

VERNON STEWART, EXECUTIVE DIRECTOR

COMMUNITY RESOURCES DEPARTMENT | JUSTICE SERVICES DIVISION

Community Corrections Board (CCB)
February 18, 2026, 12:15 p.m. - 1:45 p.m.
Meeting Agenda

Justice Services Building, 1st Floor Conference Room 122, 17 N. Spruce St., Colorado Springs 80905

Or join virtually via TEAMS. [Join the meeting now](#). Email for the invitation: cassidykeltner@elpasoco.com

Or call in (audio only): 1-719-283-1263. Phone Conference ID: 191 007 800#

This meeting will be recorded.

<u>Item</u>	<u>Presenter</u>	<u>Recommended Action</u>
1. Call Meeting to Order	Chair	
2. Attendance a) Introduction of members and guests b) Requests for excused absences	Chair	Roll Call
3. Case Review a) VRA Statements b) Discussion and Balloting	Tiffany Weaver Chair	Information Balloting
4. Approval of Minutes & Presentation a) Ratify meeting minutes for January 21 and the Electronic meeting minutes for January 14 & 28, 2026	Chair	Vote
5. Program Reports a) Embrace (ECC) b) Community Alternatives of El Paso County (CAE)	Mark Wester Steve Owens	Information Information
6. Monthly Reports a) SFY26 Financial Report b) Provider Termination Reports c) Staff Report	MaCain Hildebrand MaCain Hildebrand MaCain Hildebrand	Information Information Information
7. Old Business		
8. New Business a) Election of Board Chair and Vice Chair b) Bylaws Revision - 1 st Reading	Chair MaCain Hildebrand	Vote Information
9. Case Review - Ballot Results	Chair	Information
10. Board / Staff Comments	Chair	Comments
11. Adjournment		

Next meeting date: Wednesday, March 18, 2026, at 12:15 p.m.

Board Members: Chantel Bruce, Judge Amanda Philipps, Brent Nelson, Deana O’Riley, Lt. Derek Mower, Lt. Robert Harris, Manuela Reising, LeeAnn Ortega, and Michael Publicker.

Excused absences: Lorena Gray, Judge Cynthia McKedy, Ryan Graham, and Jerry Jones.

Unexcused absences: None.

Staff present: MaCain Hildebrand, Daniel Huddleston, Tiffany Weaver, Cassidy Keltner, Kristin Cronk, Mark Allison, Christine Burns, and Terry Sample.

Guests present: Steve Owens, Gwen Barlow, Jenner Behan, Mark Wester, Raelynne Romer, and Jimmy Litle.

1. **Chantel Bruce called the meeting to order at 12:15 p.m.** The Board meeting was held with members attending virtually or in person.

2. **Attendance:** Chantel Bruce called roll.

3. **Case Review:**

a. **VRA Statements:** There were no victims speaking at today’s meeting.

b. **Discussion and Balloting:** No Discussion. Balloting was opened.

4. **Approval of Minutes and Presentation:**

a. **Brent Nelson moved, and Lt. Derek Mower seconded the ratification of the meeting minutes for December 17th and the electronic meeting minutes for December 10th, and 23rd, 2025; the motion passed unanimously by roll call vote.**

5. **Program Reports:**

a. **Embrave (ECC):** Mark Wester reported for Embrave; he reported that their residential average daily census in December was 289 with 245 beds allocated by DCJ; that the child support collected was \$3,612.46, and restitution collected was \$4,257.00; he reported that Embrave had 67 admissions with 40 residential terminations during December; that the successful completion rate was 50.0%, totaling 22; that the negative terminations were 55.0%, totaling 22; the negative terminations included 25.0% for escapes, totaling 10, and 20.0% for technical violations, totaling eight.

Mr. Wester reported that Embrave received 46 Diversion and 45 Transition referrals in December; he reported that Embrave accepted 100% of auto Diversion referrals and 93% of criteria Diversion referrals, as well as 100% of auto Transition referrals and 96% of criteria Transition referrals.

Mr. Wester reported that current staff vacancies for December include two security positions, one support staff position, one admin position, and one treatment staff position; Mr. Wester reported that the current client employment rate is 75.8%, and that the positive UA rate for the month is 2.5%; he reported that Embrave imposed 121 client sanctions and had five medical emergencies in December, along with receiving seven client grievances.

Mr. Wester also stated that Case Managers at Embrave underwent LSI training in December; that Embrave is currently working on a system for billing Medicaid for IRT; and that Embrave completed the on-site PREA audit portion on December 10th & 11th.

- b. **Community Alternatives of El Paso (CAE)**: Steve Owens reported for CAE; he reported that the bed count for December is 247, with 240 allocated by the Division of Criminal Justice (DCJ); that the total child support collected was \$7,587.10 and restitution was \$7,795.64; that there were 43 admissions and 39 terminations in December; that 23 clients successfully finished the program in December, yielding a successful program completion rate of 59%; that the negative termination rate was 41%, including 23.1% terminations for escapes, numbering nine, and 17.9% terminations for house/technical violations, numbering seven; Mr. Owens stated that the current client employment rate is 80.8%, and that the positive UA rate for the month is 3.6%; that CAE imposed 12 client sanctions in December; that there were zero grievances and 12 medical emergencies; and that the current staff vacancies include three security positions, two case management positions, and two treatment staff positions.

Mr. Owens reported 29 Diversion and 47 Transition referrals in December; he reported that CAE accepted 100% of Diversion auto referrals and 90% of Diversion criteria referrals; that CAE accepted 100% of Transition auto referrals and 76% of Transition criteria referrals in November.

Mr. Owens reported that, as he mentioned at the last Board meeting, a delay in processing UAs at the end of December led to an uptick in positive UAs in January; he also stated that upper management at CAE participated in targeted training as a result of their PACE audit; that CAE had an all staff meeting on December 17th; that CAE's Facility Director, Assistant Director, Program Director, and both Case Management Supervisors met with Kate Coates from DCJ to discuss further training in areas which came back low on the PACE audit; and that CAE will send some of their new case managers to Sex Offender training in February; Mr. Owens also reported that CAE has filled the IRT clinical supervisor role; that interviews and offers have been sent out regarding the other staffing vacancies; and that CAE has been in discussions with NAS Recovery Solutions regarding the provision of additional PEER services at CAE; Board members thanked CAE for consistently and effectively collecting restitution from their clients.

6. Monthly Reports:

- a. **SFY24 Financial Report**: MaCain Hildebrand reported that the December 2025 expenditures were expected to be at 50%; that Embrave was at \$3,615,974.11 expended,

representing 3.95% overspent; that CAE was at \$3,335,475.40 expended, representing 0.23% underspent.

