to Section E16 of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on January 17, 2024, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
October 15, 2025.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider*	Approve	Reject	Abst
PERAZA, CRUZ	26-0277	D	☐	☐	4th	ECC	10	0	0
GARCIA, DAMON M	26-0280	T	☐	☐		ECC	7	3	0
WOMACK, NATASHA	26-0281	T	☐	☐		CAE	9	1	0
WOTRUBA, JOSEPH D	26-0285	T	☐	☐		ECC	6	4	0
MULLINS, LANCE F	26-0287	T	☐	☐		ECC	6	4	0
MASSEE, FREDRICK	26-0288	T	☐	☐		ECC	8	2	0
POTILLO, PAUL	26-0291	T	☐	☐		ECC	7	3	0
PARRISH, TERRANCE D	26-0292	T	☐	☐		CAE	10	0	0
TRUJILLO, ABEL R	26-0293	C	☐	☐		ECC	8	2	0

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
JONES, SAHERA	26-0276	D	☐	☐	4th	ECC	5	5	0
SMITH, KILLIAN E	26-0278	D	☐	☐	4th	CAE	1	9	0
WASNAK, CHRISTOPHER W	26-0279	T	☐	☐		ECC	5	5	0
BRYANT, ETHAN B	26-0282	T	☐	☐		CAE	4	6	0
ADAMS, MARQUISE D	26-0283	T	☐	☐		ECC	5	5	0
CASH, ROBERT A	26-0284	T	☐	☐		ECC	5	5	0
VANWORMER, KYLE	26-0286	T	☐	☐		ECC	5	5	0
HOLMQUIST, BRANDON R	26-0289	T	☐	☐		ECC	2	8	0
CRUZ, FELICIA R	26-0290	T	☐	☐		ECC	4	6	0
LEE, KENNETH B	26-0294	T	☐	☐		CAE	1	6	0
TURNER, DAVID	26-0295	T	☐	☐		CAE	1	6	0
HEADLEE, BRANDT E	26-0296	T	☒	☐		CAE	1	6	0
BARRIOS, COURTNEY A	26-0297	T	☒	☐		CAE	2	5	0
MONZILLO, MATTHEW J	26-0298	T	☐	☐		ECC	3	4	0
ROSALES, FERNANDO	26-0299	T	☐	☐		CAE	1	6	0
RAMOS, PEDRO	26-0300	T	☐	☐		CAE	2	5	0

El Paso County Community Corrections Board
Ballot of September 17, 2025
MANDATORY BOARD REVIEW

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Legend:

CAE = Community Alternatives of El Paso County

ECC = Embrace

C = Condition of Parole with or without IRT

D = Diversion Residential and Non-Residential

T = Transition with or without IRT

*** = Or another Community Corrections Program within the Jurisdiction**

El Paso County Community Corrections Board
Electronic Screening Minutes
September 3, 2025

Staff present: Daniel Huddleston
Others present: Tiffany Weaver and Cassidy Keltner

The meeting was called to order at 1:00 p.m.

1. **Ballots:** Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:10p.m.

Respectfully submitted,

APPROVED
By Daniel Huddleston at 1:11 pm, Sep 03, 2025

Daniel Huddleston
Community Corrections Specialist

Confirmed:


Chantel Bruce, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board**Ballot of September 03, 2025****MANDATORY BOARD REVIEW**

Pursuant to Section E16 of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on January 17, 2024, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
October 15, 2025.

Accept

Offender Name	CCD #	Referral	IRT	WRP	JD	Provider*	Approve	Reject	Abst
ESPINOZA, OSCAR	26-0229	D	☐	☐	4th	ECC	8	2	1
WATERS, JAMES	26-0230	D	☐	☐	4th	ECC	7	3	1
CORTEZ, RANDALL	26-0231	D	☐	☐	4th	CAE	8	2	1
PACHECO, JULIO	26-0232	D	☐	☐	4th	CAE	6	4	1
MULVANY, DARLA	26-0233	D	☐	☐	4th	CAE	9	1	1
ADAMS, HAROLD	26-0235	D	☐	☐	4th	CAE	6	4	1
SANCHEZ, CODY L	26-0237	T	☐	☐		ECC	8	2	1
THOMASSON, BRIAN A	26-0238	T	☐	☐		ECC	6	4	1
BAUGH, LAMAR M	26-0242	T	☐	☐		CAE	6	4	1
HETZEL, RAMON	26-0243	T	☒	☐		CAE	6	4	1
LOCKHART, DRAGO L	26-0246	T	☐	☐		CAE	7	3	1
HERNANDEZ, STEPHANIE M	26-0249	T	☐	☐		ECC	10	0	1
HILL, MONTINIQUE D	26-0250	T	☐	☐		ECC	6	4	1

Pulled

Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
UTTERBACK, ANTHONY M	26-0239	T	☐	☐		ECC	1	3	7

El Paso County Community Corrections Board
Ballot of September 03, 2025
MANDATORY BOARD REVIEW

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October 15, 2025.

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
HARGE, SHANIKA	26-0226	D	☐	☐	4th	CAE	3	7	1
MARTINEZ, JUANITA	26-0227	D	☐	☐	4th	CAE	4	6	1
MENDOZA, JUAN	26-0228	D	☐	☐	15th	CAE	5	5	1
BINKLEY, NATHANIEL	26-0234	D	☐	☐	4th	CAE	4	6	1
SALAZAR, GARY G	26-0236	T	☐	☐		ECC	4	6	1
ZAHRAKKA, SAMUEL A	26-0240	T	☐	☐		ECC	3	7	1
HILL, MACK I	26-0241	T	☐	☐		CAE	4	6	1
KEENE, CHRISTOPHER R	26-0244	T	☐	☐		CAE	2	8	1
FELDSCHER, ROBERT L	26-0245	T	☐	☐		CAE	5	5	1
BARNES, MICHAEL L	26-0247	T	☐	☐		ECC	5	5	1
GARAY, TINA L	26-0248	T	☐	☐		ECC	4	6	1

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*** = Or another Community Corrections Program within the Jurisdiction**

El Paso County Community Corrections Board
Electronic Screening Minutes
September 10, 2025

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. **Ballots:** Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:03p.m.

Respectfully submitted,

APPROVED
By Daniel Huddleston at 1:06 pm, Sep 10, 2025

Daniel Huddleston
Community Corrections Specialist

Confirmed:


Chantel Bruce, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of September 10, 2025
MANDATORY BOARD REVIEW

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October 15, 2025.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider*	Approve	Reject	Abst
NORRIS, TYOUS	26-0251	D	☐	☐	4th	ECC	8	3	1
EVANS, LUKEAL	26-0252	D	☐	☐	4th	ECC	7	4	1
POPE-GODDARD, DARIEN	26-0253	D	☐	☐	4th	ECC	9	2	1
CRAMER, CHAD	26-0254	D	☐	☐	4th	ECC	8	3	1
LEWIS, ABBY	26-0255	D	☐	☐	4th	ECC	8	3	1
ELLIS, PAUL	26-0256	D	☐	☐	4th	ECC	10	1	1
BARE, SETH	26-0257	D	☐	☐	4th	ECC	7	4	1
FALES, SHANE	26-0258	D	☐	☐	4th	ECC	8	3	1
RICE, MESSIAH	26-0259	D	☐	☐	4th	ECC	10	1	1
REYNOLDS, SARAH	26-0260	D	☐	☐	11th	ECC	7	4	1
PINO, ANGELO J	26-0267	T	☐	☐		CAE	6	5	1
ROGERS, QUASHAY L	26-0270	T	☐	☐		ECC	6	5	1
STONE, MATTHEW R	26-0271	T	☐	☐		ECC	8	3	1
CASIMIRO, ERIC M	26-0272	T	☐	☐		CAE	11	0	1
TAYLOR, TREMONTY B	26-0273	T	☐	☐		ECC	11	0	1
WALKER, BRIAN K	26-0274	T	☐	☐		ECC	6	5	1
WATSON, KEVIN	26-0275	T	☐	☐		CAE	11	0	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
SIMMONS, DEONTAE	26-0261	D	☐	☐	4th	ECC	4	7	1
FULLER, MICHAEL	26-0262	D	☐	☐	4th	CAE	5	6	1
GIRTON, KYLE	26-0263	D	☐	☐	4th	CAE	3	8	1
NIKNAMI, ALEEYAH	26-0264	D	☐	☐	4th	ECC	5	5	2
MORENO, ALVARO J	26-0265	T	☐	☐		CAE	2	9	1
MOSS, RYAN A	26-0266	T	☐	☐		ECC	5	6	1
FISHER, MATTHEW P	26-0268	T	☐	☐		ECC	4	7	1
SMITHCHRISTENSEN, JORDAN	26-0269	T	☐	☐		CAE	2	9	1

El Paso County Community Corrections Board
Ballot of September 10, 2025
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El Paso County Community Corrections Board
Electronic Screening Minutes
September 24, 2025

Staff present: Daniel Huddleston
Others present: Tiffany Weaver and Cassidy Keltner

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:11 p.m.