- b. **Provider Termination Report:** MaCain Hildebrand reported that for December 2025, Community Alternatives of El Paso County had a 58.97% positive/successful termination rate, an unauthorized absence termination rate of 23.08 %, and a 17.95% technical violation termination rate; he reported that Embrave had a 55.00% positive/successful termination rate, a 25.00% unauthorized absence termination rate, and a 20.00% technical violation termination rate.
- c. **Staff Report:** MaCain Hildebrand reported to Board members about the upcoming Colorado Association of Community Corrections Boards (CACCB) Winter Meeting being held on Friday, February 6th, 2026, at the First Judicial District Attorney’s Office in Golden, CO. He stated that any Board members who wish to attend should contact him prior to registration closing on Friday, January 30th, 2026; Mr. Hildebrand also reported that Lieutenant Robert Harris will be retiring in February, thanked him for his service on the Board, and stated that Lieutenant David Gilpin will be replacing him on the Board.

7. Old Business:

None for this month.

8. New Business:

- a. **Agenda Item 8a – Sunshine Act Memorandum.** Justice Services Division Director Christine Burns presented the 2026 Sunshine Act Memorandum to the board, which addresses the posting location for public meeting notices, the meeting locations, the official custodian of board minutes, and the location where minutes will be kept on file.

Lt. Derek Mower moved, and Brent Nelson seconded the motion to endorse the proposed memorandum; the motion passed by unanimous roll-call vote.

- b. **Agenda Item 8b – Chair and Vice-Chair Voting Process.** MaCain Hildebrand spoke to Board members regarding the CCB bylaws in relation to the elections of Chair and Vice-Chair. He stated that the Chair and Vice-Chair serve a one- year term from March through February; that all members of the Board are eligible to serve in either position; and that members will be called upon to elect a new Chair and Vice-Chair at the next in-person Board meeting on February 18th, 2026; Mr. Hildebrand asked any interested Board members to please contact him.

9. Case Review – Ballot Results: The Chair read the ballot results.

Board/Staff Comments: No additional comments were contributed.

10. Adjournment: Chantel Bruce adjourned the meeting at 12:30 p.m.

4th Judicial District Community Corrections Board (CCB)
MINUTES
January 21st, 2026

Respectfully submitted,

APPROVED

By MaCain Hildebrand at 12:38 pm, Feb 11, 2026

MaCain Hildebrand, Justice Services Manager
El Paso County Community Corrections

Confirmed:



Chantel Bruce, Chair
El Paso County Community Corrections Board

4th Judicial District Community Corrections Board
Ballot of January 21, 2026
MANDATORY BOARD REVIEW

Pursuant to Section E16 of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on January 17, 2024, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on February 18, 2026.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider*	Approve	Reject	Abst
SHEDD, KESHAWN	26-0726	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	6	5	1
ORELLANA, DAMIAN	26-0727	D	<input type="checkbox"/>	<input type="checkbox"/>	19th	CAE	6	5	1
PELISHEK, CHRISTOPHER	26-0728	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	8	3	1
GARZA, SENON	26-0729	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	7	4	1
WINSEA, KYLE	26-0730	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	8	3	1
BRENNAN, JAMES	26-0731	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	6	5	1
HARP, KELLY I	26-0732	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	10	1	1
FISHER, BRANDON	26-0733	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	8	3	1
HEATH, TABITHA	26-0734	D	<input type="checkbox"/>	<input type="checkbox"/>	15th	ECC	10	1	1
LIMPERT, JARED	26-0735	D	<input type="checkbox"/>	<input type="checkbox"/>	8th	ECC	10	1	1
LIPES, WESLEY	26-0736	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	8	3	1
KERLEY, BRELYSON	26-0737	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	8	3	1
PRATTE, AIDAN S	26-0741	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	9	2	1
GOETZ, WILLIAM T	26-0742	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		ECC	6	5	1
HALL, NICHOLAS A	26-0743	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		ECC	9	2	1
MARTIN, CEDRIC V	26-0744	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	6	5	1
DELANEY, ALEX P	26-0745	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	3	1
LYNN, CODY J	26-0746	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	7	4	1
PETERS, BONNIE L	26-0750	C	<input type="checkbox"/>	<input type="checkbox"/>		CAE	10	1	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
RIVERA, ALEJANDRO	26-0738	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		ECC	5	6	1
JEWKES, HEIDI E	26-0739	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	5	6	1
GREEN, ANDREAS	26-0740	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	4	7	1
RIOS, FREDERICK Z	26-0747	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	1	10	1
CANTRELL, TRAVIS	26-0748	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	3	8	1
GLAESMANN, ROBERT A	26-0749	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		CAE	3	8	1

4th Judicial District Community Corrections Board
Ballot of January 21, 2026
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Legend:

- CAE = Community Alternatives of El Paso County**
- ECC = Embrace**
- C = Condition of Parole with or without IRT**
- D = Diversion Residential and NonResidential**
- T = Transition with or without IRT**
- * = Or another Community Corrections Program within the Jurisdiction**

El Paso County Community Corrections Board
Electronic Screening Minutes
January 14, 2026

Staff present: Daniel Huddleston
Others present: Tiffany Weaver and Cassidy Keltner

The meeting was called to order at 1:00 p.m.

1. **Ballots:** Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:01 p.m.

Respectfully submitted,

APPROVED

By Daniel Huddleston at 1:01 pm, Jan 14, 2026

Daniel Huddleston
Community Corrections Specialist

Confirmed:



Chantel Bruce, Chair
El Paso County Community Corrections Board

4th Judicial District Community Corrections Board
Ballot of January 14, 2026
MANDATORY BOARD REVIEW

Pursuant to Section E16 of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on January 17, 2024, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on February 18, 2026.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
SANCHEZ, MICHAEL	26-0702	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	11	0	1
RIVAS ALGARRA, JACKSON	26-0703	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	4	1
BROOKS, JONATHAN	26-0705	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	9	1	2
COSTELLO, TINA	26-0707	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	9	2	1
IVY, AMBER	26-0708	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	10	1	1
THOMAS, DEVON	26-0709	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	6	5	1
GONZALEZ-GALLEGOS, ADRIAN	26-0713	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	9	2	1
DAILY, MALIK	26-0716	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	6	5	1
JACKSON, JADA M	26-0717	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	9	2	1
CAVAZOS, ANDREIS	26-0718	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	11	0	1
PINEDA-SANCHEZ, VALERIANO	26-0719	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	10	1	1
DEAN, JEREMIAH ISAIAH	26-0721	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	6	5	1
PIERCE, JOHN	26-0723	C	<input type="checkbox"/>	<input type="checkbox"/>		ECC	10	1	1
VACURA, NICHOLE A	26-0724	C	<input type="checkbox"/>	<input type="checkbox"/>		ECC	9	2	1
LIGHTNER, ZACHARY G	26-0725	C	<input type="checkbox"/>	<input type="checkbox"/>		ECC	8	3	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
SALAZAR, ALEXANDER	26-0701	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	5	6	1
MCLAURIN, DARRYL	26-0704	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	2	9	1
SHANNON, ANTHONY	26-0706	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	5	6	1
DUSAN, VINCENT	26-0710	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	3	8	1
WILSON, KYAON	26-0711	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	5	6	1
ORR, RYAN	26-0712	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	3	8	1
UMIAMAKA, KAIKEANALU	26-0714	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	5	6	1
KOCH, CALEB	26-0715	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	5	6	1
TONSO, JEFFREY	26-0720	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	4	7	1
ARAGON, FRANCISCO	26-0722	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	1	10	1

4th Judicial District Community Corrections Board
Ballot of January 14, 2026
MANDATORY BOARD REVIEW

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El Paso County Community Corrections Board
Electronic Screening Minutes
January 28, 2026

Staff present: Daniel Huddleston
Others present: Tiffany Weaver and Cassidy Keltner

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:26 p.m.

Respectfully submitted,

APPROVED
By Daniel Huddleston at 1:33 pm, Jan 28, 2026

Daniel Huddleston
Community Corrections Specialist

Confirmed:


Chantel Bruce, Chair
El Paso County Community Corrections Board

4th Judicial District Community Corrections Board
Ballot of January 28, 2026
MANDATORY BOARD REVIEW

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Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
BRADLEY, MICHAEL	26-0751	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	11	0	1
GONZALES, CHRISTOPHER	26-0752	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	11	0	1
AGUILAR-GONZALES, TATIANA	26-0753	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	6	5	1
SILVER, ERIC	26-0754	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	9	2	1
MACIAS, ERIC	26-0757	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	7	4	1
ROSETE, ANTONY	26-0758	D	<input type="checkbox"/>	<input type="checkbox"/>	11th	ECC	9	2	1
BRACKEN, JASON L	26-0763	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	8	3	1
THOMASON, JOHNATHAN E	26-0764	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	7	4	1
SALAS, JIMMIE R	26-0768	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		CAE	8	3	1
MILLS, MICHAEL J	26-0769	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	10	1	1
NEAL, DEWAWN L	26-0771	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	9	2	1
JACKSON, THOMAS Z	26-0773	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	7	4	1
MACDONNELL, JEREMIAH D	26-0774	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		ECC	9	2	1
PENN, DUSTIN G	26-0775	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	9	2	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
ESCOBEDO, SERGIO	26-0755	D	<input type="checkbox"/>	<input type="checkbox"/>	15th	CAE	4	7	1
GRAY, DAVID	26-0756	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	7	1
ARCHIBALE, ANTWON	26-0759	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	2	9	1
REED, ANDREW	26-0760	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	8	1
LENN, STANLEY J	26-0761	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	3	8	1
BACA, DENNIS R	26-0762	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	6	1
HOPKINS, KATAHGI D	26-0765	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	6	1
SIMS, LARRY	26-0766	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	9	1
CASTREJON, CHAD	26-0767	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	3	8	1
KNUTSON, GARY D	26-0770	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	7	1
ENRIQUEZ, CELESTINO	26-0772	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	3	8	1

4th Judicial District Community Corrections Board
Ballot of January 28, 2026
MANDATORY BOARD REVIEW

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Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / Embrace (ECC)

Agenda Date: February 18, 2026

Agenda Item Number: 5-a

Presenter: Mark Wester, Executive Director, ECC

Information: X

Endorsement:

Background Information:

Program to provide insight and information on facility demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

Embrave VENDOR REPORT

Month	January	YEAR	2026
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Facility Capacity:	292
DCJ Allocation:	245

FACILITY DEMOGRAPHICS					
Diversion:	122	IRT:	25	Diversion Out of District:	18
Transition:	95	RDDT:	5		
Condition of Parole:	6	CRP:	10		
Condition of Probation:	2	Non CRP SO:	9		
Non-Residential:	67	Criteria Cases:	166		

FINANCIAL FEES	
<u>Total Financial Fees</u>	<u>Total</u>
<i>Child Support</i>	\$3,215.00
<i>Restitution</i>	\$3,373.55

ADMISSIONS						Specialized Treatment			
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	<u>Non-Residential:</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	<u>Total</u>
Total	30	17	4	5	5	2	0		<u>68</u>

TERMINATIONS					Specialized Treatment Terminations				<u>Non-Residential Terminations</u>
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	<u>Total</u>	<u>1</u>
Successful	6	17	2	1	0	0		<u>31</u>	3
Negative	3	1	0	6	1	0		<u>12</u>	0
Total	<u>9</u>	<u>18</u>	<u>3</u>	<u>0</u>	<u>11</u>	<u>1</u>	<u>0</u>	<u>43</u>	<u>3</u>

PROGRAM TERMINATIONS			
<u>Termination Reasons</u>	<u>Total</u>	<u>Percentage</u>	<u>Non-Residential Termination Reasons</u>
Successful Program	31	72.1%	3
Client Status Change - (Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCIB)	13	NA	4
Negative	12	0 15	1
	8	18.7%	0 00%
House/Technical Violations	4	9.3%	0
Committed New Crime - During Placement	0	0.0%	0
Warrant/Pending Crime - Prior to Placement	2	4.7%	0

FACILITY STAFFING				
<u>Staffing</u>	<i>Budgeted FTE's</i>	<i>New Hires</i>	<i>Terminated</i>	<i>Vacant FTE</i>
Security	45.6	3	2	10
Case Management				
Treatment Staff				
Admin	10	0	1	2
Support Staff (Other)	7	1	0	0
Non-Residential	2.4	0	0	0

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE		
Type	Diverson	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate
New Criminal Offense	0	0	0		<u>0</u>	Employment Rate	78.33%	75.88%
Assault	0	0	0		<u>0</u>	UA Positive Rate	4.5%	2.5%
Fighting	0	0	0		<u>0</u>	Raw UA Data		
Possession of Dangerous Drugs	0	0	0		<u>0</u>	Total/Positive	1250 / 56	1250 / 32
Positive Urinalysis	31	23	0	2	<u>56</u>	Type	Current Month Count	Previous Month Count
<i>Unauthorized Absence:</i> <i>Escape - Confirmed</i> <i>Less than 2 hours - Late return</i>	Escape	3	4	0	<u>8</u>	Client Grievances	9	7
	Sanctions	70	52	0	<u>128</u>	Citizen Complaints	0	0
Medical Emergency	4	0	0	5	-	IRT Waitlist	4	15
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)	0	0	0	0	-	Dual Supervision	0	0
Death	0	0	0		<u>0</u>			
PREA Allegation	0	1	0	0	<u>1</u>			
Use of Force	0	0	0		<u>0</u>			
TOTAL	108	81	1	8	198			