Respectfully submitted,

APPROVED

By Daniel Huddleston at 8:01 am, Oct 13, 2025

Daniel Huddleston
Community Corrections Specialist

Confirmed:



Chantel Bruce, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of September 24, 2025
MANDATORY BOARD REVIEW

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October 15, 2025.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider*	Approve	Reject	Abst
BAILEY, NATALIE	26-0302	D	☐	☐	3rd	CAE	8	3	1
FERRELLI, AUSTIN	26-0303	D	☐	☐	4th	ECC	8	3	1
CADENA, ERICA	26-0304	D	☐	☐	4th	CAE	6	5	1
KOHR, MICHAEL	26-0305	D	☐	☐	4th	CAE	11	0	1
HERNANDEZ, JESUS	26-0307	D	☐	☐	4th	CAE	10	1	1
MIMS, JAE D	26-0309	T	☐	☐		ECC	8	3	1
KENNEDY, RONNIE L	26-0312	T	☐	☐		CAE	8	3	1
BOEHS, CHRISTOPHER J	26-0313	T	☐	☐		CAE	8	3	1
HERNANDEZ, JONATHAN A	26-0314	T	☐	☐		CAE	9	2	1
CASEY, JOSHUA S	26-0316	T	☐	☐		ECC	8	3	1
FRIEND, JOSEPH D	26-0317	T	☐	☐		ECC	7	4	1
ARCHULETA, JESY J	26-0318	T	☐	☐		ECC	9	2	1
VELEZ, RICARDO J	26-0320	T	☐	☐		ECC	10	1	1
BARTS, JOSHUA R	26-0321	T	☐	☐		ECC	8	3	1
CLEMENT, RONALD D	26-0322	T	☐	☐		ECC	11	0	1
COCHRAN, BRIANNA M	26-0323	T	☐	☐		ECC	11	0	1
JARAMILLO, VENESSA V	26-0324	T	☐	☐		ECC	6	5	1
MASK, PAUL L	26-0325	T	☐	☐		ECC	6	5	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
LOPEZ, JUSTIN	26-0301	D	☐	☐	11th	ECC	2	9	1
VANAS, AARON	26-0306	D	☐	☐	4th	CAE	4	7	1
CROSS, JOSEPH	26-0308	D	☐	☐	4th	ECC	4	7	1
LEON, VINCENT M	26-0310	T	☐	☐		CAE	1	10	1
BRIONEZ, GAVINO J	26-0311	T	☒	☐		CAE	3	8	1
REYNOLDS, JACKSON	26-0315	T	☐	☐		CAE	3	8	1
HUNTER, CHARLSTON	26-0319	T	☐	☐		ECC	4	7	1

El Paso County Community Corrections Board
Ballot of September 24, 2025
MANDATORY BOARD REVIEW

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- ECC = Embrace**
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- * = Or another Community Corrections Program within the Jurisdiction**

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / Embrace (ECC)

Agenda Date: October 15, 2025

Agenda Item Number: 5-a

Presenter: Mark Wester, Executive Director, ECC

Information: X

Endorsement:

Background Information:

Program to provide insight and information on facility demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

Embrave VENDOR REPORT

Month	September	YEAR	2025
-------	-----------	------	------

Facility Capacity:	296
DCJ Allocation:	235

FACILITY DEMOGRAPHICS

Diversion:	113	IRT:	29	Diversion Out of District:	18
Transition:	101	RDDT:	5		
Condition of Parole:	5	CRP:	12		
Condition of Probation:	1	Non CRP SO:	12		
Non-Residential:	69	Criteria Cases:	166		

FINANCIAL FEES

Total Financial Fees	Total
Child Support	\$3,451.00
Restitution	\$3,208.81

ADMISSIONS

	Diversion	Transition	Condition of Parole	Condition of Probation	Non-Residential:	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total
Total	27	25	1	2	4	10	3	0	<u>72</u>

Specialized Treatment

TERMINATIONS

TERMINATIONS					Specialized Treatment Terminations				Non-Residential Terminations
	Diversion	Transition	Condition of Parole	Condition of Probation	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total	<u>1</u>
Successful	6	5	5	0	8	0	0	<u>24</u>	0
Negative	8	5	0	0	2	0	0	<u>15</u>	1
Total	<u>14</u>	<u>10</u>	<u>5</u>	<u>0</u>	<u>10</u>	<u>0</u>	<u>0</u>	<u>39</u>	<u>1</u>

PROGRAM TERMINATIONS

Termination Reasons	Total	Percentage	Non-Residential Termination Reasons
Successful Program	24	61.5%	0
Client Status Change - (Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCIB)	19	NA	0
Negative	15	38.5%	0
Escape	10	25.6%	0

FACILITY STAFFING

Staffing	Budgeted FTE's	New Hires	Terminated	Vacant FTE
Security	45.6	7	4	2
Case Management	22	2	1	1
Treatment Staff	12	0	0	2
Admn	10	1	2	0

House/Technical Violations	4	10.3%	0
Committed New Crime - During Placement	1	2.6%	1
Warrant/Pending Crime - Prior to Placement	0	0.0%	0

Support Staff (Other)	7	0	0	3
Non-Residential	2.4	0	0	0

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE		
Type	Diverson	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate
New Criminal Offense	2	0	0	0	2	Employment Rate	75.90%	73.19%
Assault	0	0	0	0	0	UA Positive Rate	2.3%	1.2%
Fighting	0	0	0	0	0	Raw UA Data		
Possession of Dangerous Drugs	0	0	0	0	0	Total/Positive	1250 / 29	1250 / 14
Positive Urinalysis	23	4	1	1	29	Type	Current Month Count	Previous Month Count
Unauthorized Absence:	Escape	7	3	0	10	Client Grievances	7	18
Escape - Confirmed	Sanctions	96	42	0	142	Citizen Complaints	0	0
Less than 2 hours - Late return						IRT Waitlist	5	5
Medical Emergency		10	6	0	16	Dual Supervision	0	0
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)		0	0	0	0			
Death		0	0	0	0			
PREA Allegation		0	0	0	0			
Use of Force		0	0	0	0			
TOTAL	138	55	1	5	199			

Diversion Criteria Referrals			Diversion Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
32	27	5	8	7	1	40
Transition Criteria Referrals			Transition Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
43	37	6	13	13	0	56

Mark Wester
Director Signature/Designee

10/9/2025
DATE

PACE Audit

1. Strategy: Enhance case management ranks and training to improve client skill training and outcomes. SKILL TRAIN - FACTOR 4

STAFF DEVELOPMENT:	Corrective trainings were held for staff involving whereabouts checks, and contraband on 9/23/25, 9/24/25, 9/30/25, and 10/8/25
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2. Strategy: Review and enhance level system with measurable and objective components to increase transparency and consistency of client reinforcement and progression. (Developing and utilizing a level system (5-1) with measurable components creates transparency and consistency in client movement and reinforcement through earned privileges)