Diversion Criteria Referrals			Diversion Auto Referrals			Total Referrals
Referrals	Approved	Denied	Referrals	Approved	Denied	
27	24	3	17	17	0	44

Transition Criteria Referrals			Transition Auto Referrals			Total Referrals
Referrals	Approved	Denied	Referrals	Approved	Denied	
57	51	6	21	19	2	78

Mark Wester

 Director Signature/Designee

2/10/2026

 DATE

PACE Audit

1. Strategy: Enhance case management ranks and training to improve client skill training and outcomes. SKILL TRAIN - FACTOR 4

STAFF DEVELOPMENT:	
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2. Strategy: Review and enhance level system with measurable and objective components to increase transparency and consistency of client reinforcement and progression. (Developing and utilizing a level system (5-1) with measurable components creates transparency and consistency in client movement and reinforcement through earned privileges)

PROGRAM DEVELOPMENT:	Embrave is now billing medicaid for IRT
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3950 RENOVATION:	
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CORE Security Audit

CS-010: Random Headcouts & Facility Walkthroughs	With the help from Parole, Embrave executed a facility search for all of 3615
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CS-042: Job Search	
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CS-060: Substance Testing Process	
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OMA-020: Milieu Management	
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Additional Comments:

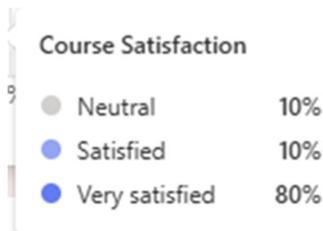
Embrave had a change in leadership



5465 Mark Dabling Blvd
Colorado Springs, CO 80918
Phone 719-473-4460

Key Performance Indicators 2025 Final

1. Lower Involuntary staff terminations below the established baseline of 32%
 - a. At the end of Q4 involuntary staff turnover is 20%
2. Increase the average length of stay for staff members to greater than 3 years.
 - a. Our average length of stay at the end of Q4 is 4.2 years.
1. Provide six unique kinds of staff training sessions for the year.
 - a. Seven unique training sessions have been held this year.
 - i. CPR – 15 Sessions
 - ii. SOA-R – 4 Sessions
 - iii. Case Planning & Progression Matrix – 2 Session
 - iv. Hearing Officer – 2 Session
 - v. Nonviolent Crisis Intervention – 1 Session
 - vi. CCIB – 1 Session
 - vii. Motivational Interviewing 101
2. Achieve the goal of 75% of staff identifying that they have adequate training.
 - i. Overall satisfaction of courses at the end of Q4 is 90% with a 10% neutral voting.



We can do more **together.**

www.embrave.org

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / Community Alternatives of El Paso County (CAE)

Agenda Date: February 18, 2026

Agenda Item Number: 5-b

Presenter: Steve Owens, Facility Director, CAE

Information: X

Endorsement:

Background Information:

Program to provide insight and information on facility demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

COMMUNITY ALTERNATIVE OF EL PASO COUNTY (CAE) VENDOR REPORT

Month	January	YEAR	2026
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Facility Capacity:	241
DCJ Allocation:	240

FACILITY DEMOGRAPHICS					
Diversion:	121	IRT:	11	Diversion Out of District:	5
Transition:	102	RDDT:	0		
Condition of Parole:	7	CRP:	11		
Condition of Probation:	0	Non CRP SO:	1		
Non-Residential:	50	Criteria Cases:	170		

FINANCIAL FEES	
<u>Total Financial Fees</u>	<u>Total</u>
Child Support	\$5,263.00
Restitution	\$7,305.67

ADMISSIONS						Specialized Treatment			
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	<u>Non-Residential:</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total
Total	12	14	4	0	0	3	0	0	33

TERMINATIONS					Specialized Treatment Terminations			<u>Non-Residential Terminations</u>	
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	<u>Total</u>	<u>Non-Residential</u>
Successful	3	17	2	0	3	-	-	25	3
Negative	4	7	0	0	3	-	-	14	2
Total	7	24	2	0	6	0	0	39	5

PROGRAM TERMINATIONS			
<u>Termination Reasons</u>	<u>Total</u>	<u>Percentage</u>	<u>Non-Residential Termination Reasons</u>
Successful Program	25	64.1%	3
Client Status Change - <small>(Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCIB)</small>	0	N	3
Negative	14	35.9%	2
Escape	5	12.8%	1
House/Technical Violations	8	20.5%	0
Committed New Crime - During Placement	1	0.0%	1
Warrant/Pending Crime - Prior to Placement	0	0.0%	1

FACILITY STAFFING				
<u>Staffing</u>	Budgeted FTE's	New Hires	Terminated	Vacant FTE
Security	29	2	3	6
Case Management	18	1	0	1
Treatment Staff	4	2	0	0
Admn	6	0	0	0
Support Staff (Other)	7	0	0	0
Non-Residential	0	0	0	0

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE		
Type	Diverson	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate
New Criminal Offense	0	0	0		2	Employment Rate	82.8%	80.8%
Assault	0	0	0		0	UA Positive Rate	4.1%	3.6%
Fighting	0	0	0		0	Raw UA Data		
Possession of Dangerous Drugs	0	0	0	0	0	Total/Positive	960/40	1071/39
Positive Urinalysis	18	21	0	1	40	Type	Current Month Count	Previous Month Count
<i>Unauthorized Absence: Escape - Confirmed Less than 2 hours - Late return</i>	Escape	0	0		4	Client Grievances	2	0
	Sanctions	1	2	0	0	Citizen Complaints	0	0
Medical Emergency	5	1	0		6	Dual Supervision	0	0
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)	0	0	0		0			
Death	0	0	0		0			
PREA Allegation	0	0	0	0	0			
Use of Force	0	0	0	0	0			
TOTAL	26	38	0	1	65			

Diversion Criteria Referrals			Diversion Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
26	20	6	7	7	0	33
Transition Criteria Referrals			Transition Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
36	23	13	6	6	0	42

Steve Owens

 Director Signature/Designee

2/9/2026

 DATE

PACE Audit

Areas of Focus: STAFF DEVELOPMENT:SD-070, SD-090 and SD-100 Train all staff in the areas of MI/SOA-R/Staff Impact and Progression Matrix

Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.

CAE Facility Director, Case Management Supervisors and both Assistant Directors had a virtual training with Kate Coates on Admin Reviews. Assistant Director Programs, Case Management Supervisors and the Sex Offender case manager attended SOMB 101: Overview of Standards.