PROGRAM DEVELOPMENT:	Embrace started filling the new organizational positions to include on the job training, Client Program Manager, and two Client Program Leads.
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3950 RENOVATION:	
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CORE Security Audit

CS-010: Random Headcouts & Facility Walkthroughs	
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CS-042: Job Search	
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CS-060: Substance Testing Process	
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OMA-020: Milieu Management	
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Additional Comments:

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5465 Mark Dabbling Blvd
Colorado Springs, CO 80918
Phone 719-473-4460

Key Performance Indicators

1. Lower Involuntary staff terminations below the established baseline of 32%
 - a. At the end of Q3 involuntary staff turnover is 14%
 - b. Our Q2 involuntary staff turnover was 11%.
2. Increase the average length of stay for staff members to greater than 3 years.
 - a. Our average length of stay at the end of Q3 is 3.9 years.
 - b. Our average length of stay for Q2 is 4.4 years
1. Provide six unique kinds of staff training sessions for the year.
 - a. Seven unique training sessions have been held this year.
 - i. CPR – 15 Sessions
 - ii. SOA-R – 4 Sessions
 - iii. Case Planning & Progression Matrix – 2 Session
 - iv. Hearing Officer – 2 Session
 - v. Nonviolent Crisis Intervention – 1 Session
 - vi. CCIB – 1 Session
 - vii. Motivational Interviewing 101
2. Achieve the goal of 75% of staff identifying that they have adequate training.
 - i. Overall satisfaction of courses at the end of Q3 is 92.1% with a 7.9% neutral voting
 - ii. Q2 satisfaction was 90% with 10% neutral voting.

We can do more together.

www.embrave.org

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / Community Alternatives of El Paso County (CAE)

Agenda Date: October 15, 2025

Agenda Item Number: 5-b

Presenter: Steve Owens, Facility Director, CAE

Information: X

Endorsement:

Background Information:

Program to provide insight and information on facility demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

COMMUNITY ALTERNATIVE OF EL PASO COUNTY (CAE) VENDOR REPORT

Month September YEAR 2025

Facility Capacity: **250**

DCJ Allocation: **240**

FACILITY DEMOGRAPHICS

Diversion:	119	IRT:	14	Diversion Out of District:	7
Transition:	110	RDDT:	0		
Condition of Parole:	7	CRP:	18		
Condition of Probation:	0	Non CRP SO:	1		
Non-Residential:	54	Criteria Cases:	170		

FINANCIAL FEES

Total Financial Fees	Total
Child Support	\$2,626.00
Restitution	\$6,130.00

ADMISSIONS

Specialized Treatment

	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	<u>Non-Residential:</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total
Total	12	19	1	0	2	3	0	0	<u>37</u>

TERMINATIONS

Specialized Treatment Terminations

	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total	<u>Non-Residential Terminations</u>
Successful	6	10	0	0	3	-	-	<u>19</u>	1
Negative	6	7	1	0	1	-	-	<u>15</u>	5
Total	12	17	1	0	4	0	0	<u>34</u>	6

PROGRAM TERMINATIONS

Termination Reasons	Total	Percentage	<u>Non-Residential Termination Reasons</u>
Successful Program	19	55.9%	1
Client Status Change - (Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCIB)	2	NA	0
Negative	15	44.1%	5
Escape	8	23.5%	3
House/Technical Violations	7	20.6%	1
Committed New Crime - During Placement	0	0.0%	1
Warrant/Pending Crime - Prior to Placement	1	2.9%	0

FACILITY STAFFING

Staffing	Budgeted FTE's	New Hires	Terminated	Vacant FTE
Security	29	3	2	3
Case Management	18	0	1	2
Treatment Staff	4	0	0	0
Admn	6	2	0	0
Support Staff (Other)	7	0	0	0
Non-Residential	0	0	0	

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE			
Type		Diverson	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate
New Criminal Offense		0	0	0	0	0	Employment Rate	82.5%	82.7%
Assault		0	0	0	0	0	UA Positive Rate	3.7%	4.8%
Fighting		0	0	0	0	0	Raw UA Data		
Possession of Dangerous Drugs		1	0	0	0	1	Total/Positive	1081/41	1094/53
Positive Urinalysis		19	20	0	2	41	Type	Current Month Count	Previous Month Count
Unauthorized Absence: Escape - Confirmed Less than 2 hours - Late return	Escape	2	5	0	1	8	Client Grievances	0	0
	Sanctions	8	7	0	0	15	Citizen Complaints	0	0
Medical Emergency		3	3	0	0	6	Dual Supervision	0	0
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)		0	0	0	0	0			
Death		0	0	0	0	0			
PREA Allegation		0	0	0	0	0			
Use of Force		0	0	0	0	0			
TOTAL		33	35	0	3	71			

Diversion Criteria Referrals			Diversion Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
27	17	10	17	16	1	44
Transition Criteria Referrals			Transition Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
56	46	10	7	7	0	63

Steve Owens
Director Signature/Designee

10/10/2025
DATE

PACE Audit	
Areas of Focus: STAFF DEVELOPMENT:SD-070, SD-090 and SD-100 Train all staff in the areas of MI/SOA-R/Staff Impact and Progression Matrix	
Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.	We had our GEO internal audit, that was conducted in September. Case Managers did vitrual training with GEO's corporate office.
Skill Development with Directed Practice: Staff to demonstrate milieu management for effective role modeling and responsivity.	

Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.	In September's All Staff, training on ADA, Lockout, Tagout, Conflict resolution, and De-escalation. During monthly meetings, professional communication is discussed with staff regarding resident interactions. During management rounds, both Security and Case management staff were observed having meaningful contacts with the resident population.
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CORE Security Audit

Search and Contraband Training for staff: Scheduled and Completed Training <i>*CS-30 Contraband</i>	Facility searches of bunks and common areas continue in accordance with policy.
<i>*CS Substance Use Monitoring Drug Interdiction Events and Outcomes: Security Manager and Fidelity Specialist observations, audits, findings and actions taken.</i>	On 8/11/25, In partnership with Parole and the IG office, a full facility search was conducted with a K9. The following items were found; knife, and Tums container filled with suspected Fentanyl. Security staff are carrying narcan on their person. Five total Narcan kits are available on each shift, to include additional pouches for staff to sign out.
<i>*CS Client Monitoring : Random off-site monitoring of job search, work, pass and furlough activity CS* 50 Recording Authorized Absences *Client Supervision - CS Facility Checks</i>	Glympse is required for every resident prior to leaving must show proof to staff. The Glympse location app is being utilized to assist with whereabouts checks.
Fidelity Specialist and Case Manager Supervisor observations, audits, and actions taken.	The Fidelity Specialist and Case Manager Supervisor continue to conduct monthly audits to identify any deficiencies. Follow up occurs to ensure those issues are resolved.

Additional Comments: In September, we graduated 3 from our IRT program.

Community Corrections Board

Agenda Item Summary

Agenda Item Title: SFY26 Financial Report

Agenda Date: October 15, 2025

Agenda Item Number: 6-a

Presenter: MaCain Hildebrand, Justice Services Manager

Information: X

Endorsement:

Background Information:

Pursuant to Article III Section 5 of the El Paso County Community Corrections Board (CCB) By-Laws, the Board is responsible for monitoring and overseeing compliance with state and local standards. To ensure fiscal responsibility of the local contracts, the Board has requested a monthly financial report that explains all expenditures, by service type, for the local service providers.

El Paso County continues to work with the Division of Criminal Justice/Office of Community Corrections on matters related to contracting and allocation.

The billing documents (invoicing) for the September billing cycle have been completed.