Skill Development with Directed Practice: Staff to demonstrate milieu management for effective role modeling and responsivity.

Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.

Staffing updates: IRT is fully staffed with the substance abuse counselor and mental health professional. We look forward to both additions and what they bring to the team.

CORE Security Audit

**Search and Contraband Training for staff:
Scheduled and Completed Training *CS-30
Contraband**

Facility searches of bunks and common areas continue in accordance with policy.

<p>*CS Substance Use Monitoring Drug Interdiction Events and Outcomes: Security Manager and Fidelity Specialist observations, audits, findings and actions taken.</p>	<p>On 8/11/25, In partnership with Parole and the IG office, a full facility search was conducted with a K9. The following items were found; knife, and Tums container filled with suspected Fentanyl. Security staff are carrying narcan on their person. Five total Narcan kits are available on each shift, to include additional pouches for staff to sign out.</p>
<p>*CS Client Monitoring : Random off-site monitoring of job search, work, pass and furlough activity CS* 50 Recording Authorized Absences *Client Supervision - CS Facility Checks</p>	<p>Glympse is required for every resident prior to leaving must show proof to staff. The Glympse location app is being utilized to assist with whereabouts checks.</p>
<p>Fidelity Specialist and Case Manager Supervisor observations, audits, and actions taken.</p>	<p>Fidelity Specialist has assisted by going through policies and assisting with file auditing.</p>

Additional Comments:

Community Corrections Board

Agenda Item Summary

Agenda Item Title: SFY26 Financial Report

Agenda Date: February 18, 2026

Agenda Item Number: 6-a

Presenter: MaCain Hildebrand, Justice Services Manager

Information: X

Endorsement:

Background Information:

Pursuant to Article III Section 5 of the El Paso County Community Corrections Board (CCB) By-Laws, the Board is responsible for monitoring and overseeing compliance with state and local standards. To ensure fiscal responsibility of the local contracts, the Board has requested a monthly financial report that explains all expenditures, by service type, for the local service providers.

The billing documents (invoicing) for the January 2026 billing cycle have not been completed. This billing information will be distributed at the March 2026 meeting.

Recommended Motion:

N/A

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Provider Termination Reports – January 2026

Agenda Date: February 18, 2026

Agenda Item Number: 6-b

Presenter: MaCain Hildebrand, Justice Services Manager

Information: X

Endorsement:

Background Information:

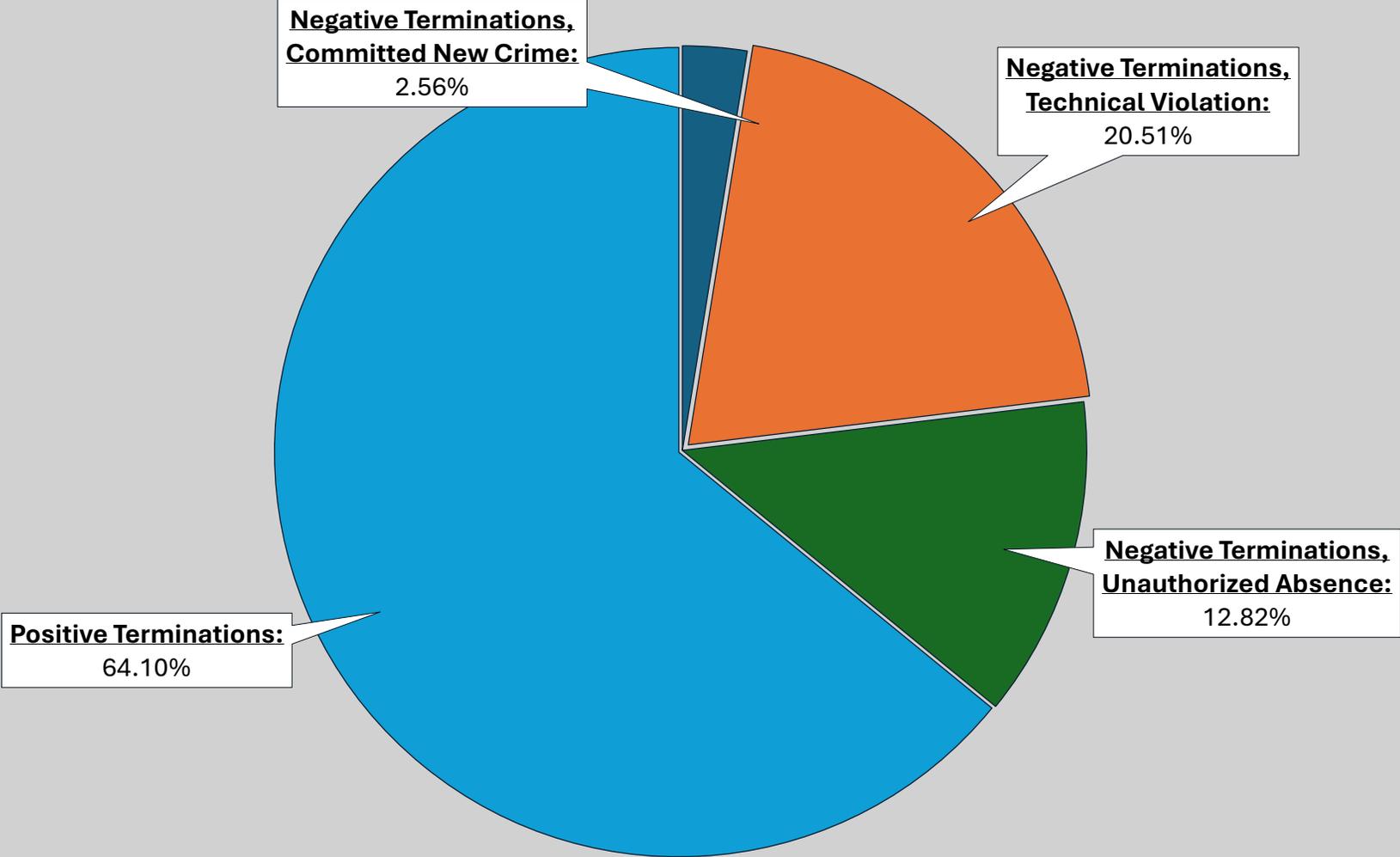
Pursuant to Article II of the El Paso County Community Corrections Board (CCB) Bylaws and section 4a of Colorado Revised Statute 17-27-103, as amended, local community corrections boards are responsible for making assessments on the number of offenders who have an unauthorized absence from custody. The data is based on reports prepared by the Community Corrections staff pursuant to Section 11 of the Colorado Revised Statute 17-27-104.

The attached Provider Termination Reports are for January 2026.

Recommended Motion:

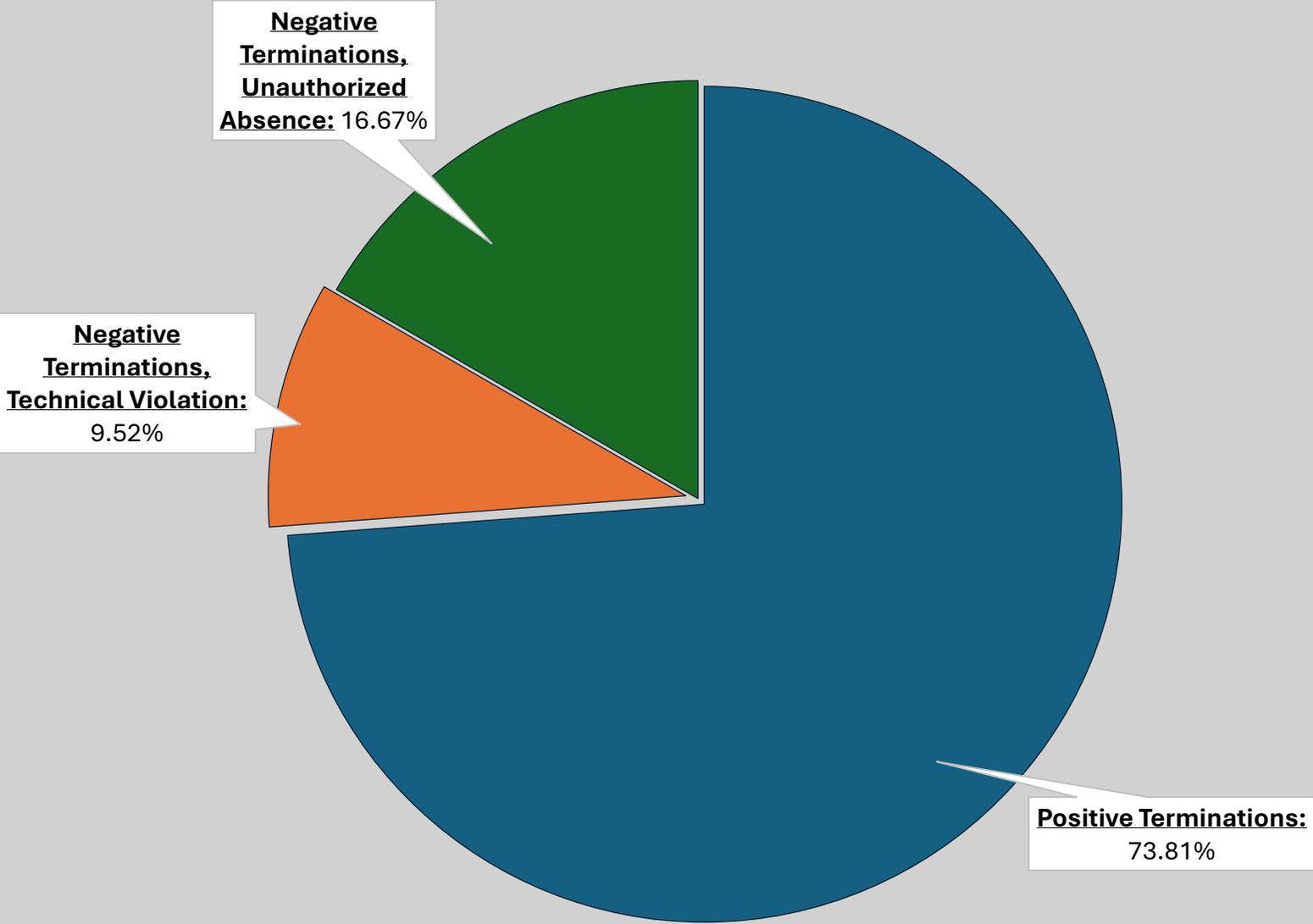
N/A

CAE Residential Terminations - January 2026



*Neutral Terminations not Included

Embrave Residential Terminations - January 2026



*Neutral Terminations not Included

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Staff Report – February 2026

Agenda Date: February 18, 2026

Agenda Item Number: 6-c

Presenter: MaCain Hildebrand, Justice Services Manager

Information: X

Endorsement:

Background Information:

Staff will provide insight and information on upcoming events, activities, and/or information otherwise not specifically covered as a separate agenda item. Topics covered under this agenda item will generally consist of the following:

- Katie Ruske with the Division of Criminal Justice provided the attached Community Corrections Budget Update, which summarizes the Joint Budget Committee's approval of supplemental funds for community corrections.
- Community Corrections Board staff attended the Colorado Association of Community Corrections Boards (CACCB) winter meeting on Friday, February 6th.

Recommended Motion:

N/A



COLORADO

Division of Criminal Justice

Department of Public Safety

Office of Community Corrections (OCC)

January 16, 2026

From: Katie Ruske, Manager, Office of Community Corrections

RE: Community Corrections Budget Update

Community Corrections Stakeholders,

We are excited to share with you that the Joint Budget Committee heard and approved a supplemental for community corrections today, January 16, 2026.

The supplemental included an additional \$1,000,000 for capacity in the current fiscal year and \$1,500,000 for Fiscal Year 26-27.

In addition to the capacity, there was a request to increase the per diem rate by 3.3% as recommended in the recent third party evaluation of community corrections costs. This request was also approved for \$881,650 in the current fiscal year, and \$2,800,000 for Fiscal Year 26-27.

Once the supplemental funding is received, we will review current allocations and expenditures and distribute the funding where needed and able to be utilized. The per diem rate increase will go into effect March 1, 2026 as stated in the approved supplemental request. As always the budget for Fiscal Year 2026-27 will not be finalized until the passing and signing of the Long Bill.

We are appreciative of the support of the Joint Budget Committee and General Assembly. Please continue to fill capacity and support the sustainability of our community corrections system.

Sincerely,

Office of Community Corrections
Division of Criminal Justice



COLORADO

Division of Criminal Justice

Department of Public Safety

700 Kipling St., Suite 1000, Lakewood, CO 80215
dcj.colorado.gov

Community Corrections Board

Agenda Item Summary Form

Agenda Item Title: Election of Board Chair and Vice Chair

Agenda Date: February 18, 2026

Agenda Item Number: 8-a

Presenter: Chantel Bruce, Chair

Information:

Endorsement: X

Background Information:

Pursuant to Article V, Section 1, of the El Paso County Community Corrections Board (CCB) Bylaws, CCB members are asked to elect a Chair and Vice Chair for the CCB for a twelve-month period. The Chair and Vice Chair serve a one-year term from March through February. All members of the Board are eligible to serve as either Chair or Vice Chair.