Recommended Motion:

N/A

MONTH: Sep-25

EMBRAVE

	Total SFY26 Contract		
	\$ 6,702,306.66	TOTAL YTD Expenditure	% Contract Expended
Residential Housing	\$ 6,166,164.00	\$ (1,674,599.94)	24.99%
COP IRT	\$ 128,461.75	\$ (24,395.31)	0.36%
Non-Residential	\$ 201,359.55	\$ (59,241.92)	0.88%
Correctional Treatment	\$ 130,000.00	\$ (11,434.00)	0.17%
Facility Payment	\$ 76,321.36	\$ (38,161.18)	0.57%
Other	\$ -	\$ -	0.00%
Total YTD Expenditure		\$ (1,807,832.35)	26.97%
Percent Actual Expended			
Expected YTD Per Contract			25.00%
Percent Under/Over (-)			-1.97%
Total Balance in Contract		\$ 4,894,474.31	

Expected YTD Expenditures Per Contract	Actual YTD Expenditure	Actual YTD \$ Under / (Over) Against Expected	% Under / Over (-) against expected	
\$ 1,541,541.00	\$ 1,674,599.94	\$ (133,058.94)	-8.63%	Residential
\$ 32,115.44	\$ 24,395.31	\$ 7,720.13	24.04%	COP IRT
\$ 50,339.89	\$ 59,241.92	\$ (8,902.03)	-17.68%	Non-Residential
\$ 32,500.00	\$ 11,434.00	\$ 21,066.00	64.82%	Correctional Treatment

4th Judicial District - Community Corrections Program Revenue and Expenditures
SUMMARY OF ALLOCATION EXPENSES - EMBRAVE
SFY26 July 1, 2025 - June 30, 2026

EMBRAVE			ACTUAL INVOICING RECEIVED FROM AND PAID TO VENDOR						TOTAL FIRST HALF
	Allocated Amount From DCJ/EPC	Actual Expenditure YTD from 7/1/25 to 09/30/25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	
Community Corrections Residential Housing	\$ 6,166,164.00	\$ 1,674,599.94	\$ 579,520.87	\$ 547,142.14	\$ 547,936.93	\$ -	\$ -	\$ -	\$ 1,674,599.94
Community Corrections - COP IRT	\$ 128,461.75	\$ 24,395.31	\$ 3,730.67	\$ 8,747.65	\$ 11,916.99	\$ -	\$ -	\$ -	\$ 24,395.31
Community Corrections - Non-Residential	\$ 201,359.55	\$ 59,241.92	\$ 20,699.05	\$ 19,785.04	\$ 18,757.83	\$ -	\$ -	\$ -	\$ 59,241.92
Community Corrections Correctional Treatment	\$ 130,000.00	\$ 11,434.00	\$ 1,492.00	\$ 3,875.00	\$ 6,067.00	\$ -	\$ -	\$ -	\$ 11,434.00
Community Corrections Facility Payments (FP)	\$ 76,321.36	\$ 38,161.18	\$ -	\$ 38,161.18	\$ -	\$ -	\$ -	\$ -	\$ 38,161.18
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Option Allocation (add only if received)		\$ -							
	\$ 6,702,306.66	1,807,832.35	\$ 605,442.59	\$ 617,711.01	\$ 584,678.75	\$ -	\$ -	\$ -	\$ 1,807,832.35
	Contract Amount Remaining		Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL SECOND HALF
Community Corrections Residential Housing	\$ 4,491,564.06		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections - COP IRT	\$ 104,066.44		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections - Non-Residential	\$ 142,117.63		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections Correctional Treatment	\$ 118,566.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections Facility Payments	\$ 38,160.18		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Option Allocation (add only if received)	\$ -								\$ -
REMAINING FUNDS IN ALLOCATION	\$ 4,894,474.31		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expected Expenditure Total Allocation (Monthly)	\$ 552,165.44
Actual Expenditure Total Allocation (Current Month)	\$ 584,678.75
% Expected Expenditure (To Date)	25.00%
% Actual Expenditure (To Date)	26.97%
% Under / (Over) Spent	-1.97%

Expected YTD Expenditures Per Allocation	Actual YTD Expenditure	Actual YTD \$ Under / (Over) Against Expected	% Under / Over (-) against expected	
\$ 1,541,541.00	\$ 1,674,599.94	\$ (133,058.94)	-8.63%	Residential Housing
\$ 32,115.44	\$ 24,395.31	\$ 7,720.13	24.04%	COP IRT
\$ 50,339.89	\$ 59,241.92	\$ (8,902.03)	-17.68%	Non-Residential
\$ 32,500.00	\$ 11,434.00	\$ 21,066.00	64.82%	Correctional Treatment
\$ 76,321.36	\$ 38,161.18	\$ 38,160.18	50.00%	Facility Payment

MONTH Sep-25
GEO REENTRY GROUP/COMMUNITY ALTERNATIVES OF EL PASO COUNTY (CAE)

	<i>Total SFY26 Contract</i>		
	\$ 6,702,306.66	TOTAL YTD Expenditure	% Contract Expended
Residential Housing	\$ 6,166,164.00	\$ (1,534,044.47)	22.89%
COP IRT	\$ 128,461.75	\$ (3,519.50)	0.06%
Non-Residential	\$ 201,359.55	\$ (56,861.78)	0.85%
Correctional Treatment	\$ 130,000.00	\$ (40,052.00)	0.60%
Facility Payment	\$ 76,321.36	\$ (38,161.18)	0.57%
Other	\$ -	\$ -	0.00%
Total YTD Expenditure		\$ (1,672,638.93)	24.96%
Percent Actual Expended			
Expected YTD Per Contract			25.00%
Percent Under/Over (-)			0.04%
Total Balance in Contract		\$ 5,029,667.73	

<i>Expected YTD Expenditures Per Contract</i>	<i>Actual YTD Expenditure</i>	<i>Actual YTD \$ Under / (Over) Against Expected</i>	<i>% Under / Over (-) against expected</i>	
\$ 1,541,541.00	\$ 1,534,044.47	\$ 7,496.53	0.49%	Residential
\$ 32,115.44	\$ 3,519.50	\$ 28,595.94	89.04%	COP IRT
\$ 50,339.89	\$ 56,861.78	\$ (6,521.89)	-12.96%	Non-Residential
\$ 32,500.00	\$ 40,052.00	\$ (7,552.00)	-23.24%	Correctional Treatment

4th Judicial District - Community Corrections Program Revenue and Expenditures
SUMMARY OF ALLOCATION EXPENSES - COMMUNITY ALTERNATIVES OF EL PASO COUNTY (CAE)
SFY26 July 1, 2025 - June 30, 2026

Community Alternatives of El Paso County (CAE)			ACTUAL INVOICING RECEIVED FROM AND PAID TO VENDOR						TOTAL FIRST HALF
	Allocated Amount From DCJ/EPC	Actual Expenditure YTD from 7/1/25 to 09/30/25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	
Community Corrections - Residential Housing	\$ 6,166,164.00	\$ 1,534,044.47	\$ 507,828.66	\$ 511,664.91	\$ 514,550.90	\$ -	\$ -	\$ -	\$ 1,534,044.47
Community Corrections - COP IRT	\$ 128,461.75	\$ 3,519.50	\$ -	\$ 1,407.80	\$ 2,111.70	\$ -	\$ -	\$ -	\$ 3,519.50
Community Corrections - Non-Residential	\$ 201,359.55	\$ 56,861.78	\$ 19,494.40	\$ 19,342.91	\$ 18,024.47	\$ -	\$ -	\$ -	\$ 56,861.78
Community Corrections Correctional Treatment	\$ 130,000.00	\$ 40,052.00	\$ 16,123.00	\$ 12,482.00	\$ 11,447.00	\$ -	\$ -	\$ -	\$ 40,052.00
Community Corrections Facility Payments	\$ 76,321.36	\$ 38,161.18	\$ -	\$ 38,161.18	\$ -	\$ -	\$ -	\$ -	\$ 38,161.18
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Option Allocation (add only if needed)		\$ -							
	\$ 6,702,306.66	1,672,638.93	\$ 543,446.06	\$ 583,058.80	\$ 546,134.07	\$ -	\$ -	\$ -	\$ 1,672,638.93
	Allocation Amount Remaining		Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL SECOND HALF
Community Corrections - Residential Housing	\$ 4,632,119.53		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections - COP IRT	\$ 124,942.25		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections - Non-Residential	\$ 144,497.77		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections Correctional Treatment	\$ 89,948.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections Facility Payments	\$ 38,160.18		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Option Allocation (add only if needed)	\$ -								\$ -
REMAINING FUNDS IN ALLOCATION	\$ 5,029,667.73		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

			<i>Expected Expenditures Per Allocation</i>	<i>Actual YTD Expenditure</i>	<i>Actual YTD \$ Under / (Over) Against Expected</i>	<i>% Under / Over (-) against expected</i>	
Expected Expenditure Total Allocation (Monthly)	\$	552,165.44	\$ 1,541,541.00	\$ 1,534,044.47	\$ 7,496.53	0.49%	Residential Housing
Actual Expenditure Total Allocation (Current Month)	\$	546,134.07	\$ 32,115.44	\$ 3,519.50	\$ 28,595.94	89.04%	COP IRT
% Expected Expenditure (To Date)		25.00%	\$ 50,339.89	\$ 56,861.78	\$ (6,521.89)	-12.96%	Non-Residential
% Actual Expenditure (To Date)		24.96%	\$ 32,500.00	\$ 40,052.00	\$ (7,552.00)	-23.24%	Correctional Treatment
			\$ 76,321.36	\$ 38,161.18	\$ 38,160.18	50.00%	Facility Payment
% Under / (Over) Spent		0.04%					

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Provider Termination Reports – September 2025

Agenda Date: October 15, 2025

Agenda Item Number: 6-b

Presenter: MaCain Hildebrand, Justice Services Manager

Information: X

Endorsement:

Background Information:

Pursuant to Article II of the El Paso County Community Corrections Board (CCB) Bylaws and section 4a of Colorado Revised Statute 17-27-103, as amended, local community corrections boards are responsible for making assessments on the number of offenders who have an unauthorized absence from custody. The data is based on reports prepared by the Community Corrections staff pursuant to Section 11 of the Colorado Revised Statute 17-27-104.

The attached Provider Termination Reports are for September 2025.

Recommended Motion:

N/A

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Staff Report – October 2025

Agenda Date: October 15, 2025

Agenda Item Number: 6-c

Presenter: MaCain Hildebrand, Justice Services Manager

Information: X

Endorsement:

Background Information:

Staff will provide insight and information on upcoming events, activities, and/or information otherwise not specifically covered as a separate agenda item. Topics covered under this agenda item will generally consist of the following:

- Thank you to all the Community Corrections Board members who were able to attend the Board Retreat on October 10th.
- Community Corrections Board Staff will be attending the 2025 Office of Community Corrections Annual Conference on October 21st and 22nd.
- A summary of the Correctional Treatment Funds (CTF) for use by programs funded by the Division of Criminal Justice, Office of Community Corrections, is attached for board reference.

Recommended Motion:

N/A



COLORADO

**Office of Community
Corrections**

Division of Criminal Justice

Overview/General Purpose

Pursuant to C.R.S. 18-19-103, the outpatient Correctional Treatment Funds (CTF) for the Division of Criminal Justice (DCJ), Office of Community Corrections (OCC) are intended to be directed towards substance use and dual diagnosis treatment for clients placed in community corrections. Specifically, this plan allows for the use of CTF for outpatient substance use therapy, mental health evaluations, psychiatric care, mental health therapy, dual diagnosis therapy, psychotropic medication, and addiction medication in both residential and non-residential placement. The funds will be allocated to community corrections boards in jurisdictions with residential programs. The funds will be used to reimburse providers for qualifying treatment modalities for specific and qualifying clients.

Diagnostic and Therapeutic Services (Clinical Services)

The funds will be limited to specific diagnostic and therapeutic services for community corrections clients with assessed needs regarding substance use and mental illness. Following is a list of the specific treatments that are authorized uses of the outpatient CTF dollars:

- Substance Use Clinical Assessment/Evaluation
- Weekly Outpatient Substance Use Therapy
- Enhanced Outpatient Substance Use Therapy
- Intensive Outpatient Substance Use Therapy
- Mental Health Evaluations
- Psychiatric and Neuro Psychiatric Care Appointments
- Psychotropic Medications
- Addictions Medications (excludes *Antabuse* or other monitoring medications)
- Individual Psychotherapy
- Group and Individual Dual Diagnosis Therapy
- DUI Level II 4+ Clinical Treatment*

*CTF may be used for DUI Level II 4+ clinical treatment services such as mental health and substance use treatment, psychiatric care and medication management. CTF funds may not be used for any DUI education classes. Level II Four Plus is a specialized treatment program for those individuals who have been convicted of four or more impaired driving offenses. See Section 42-4- 1301.3(3)(c)(IV), C.R.S.

The dosage of treatment shall be based on what is indicated through clinical assessment procedures. Unless clinically indicated otherwise, the dosage of substance use therapy shall be consistent with the lengths of treatment as determined by the Behavioral Health Administration and Standardized Offender Assessment-Revised (SOA-R) requirements.



COLORADO

Office of Community Corrections

Division of Criminal Justice

Eligibility Criteria

The CTF monies shall be prioritized for clients with substance use or dual diagnosis. Diversion clients, Transition clients, Condition of Parole, and Condition of Probation clients are eligible for the funds.

- Districts and programs that serve clients from outside districts shall apply CTF monies to inter-district clients as they would intra-district clients.
- Specifically, the following eligibility criteria shall be applied before awarding CTF:
 - Regular Diversion, Transition or Condition of Probation/Parole community corrections populations that have a current assessed substance use treatment level of Weekly Outpatient (Level 3), Enhanced Outpatient (Level 4a), Intensive Outpatient (Level 4b) or Level 5 (Defer for Medical/Mental Health Evaluation). **AND**
 - Clients who have been screened by the Colorado Criminal Justice Mental Health Screen for Adults (CCJMHS-A) and who have indicated a **moderate or high need** for a mental health evaluation. **OR**
 - Clients with a documented and clinically assessed need for psychiatric care for evaluation or adjustment of psychotropic medications. **OR**
 - Clients with a current and valid prescription for psychotropic medication. **OR**
 - Clients with an assessed need for individual or group therapy for dual diagnosis or mental health services. **OR**
 - Clients that have substance use problems only with no need for dual diagnosis treatment.

Community corrections clients in specialized treatment programs such as Intensive Residential Treatment, Residential Dual Diagnosis Treatment, or Therapeutic Communities are eligible for CTF monies only in cases when additional treatments are needed that are not specifically required or covered by the Scope of Work for the program.

Recovery Support Services (RSS)

Boards shall limit the use of their funds such that no more than 25% of their allocation is used to support expenditures for Recovery Support Services. To be eligible for these services, clients must meet the criteria for the CTF monies and must be currently enrolled in outpatient (or inpatient) clinical services for dual diagnosis or for substance use. Clients who have successfully completed clinical services within the last 6 months are also eligible for funding for RSS services. In no case shall the CTF monies be used for these services if a client does not meet the eligibility criteria and is not currently enrolled or has successfully completed the clinical services outlined above.

Recovery Support Services exist to remove barriers that interfere with attaining or maintaining sobriety or long-term recovery as well as to support or reinforce gains made in mental health and/or substance abuse treatment. The type of services that constitute recovery support varies. Following are some general categories and examples of services that may aid in recovery.



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Education/Vocation Assistance

- Documentation: ID / Birth Certificate
- Registration fee to attend a class to help obtain employment
- Boots/Uniform/Tools to obtain or maintain employment, including basic interview clothing/office attire
- GED Completion

Emergency Housing and Food

- Food or grocery cards, housing vouchers or assistance, transitional and supportive housing, utilities, day care

Clinical Services

- Clinical case management
- Family/marital counseling

Transportation Assistance

- Bus tickets or monthly discount passes, gas card, Uber/Lyft/etc.