Per Article V, Section 2, the Chair and Vice Chair elections are to occur at the meeting on February 18, 2026.

Recommended Motion:

Move to approve _____ as the Vice-Chair of the Community Corrections Board for March 1, 2026 – February 28, 2027.

Move to approve _____ as Chair of the Community Corrections Board for March 1, 2026 – February 28, 2027.

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Bylaws Revision – 1st Reading
Agenda Date: February 18, 2026
Agenda Item Number: 8-b
Presenter: MaCain Hildebrand, Justice Services Manager
Information: X

Endorsement:

Background Information:

The current Community Corrections Board Bylaws, Article VIII, states that proposed amendments to these Bylaws may be made by a two-thirds affirmative vote of the entire Board after a proposed amendment has received one (1) reading at a regularly scheduled Board meeting. Proposed amendments shall be distributed to Board members at least seven (7) days preceding the meeting, at which time the first reading will take place. Any amendment to the Bylaws must be approved by the Board of County Commissioners.

The proposed Bylaws amendments were distributed to the Community Corrections Board on February 7, 2026. A final draft of the proposed changes is presented for the first reading, comments, and public view. It is anticipated that the Board will be asked to endorse these proposed changes following the 2nd Reading on March 18, 2026, at the Community Corrections Board meeting.

A copy of the redline edition showing edits from the current edition and a copy of the final draft with no redline edits are attached for review.

The proposed amendments to the bylaws include 1) changing the principal department and Division names, and 2) the Executive Director designation.

Recommended Motion:

N/A

**BYLAWS OF THE
EL PASO COUNTY COMMUNITY CORRECTIONS BOARD**

**Article I
Name and Principal Office**

- Section 1. Name: The name of the entity shall be the El Paso County Community Corrections Board (hereinafter referred to as "the Board").
- Section 2. Principal Office: The principal office of the Board shall be El Paso County Division of Justice Services Department , 17 N. Spruce, Colorado Springs, CO 80905.

**Article II
Purpose**

Pursuant to §17-27-103, C.R.S.*, El Paso County through the El Paso County Board of Commissioners has created the El Paso County Community Corrections Board:

1. To act for El Paso County in all matters relating to the creation or operation of community corrections facilities or programs, except for those matters assigned to the 4th Judicial District Community Corrections Authority.
2. To function as an advisor to the El Paso County Board of County Commissioners in all matters relating to El Paso County's participation in the Colorado State Community Corrections Program, except for those matters assigned to the 4th Judicial District Community Corrections Authority.
3. To act as a functional Board in the exercise of those duties and responsibilities identified in C.R.S.17-27-101, et seq.* as those of a Community Corrections Board.

**Article III
Powers and Duties**

General

The Board will perform as both an Advisory and a Functional Community Corrections Board for El Paso County. It will review all matters relating to community corrections, advise the County government on actions to be taken to accomplish the mandated responsibilities of the Board; and act for the citizens of El Paso County to:

- Ensure the protection of the Community
- Safeguard the rights of our residents
- Provide for the needs of the offenders who will be supervised under this program

Specific

- Section 1. The Board shall monitor, in coordination with federal, state, and local agencies, community corrections programs and oversee compliance with federal, state, and local standards.

Section 2. The Board shall consult with officials of state and criminal justice agencies to improve local community corrections services.

Section 3. The Board shall establish and implement a process and review those offenders recommended for placement in the Community Corrections facilities and programs operating within the boundaries of the County of El Paso, by the Colorado Department of Corrections and the sentencing Courts of the State of Colorado.

Section 4. Additional duties of the Board shall include, but not be limited to, providing annual reports to the El Paso County Board of County Commissioners.

Article IV Membership

Section 1. Membership of the Board shall be appointed by the El Paso County Board of County Commissioners.

Section 2. At a minimum membership shall include the following:

- The Sheriff of El Paso County or his / her designated representative or alternate
- The Sheriff of Teller County or his / her designated representative or alternate
- A representative from the Colorado Springs Police Department
- The District Attorney for the Fourth Judicial District or his / her designated representative or alternate
- A representative from the Public Defender's Office
- The Chief Probation Officer of the Fourth Judicial District or his / her designated representative or alternate
- The Manager of Parole Operations for the Colorado Department of Corrections or his / her designated representative or alternate
- A representative from the El Paso County Court
- A representative from the 4th Judicial District Court
- A Mental Health Professional or designated alternate
- Six (6) citizen volunteers from El Paso and Teller Counties representing a cross-section of the community including, but not limited to, educators, business persons, clergy, and criminal justice practitioners. Citizen members will have no alternate.

Section 3. The citizen volunteer members shall serve for terms of three (3) years. Members of the Board shall serve at the pleasure of the Board of County Commissioners and may be removed at any time and shall comply with and be subject to the provisions of El Paso County Board Resolution 96- 57 General 24 and Resolution 97-325 General 72 concerning El Paso County Advisory Boards.

Section 4. Each member shall be entitled to one vote in all Board decision-making actions.

Article V Officers

Section 1. The Board shall organize and elect a Chair and Vice-Chair annually at the first scheduled meeting in February and may fill vacancies in such offices from time to time at any regular or special meeting. In the absence of the Chair and Vice-Chair at a regular Board meeting, the Board shall elect a Chair pro tempore.

Section 2. Chair - The Chair will serve a term of one (1) year. The Chair shall preside at all meetings of the Board and shall call special meetings when deemed necessary. The Chair will act as spokesperson for the Board and will designate committees to perform the work of the Board when necessary.

Section 3. Vice-Chair - The Vice-Chair will be elected by the Board and serve a term of one (1) year. The Vice-Chair will perform the functions of the Chair in the absence of the Chair.

Article VI Schedule

Section 1. The Board shall meet as needed to perform their functions but no less than once per month. It is the prerogative of the Chair to call special meetings as required.

Section 2. The time and place of regular and committee meetings of the Board shall be communicated to its members at least four (4) days prior to such meetings. Special meetings shall require at least forty-eight (48) hours prior notification. Notice of regular and committee meetings shall be posted in compliance with the Colorado Open Meetings Law, C.R.S. 24-6- 401, et seq.*

Section 3. All meetings of the Board shall be open to the public. During the course of such meetings and upon the affirmative vote of two-thirds of the members present, the Board may go into executive session and close the meeting to the public for those purposes set forth in § 24-6-402(4), C.R.S.*

Section 4. The Chair may call special training or work sessions of the Board. All such sessions shall be open to the public. No formal decisions may be made at such sessions, but direction may be given to staff by the Board.

Section 5. A quorum for the purposes of continuing the Board's business shall consist of no less than fifty-one percent (51%) of filled member positions.