Life Skills, etc.

- Parent education
- Cognitive restructuring
- Medication management (mental health education)

Substance Use Education

- Relapse prevention

Special Needs Services

- Peer-to-peer services
- Support circles
- Treatment materials
- Payment of fees
- Restorative services such as mediation, impact panels, etc.
- Recreation center passes
- Sobriety coaches
- Case management
- Contingency management



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Division of Criminal Justice

Exceptions and Special Requests for Recovery Support Services

Exceptions and special requests for RSS funding shall be made with the local board and with authorization from the Division of Criminal Justice on a case-by-case basis. Exception requests must be made in writing and shall include a description of the services requested. Programs or individuals requesting exceptions for RSS funding should limit their request to exceptional or atypical cases where there is a demonstrable benefit to public safety if RSS services were funded.

General Procedures:

All CTF billing will be processed through the Community Corrections Information Billing (CCIB) system. Community corrections programs will input detailed CTF billing information into the system and submit invoices to their domicile community corrections Board through CCIB. Community corrections Boards will review and determine the veracity of CTF billing records prior to submitting them to the DCJ for approval.

Restrictions/Limitations

The CTF monies shall not be used exclusively for services in treatment agencies that are owned and operated by individuals or organizations that also own and operate a community corrections program. In cases involving an *internal* or *affiliated* treatment provider, clients shall be given options of treatment providers before being referred.

Community corrections programs may not use CTF monies funds exclusively at a single *internal* or *affiliated* provider that meets the above criteria without written consent from the Division of Criminal Justice and the Division of Behavioral Health, and either the Colorado Department of Corrections (Transition Clients) or the local Chief Probation Officer (Diversion Clients). In cases where programs request to use the funds at a single internal or affiliated provider, cause must be demonstrated that doing so is in the best interest of the individual client and in public safety.

The CTF monies shall not be used to supplant other available state or local funds for treatment. (e.g. DOC medication funds, STIRRT aftercare funds, MSO treatment funds, local medication assistance programs.) The CTF monies are intended to increase and expand treatment delivery to clients rather than to simply change the funding source from one public entity to another.

The CTF monies shall not be used for sex offender treatment, domestic violence treatment, or anger management treatment modalities. However, sex offenders and domestic violence offenders are eligible for these funds in cases where substance use or dual diagnosis treatment is clinically indicated.

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Community Corrections Board Support Plan

Agenda Date: October 15, 2025

Agenda Item Number: 7-a

Presenter: MaCain Hildebrand, Justice Services Manager
Mark Allison, Quality Assurance Specialist

Information:

Endorsement: X

Background Information:

No official actions or votes were taken during the September 17, 2025, board meeting due to the absence of a quorum. As a result, this Agenda Item is being re-presented seeking board approval.

On September 2, 2025, the Division of Criminal Justice, Office of Community Corrections (OCC) directed Board Staff to develop a Support Plan requiring additional oversight of Embrace's operations. The plan was submitted to DCJ/OCC on September 29, 2025.

The submitted Support Plan incorporates oversight measures to ensure compliance with Embrace's corrective action plan, as outlined in OCC's August 14, 2025, correspondence to Embrace. If the board requests changes, a modified plan will be resubmitted to the DCJ/OCC.

Attachments:

- Proposed Community Corrections Board Support Plan
- August 14, 2025, DCJ email to Embrace with Probationary Status notice
- Embrace's Corrective Action Plan
- September 2, 2025, DCJ email to the Board with Corrective Action Enforcement

Recommended Motion:

Move to ratify the submission of the Community Corrections Board Support Plan to the DCJ/OCC.

El Paso County Community Corrections Board

Support Plan – Corrective Action Enforcement for Embrave

1. Introduction / Purpose

This Support Plan has been developed in response to Embrave being placed on probationary status due to non-compliance with required standards. This plan outlines corrective actions, provides support strategies, and establishes monitoring procedures to ensure Embrave returns to full compliance. As the pass-through entity, the Community Corrections Board is responsible for oversight and ensuring accountability in the use of funds provided by the oversight/funding agency.

2. Summary of Issues

The following issues were identified that led to probationary status:

- CS-030 Contraband (Embrave policy 200-04 Contraband and Searches)
 - Embrave must substantially increase the frequency of pat, room, and facility searches.
 - Embrave must improve practices so that contraband is disposed of regularly, documented thoroughly, and stored safely.
- CS-040 Random Off-Site Monitoring (Embrave policy 200-05 Off-Grounds Monitors and Contacts)
 - Embrave must substantially increase off-site monitoring frequency to support community safety and client accountability.
- Community Corrections Information and Billing System
 - Embrave must submit weekly CorrectTech rosters to DCJ/OCC to ensure appropriate placement designation. These rosters must include the client's name, intake date, termination date (if applicable), service type, and billing judicial district.

3. Support Plan Objectives

The objectives of this plan are to:

- Ensure Embrave's compliance with applicable standards and its approved corrective action plan.
- Provide technical assistance and resources where appropriate.
- Protect the integrity of program funds and services delivered.
- Restore Embrave to good standing within a defined timeframe.

4. Board Staff Support to the Embrave Corrective Action Plan

- Attend a collaboration meeting with the DCJ/OCC to identify the skills, knowledge, or training needed to execute the plan.
- Bi-weekly meetings with the Embrave leadership team to review progress.
- Increase current weekly spot checks of Embrave and CCIB rosters from 20 to 30 weekly on client rosters.
- Increase site visits at both Embrave facilities to observe staff practices and speak with staff about their understanding of the policies and procedures.
- Audit Embrave policies that involve Contraband and Random Off-Site Monitoring, based on the facility's corrective action plan.
- Training and technical assistance on CCIB data management from DCJ/OCC.
- Provision of documentation templates and reporting tools.

5. Monitoring & Oversight

The 4th Community Corrections Board will monitor Embrave's compliance through the following methods:

- Scheduled site visits and/or desk audits on Contraband, Random Off-Site Monitoring, and CCIB billing.
- Review of submitted documentation and reports.
- Tracking of corrective action progress and deadlines.
- Board staff attending Embrave staff training and receiving rosters of staff attendance.
- Escalation procedures if continued non-compliance occurs.
- Support DCJ/OCC auditing efforts.

6. Performance Benchmarks & Timeline

Embrave will be required to demonstrate compliance through measurable benchmarks such as:

- Timely submission of 100% of required reports for three consecutive months.
- Successful implementation of corrective actions by November 30, 2025.
- Completion of staff training on contraband by September 30, 2025.
- The probationary period will last ninety days, after which performance will be reviewed.

7. Consequences of Continued Non-Compliance

Failure to meet the corrective action requirements outlined in this plan may result in further sanctions, up to and including contract termination, suspension of funding, or other remedial actions as determined by the oversight/funding agency.

8. Signatures / Acknowledgment

4th JD CC Board: _____ Date: _____

Embrave Representative: _____ Date: _____

DCJ Representative: _____ Date: _____

Macain Hildebrand

From: Dawson - CDPS, Ellen <ellen.dawson@state.co.us>
Sent: Thursday, August 14, 2025 4:06 PM
To: Mark Wester
Cc: Sue Kuiper; Carrie Gavitt; Macain Hildebrand; Mark Allison; Cara Wagner - CDPS; Valarie Schamper - CDPS; Shawna Nichols - CDPS; Ruske - CDPS, Katie
Subject: Embrave Probationary Status Memo
Attachments: 2025-08-04 (2025-08-14)_JD04_Embrave_Specialized Audit_Probationary Status Memo.pdf

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Good Afternoon,

Attached is the memo outlining high priority findings from the audits during the week of August 4, 2025. Based on the audit findings, DCJ/OCC has determined that it is necessary to place Embrave on probation and suspend intakes into the CRP program. The memo will outline specific criteria that must be met in order for intakes to resume and Embrave to be taken off probation.

Please submit a corrective action plan addressing the outlined areas by September 5, 2025. Our office will return to Embrave within 90 days to follow-up on the corrective plan and assess for improvement across the areas identified.

Please let me know if you have any questions.

--

Ellen Dawson, LCSW, LAC, AASW
Specialized Program Evaluator Q/A Specialist
Office of Community Corrections
Pronouns: she/her/hers



COLORADO
Division of Criminal Justice
Department of Public Safety

C:720.626.8793



COLORADO
Division of Criminal Justice
Department of Public Safety

700 Kipling Street, Suite 1000
Lakewood, CO 80215-5865

August 14, 2025

To: Mark Wester, Embrave Executive Director

Re: 2025 Specialized Audit | Corrective Action Required | Temporary Placement on Probationary Status

On Monday August 4, 2025, The Division of Criminal Justice/Office of Community Corrections went onsite to conduct specialized audits at Embrave for two (2) specialized programs; Intensive Residential Treatment (IRT) and Sex Offender Supervision and Treatment in Community Corrections (SOSTCC). Upon review of documentation, the program was found to be noncompliant with the SOSTCC Scope of Work (SOW) and *Colorado Community Corrections Standards (C.C.C.S)*.

- Corrective action items issued in October 2024 following the Core Security Audit were reviewed for improvement/progress based on the submitted corrective action plan. Minimal to no improvements were found to have been made since the Core Security audit.
- Embrave has continued to have billing issues with the Community Corrections Information and Billing (CCIB) system, resulting in money being inappropriately issued to the program.
- The SOSTCC Community Responsibility Program (CRP) program was deficient in assessments, safety plans, community supervision team (CST) documentation, and off-site monitoring.

Due to the severity of some of the audit findings, DCJ/OCC is taking the following actions:

- Embrave will be placed on probation until certain criteria have been met. Programs on probation status are not eligible for PBC funding. Embrave will not be eligible for PBC funding beginning August 15, 2025. Upon removal of probation status, eligibility for PBC funding will be restored.
- Intakes into the SOSTCC CRP program will be temporarily restricted until significant improvements have been made.

The corrective actions listed below must be completed in order for Embrave to be removed from probationary status. The DCJ/OCC will conduct a follow-up audit within the next 90 days. Embrave must demonstrate the actions taken toward completion of the corrective action plan and demonstrate increased compliance within the following *Standards*:

- CS-030 Contraband
 - Embrave must substantially increase the frequency of pat, room, and facility searches.
 - Embrave must improve practices so that contraband is disposed of regularly, documented thoroughly, and stored safely.
- CS-040 Random Off-Site Monitoring



- Embrace must substantially increase off-site monitoring frequency to support community safety and client accountability.
- Community Corrections Information and Billing System
 - Embrace must submit weekly CorrectTech rosters to DCJ/OCC to ensure appropriate placement designation. These rosters must include client name, intake date, termination date if applicable, service type, and billing judicial district.

The following corrective actions must be completed in order for CRP intakes to resume:

- All CRP staff are required to attend the VASOR/SOTIPS training hosted by DCJ/OCC on August 19 & 20, 2025.
- Embrace must demonstrate completion of individualized safety plans that outline specific risk factors, coping skills, and locations.
- Embrace must develop a process for clear CST documentation that is kept in the individual client case files.
- CS-040 Random Off-Site Monitoring
 - Embrace must ensure clients are being monitored at the appropriate frequency required by Standard based on individualized risk and need. The follow-up audit will include a review of CRP clients.

The DCJ/OCC will review the corrective action plan, and based on this review, may provide additional recommendations, or require the submission of additional documentation for further review. Additionally, there is an expectation that the community corrections board will be working with the program to execute this corrective action plan.

If you have any questions, or need any assistance, please do not hesitate to reach out to our team.

Sincerely,



Ellen Dawson, LCSW, LAC, AASW
Specialized Program Auditor and Quality Assurance Specialist

CC: Katie Ruske, DCJ/OCC Manager
Valarie Schamper, OCC Deputy Manager
Cara Wagner, Quality Assurance & Best Practice Supervisor
Sue Kuiper, Client Services Director
Carrie Gavitt, Clinical Services Manager
Macain Hildebrand, 4th Judicial District Community Corrections Board
Mark Allison, 4th Judicial District Community Corrections Board





5465 Mark Dabbling Blvd
Colorado Springs, CO 80918
Phone 719-473-4460

9/2/2025

Ellen Dawson, LCSW, LAC, AASW
Specialized Program Evaluator Q/A Specialist
Division of Criminal Justice
Office of Community Corrections
Subject: Submission of Plan of Correction

Dear Ellen,

I hope this letter finds you well. I am writing to formally submit the enclosed proposed plan of correction in response to the recent audit conducted on 8/4/25. We have thoroughly reviewed the findings and acknowledge the areas in which improvements are necessary.

As part of our commitment to ensuring compliance with all applicable regulations and standards, we have developed a proposed plan of correction that addresses each issue the team identified.

Corrective Action Plan

CS-030 Contraband

Finding: Embrace must substantially increase the frequency of pat, room, and facility searches.

Plan of Correction:

- Embrace will follow existing policy and regulation regarding the frequency of pat, room, and facility searches.
- All security and case management staff will receive refresher training in the associated policy and regulations in the month of September.
- During the probationary period, beginning September 2nd, Embrace will provide the OCC with weekly reports of room, pat and facility searches conducted during the previous week. Reports will be forwarded on Monday for the previous week ending Sunday.

Finding: Embrace must improve practices so that contraband is disposed of regularly, documented thoroughly, and stored safely.

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www.embrace.org



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Colorado Springs, CO 80918
Phone 719-473-4460

Plan of Correction:

- Existing policy will be updated to reflect the procedural change outlined below.
 - All security and case management staff will receive refresher training on this policy and regulation in the month of September.
 - Contraband will be confiscated and stored according to the updated policy.
 - Facility managers, or designees, will supervise the proper disposal of contraband each month.
 - Beginning September 2nd, contraband will be disposed of on the 1st of every month for the previous month. During the probationary period, records of contraband disposal beginning September 1 will be forwarded to the OCC.
-

CS-040 Random Off-Site Monitoring

Finding: Embrave must substantially increase off-site monitoring frequency to support community safety and client accountability.

Plan of Correction:

- Supervisors will assign the responsibility for conducting off-site monitors to at least one individual during each shift. This assignment will be noted on the shift checklist.
 - The number of off-site checks will be noted on the shift checklist.
 - During the probationary period, starting September 2nd, Embrave will provide weekly reports to the OCC indicating every off-site monitor performed during the previous week.
-

Community Corrections Information and Billing System

Finding: Embrave must submit weekly CorrectTech rosters to DCJ/OCC to ensure appropriate placement designation. These rosters must include client name, intake date, termination date if applicable, service type, and billing judicial district.

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Phone 719-473-4460

Plan of Correction:

- Embrace will conduct an internal audit of our CorrectTech database to ensure the accuracy of billing related data.
 - Beginning September 15th, Embrace's Director of Quality Assurance will provide weekly rosters to the OCC with the requested information.
-

Training Requirements

Finding: All CRP staff are required to attend the VASOR/SOTIPS training hosted by DCJ/OCC on August 19 & 20, 2025.

Plan of Correction:

- All CRP staff, including the facility manager and back-up staff, have completed this training.
-

Client Safety Plans

Finding: Embrace must demonstrate completion of individualized safety plans that outline specific risk factors, coping skills, and locations.

Plan of Correction:

- Embrace will modify the existing safety plan template to ensure consistency with SOMB standards and DCJ recommendations.
 - Embrace will provide the OCC with sample safety plans for multiple clients including the addition of these items to the plan format.
-

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Colorado Springs, CO 80918
Phone 719-473-4460

CST Documentation

Finding: Embrace must develop a process for clear CST documentation that is kept in the individual client case files.