Section 6. Only Board members shall vote on Board issues. Alternates will only vote when the member or designated representative is not present. Any affirmative action by the Board requires a simple majority vote of the members present. A tie vote will constitute a rejection.

Section 7. More than four (4) consecutive unexcused absences from regularly scheduled Board meetings by a Board member will initiate a review by the Chair, who shall have the discretion to petition the El Paso County Board of County Commissioners for a new appointment.

Section 8. The governance of the Board's meetings shall be adapted from Robert's Rules of Order.

- Section 9. The conduct of the business of Board meetings shall be pursuant to a formal agenda to be distributed with the meeting announcement. Requests for items to be placed on the agenda should be directed to the Executive Director of the ~~Justice Services Department~~ Department of Community Resources or designated staff at least four (4) days prior to a regularly scheduled meeting. The agenda may be changed at the discretion of the Chair or by a majority vote of the declared quorum.
- Section 10. There shall be minutes of all regular meetings of the Board and said minutes shall be approved by the members of the Board at its next regular meeting. Copies of the minutes shall be forwarded to Board members prior to the next scheduled meeting. Minutes and records of the Board shall be open to the public and subject to the Colorado Open Records Act, C.R.S. 24-72- 201, et seq.*
- Section 11. No Board member shall receive, or be lawfully entitled to receive, any pecuniary profit from the operations of the Board and in no event and under no circumstances shall any part of the assets of the Board, if any, whether principal, income or accumulations, be paid as salary or compensation to, or be distributed to, or inure to the benefit of, any of the Board members or their successors, or any person or his heirs or personal representatives who shall contribute any money or other property to the Board; provided, however, (a) that reasonable compensation may be paid to any agent or employee of the Board for services rendered in effecting one or more of the purposes of the Board, and (b) that any Board member may, from time to time, be reimbursed for his or her actual or reasonable expenses incurred in connection with the administration of the affairs of the Board.

Article VII Staff Support

Staff support to the Board will be provided from the resources of the Division of Justice Services ~~Department~~.

Article VIII Amendments

Proposed amendments to these Bylaws may be made by a two-thirds affirmative vote of the entire Board; after a proposed amendment has received one (1) reading at a regularly scheduled Board meeting. Proposed amendments shall be distributed to Board members at least seven (7) days preceding the meeting at which the first reading will take place. Any amendment to the Bylaws must be approved by the Board of County Commissioners.

*Including amendments thereto so long as it or derivative legislation remains in effect.

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- Safeguard the rights of our residents
- Provide for the needs of the offenders who will be supervised under this program

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- A representative from the Public Defender's Office
- The Chief Probation Officer of the Fourth Judicial District or his / her designated representative or alternate
- The Manager of Parole Operations for the Colorado Department of Corrections or his / her designated representative or alternate
- A representative from the El Paso County Court
- A representative from the 4th Judicial District Court
- A Mental Health Professional or designated alternate
- Six (6) citizen volunteers from El Paso and Teller Counties representing a cross-section of the community including, but not limited to, educators, business persons, clergy, and criminal justice practitioners. Citizen members will have no alternate.

Section 3. The citizen volunteer members shall serve for terms of three (3) years. Members of the Board shall serve at the pleasure of the Board of County Commissioners and may be removed at any time and shall comply with and be subject to the provisions of El Paso County Board Resolution 96- 57 General 24 and Resolution 97-325 General 72 concerning El Paso County Advisory Boards.

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Section 2. The time and place of regular and committee meetings of the Board shall be communicated to its members at least four (4) days prior to such meetings. Special meetings shall require at least forty-eight (48) hours prior notification. Notice of regular and committee meetings shall be posted in compliance with the Colorado Open Meetings Law, C.R.S. 24-6- 401, et seq.*

Section 3. All meetings of the Board shall be open to the public. During the course of such meetings and upon the affirmative vote of two-thirds of the members present, the Board may go into executive session and close the meeting to the public for those purposes set forth in § 24-6-402(4), C.R.S.*

Section 4. The Chair may call special training or work sessions of the Board. All such sessions shall be open to the public. No formal decisions may be made at such sessions, but direction may be given to staff by the Board.

Section 5. A quorum for the purposes of continuing the Board's business shall consist of no less than fifty-one percent (51%) of filled member positions.

Section 6. Only Board members shall vote on Board issues. Alternates will only vote when the member or designated representative is not present. Any affirmative action by the Board requires a simple majority vote of the members present. A tie vote will constitute a rejection.

Section 7. More than four (4) consecutive unexcused absences from regularly scheduled Board meetings by a Board member will initiate a review by the Chair, who shall have the discretion to petition the El Paso County Board of County Commissioners for a new appointment.

Section 8. The governance of the Board's meetings shall be adapted from Robert's Rules of Order.

- Section 9. The conduct of the business of Board meetings shall be pursuant to a formal agenda to be distributed with the meeting announcement. Requests for items to be placed on the agenda should be directed to the Executive Director of the Department of Community Resources or designated staff at least four (4) days prior to a regularly scheduled meeting. The agenda may be changed at the discretion of the Chair or by a majority vote of the declared quorum.
- Section 10. There shall be minutes of all regular meetings of the Board and said minutes shall be approved by the members of the Board at its next regular meeting. Copies of the minutes shall be forwarded to Board members prior to the next scheduled meeting. Minutes and records of the Board shall be open to the public and subject to the Colorado Open Records Act, C.R.S. 24-72- 201, et seq.*
- Section 11. No Board member shall receive, or be lawfully entitled to receive, any pecuniary profit from the operations of the Board and in no event and under no circumstances shall any part of the assets of the Board, if any, whether principal, income or accumulations, be paid as salary or compensation to, or be distributed to, or inure to the benefit of, any of the Board members or their successors, or any person or his heirs or personal representatives who shall contribute any money or other property to the Board; provided, however, (a) that reasonable compensation may be paid to any agent or employee of the Board for services rendered in effecting one or more of the purposes of the Board, and (b) that any Board member may, from time to time, be reimbursed for his or her actual or reasonable expenses incurred in connection with the administration of the affairs of the Board.

Article VII Staff Support

Staff support to the Board will be provided from the resources of the Division of Justice Services.

Article VIII Amendments

Proposed amendments to these Bylaws may be made by a two-thirds affirmative vote of the entire Board; after a proposed amendment has received one (1) reading at a regularly scheduled Board meeting. Proposed amendments shall be distributed to Board members at least seven (7) days preceding the meeting at which the first reading will take place. Any amendment to the Bylaws must be approved by the Board of County Commissioners.

*Including amendments thereto so long as it or derivative legislation remains in effect.

Revised
BoCC Approved
CCB Endorsed