Plan of Correction:

- Embrace will provide the OCC with a policy that outlines a process for documenting CST team meetings that conform with this request.
 - The CRP case manager and/or primary therapist will ensure CST notes are entered into client files after each meeting.
-

CS-040 Random Off-Site Monitoring

Finding: Embrace must ensure clients are being monitored at the appropriate frequency required by Standard based on individualized risk and need. The follow-up audit will include a review of CRP clients.

Plan of Correction:

- Shift supervisors will assign the responsibility for conducting off-site monitors to at least one individual during each shift. This assignment will be noted on the shift checklist.
 - The number of off-site checks will be noted on the shift checklist.
 - During the probationary period, starting September 2nd, Embrace will provide weekly reports to the OCC indicating every off-site monitor performed during the previous week.
-

Organizational Restructuring

In addition to the changes noted above, Embrace will restructure our management team at the facilities to ensure that individual managers can focus on one aspect of operations rather than splitting focus. Currently

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Colorado Springs, CO 80918
Phone 719-473-4460

our facility management team is made up of 3 facility managers and 3 program care coordinators. One manager/coordinator team is located at each of our 3 facilities. Each team currently has oversight of the correctional and case management functions at their assigned facility. In the month of September, we will add a 4th manager who will be assigned to oversee all case management staff. The remaining 3 managers will oversee the correctional aspect at each facility. The 3 program care coordinator positions will be eliminated. We will then create 2 new lead case manager positions and one position responsible for auditing and support training. We believe restructuring our facility managers in this way will improve our ability to meet our regulatory requirements while still providing strong client support through our case management staff.

Should you require any further details or have any questions regarding the plan, please do not hesitate to contact me directly at 719-473-4460 X415 or via email at skuiper@embrave.org. We look forward to working collaboratively to address these concerns and ensure full compliance moving forward.

Sincerely,

Dr. Susan Kuiper

Client Services Director

5465 Mark Dabling Blvd

Colorado Springs, CO 80917

P: 719.473.4460 EXT 415

E: SKuiper@embrave.org

W: www.embrave.org

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Macain Hildebrand

From: Nichols - CDPS, Shawna <shawna.nichols@state.co.us>
Sent: Tuesday, September 2, 2025 12:15 PM
To: Christine Burns; Macain Hildebrand; Mark Allison
Cc: Arlene Duran
Subject: Embrave CA Enforcement: Board Support Plan
Attachments: 2025-08_JD04_Board CA Enforcement for Embrave.pdf

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Good afternoon,

As a result of recent audit findings, the DCJ/OCC has placed Embrave on probationary status until they are able to demonstrate significant improvements. Enforcing provider corrective action plans to achieve compliance with Standards and ensuring program billing accuracy are requirements of the Exhibit A Statement of Work for your elected board type. The Board must develop a board support plan for the oversight of Embrave's probationary requirements and corrective action plan.

The attached letter outlines specific criteria the board's support plan must include. Please submit this plan to our office no later than September 26, 2025.

Please use this [appointment scheduler](#) to set up the collaboration meeting. We will discuss what you identified you need to execute the plan, and how our office can provide support and resources for you.

Please contact Arlene Duran, copied on this email, to schedule training and technical assistance with billing accuracy and approvals.

If you have any questions, or need assistance with the development of this plan, please reach out to me.

Thank you,
Shawna

Shawna Nichols
Quality Assurance Specialist & Project Coordinator
Office of Community Corrections



COLORADO
Division of Criminal Justice
Department of Public Safety

Division of Criminal Justice (DCJ)
Office of Community Corrections (OCC)
700 Kipling Street, Suite 1000
Lakewood, CO 80215-5865

September 2, 2025

To: Christine Burns, El Paso County Division of Justice Services Director
MacCain Hildebrand, El Paso County Division of Justice Services Manager
Mark Allison, El Paso County Division of Justice Services Quality Assurance Coordinator

Re: 2025 Embrave Specialized Audits - Probationary Status | 4th CCB Corrective Action Enforcement

During the October 2024 Embrave Core Security audit, the DCJ/OCC auditors identified non-compliance with several *Standards* reviewed and a corrective action was issued. During our office's specialized audits conducted the week of August 4, 2025, the *CS-030 Contraband* and *CS-040 Random Off-Site Monitoring Standards* non-compliant from the previous audit were reviewed and minimal to no improvements were found to have been made. Additionally, the DCJ/OCC auditors identified significant and extensive CCIB billing errors resulting in money being inappropriately issued to the Sex Offender Supervision and Treatment in Community Corrections (SOSTCC) program and Intensive Residential Treatment (IRT) program. Due to the on-going nature and severity of these issues, Embrave has been placed on probationary status until they are able to demonstrate significant improvements.

While on-site for the recent specialized audits, the 4th community corrections board staff informed the DCJ/OCC auditors that the board had not followed up on the program's corrective action plan since the October Core Security audit. Board audit records for Embrave regarding client monitoring were submitted to the DCJ/OCC later that week on August 8, 2025.

Enforcing provider corrective action plans to achieve compliance with *Standards* and ensuring program billing accuracy are requirements of the Exhibit A Statement of Work for your elected board type. In light of ongoing issues and limited support from the board at this point in time, it is our office's expectation that the board develop a support plan for their oversight of Embrave's probationary requirements and corrective action plan. The board's support plan must include:

Provider Corrective Action Enforcement

- Attend a collaboration meeting with the DCJ/OCC to identify what skills, knowledge or training is needed to execute the plan.
- Determine how often the board will regularly communicate with the program to check in on corrective action plan progress.
- Outline the steps the board will take in an effort to help the program increase compliance (i.e.



follow-up audits, internal audit reviews, on-site visits).

- Outline the steps the board will take if the program's corrective action plan progress is considered less than satisfactory.
- Participate in the DCJ/OCC corrective action follow-up audits for Embrace.

Provider Billing Accuracy & Approval

- Review the Embrace client rosters required to be submitted weekly to ensure appropriate client placement designation.
- Obtain training/technical assistance from the DCJ/OCC to learn what must occur for appropriate billing approval.
- Outline the steps the board will take to work with the program and the DCJ/OCC to resolve any billing issues identified at a later date.

The board's support plan must be submitted to the DCJ/OCC **no later than September 26, 2025**.

Please reach out to me with questions, or if you need assistance with the development of this plan.

Sincerely,

Shawna Nichols

Quality Assurance Specialist & Project Coordinator



Community Corrections Board

Agenda Item Summary

Agenda Item Title: Out-of-District Diversion Referrals-Temporary Moratorium

Agenda Date: October 15, 2025

Agenda Item Number: 7-b

Presenter: MaCain Hildebrand, Justice Services Manager

Information:

Endorsement: X

Background Information:

No official actions or votes were taken during the September 17, 2025, board meeting due to the absence of a quorum. As a result, this Agenda Item is being re-presented seeking board approval.

The El Paso County Community Corrections board staff recently explored options to help reduce the number of Transition offenders currently waiting for Community Corrections Board (CCB) review. One area considered was the number of Out-of-District Diversion referrals that the CCB reviews, which averages 25-30 per month.

In consultation with our community corrections vendors and the Division of Criminal Justice/Office of Community Corrections, we have temporarily suspended the review of all Out-of-District Direct Sentence Diversion cases, effective September 3, 2025. This suspension aims to increase the number of Transition referrals being reviewed by the CCB each week. Out-of-District referrals for DCJ-authorized special programming (IRT, CRP, and RDDT) will continue to be accepted.

The El Paso County Community Corrections team will monitor the CCB Transition waitlist for a decrease in numbers and report this data at the monthly CCB meetings to decide when the temporary suspension can be lifted.

Recommended Motion:

Move to ratify the temporary moratorium on Out-of-District Diversion referrals.