

VERNON STEWART, EXECUTIVE DIRECTOR

COMMUNITY RESOURCES DEPARTMENT | JUSTICE SERVICES DIVISION

Community Corrections Board (CCB)
December 17, 2025, 12:15 p.m. - 1:45 p.m.
Meeting Agenda

Justice Services Building, 1st Floor Conference Room 122, 17 N. Spruce St., Colorado Springs 80905

Or join virtually via TEAMS. [Join the meeting now](#). Email for the invitation: cassidykeltner@elpasoco.com

Or call in (audio only): 1-719-283-1263. Phone Conference ID: 296 860 928#

This meeting will be recorded.

<u>Item</u>	<u>Presenter</u>	<u>Recommended Action</u>
1. Call Meeting to Order	Chair	
2. Attendance a) Introduction of members and guests b) Requests for excused absences	Chair	Roll Call
3. Case Review a) VRA Statements b) Discussion and Balloting	Tiffany Weaver Chair	Information Balloting
4. Approval of Minutes & Presentation a) Ratify meeting minutes for November 19 and the Electronic meeting minutes for November 5, 12, & 26, 2025	Chair	Vote
5. Program Reports a) Embrace (ECC) b) Community Alternatives of El Paso County (CAE)	Mark Wester Steve Owens	Information Information
6. Monthly Reports a) SFY26 Financial Report b) Provider Termination Reports c) Staff Report	MaCain Hildebrand MaCain Hildebrand MaCain Hildebrand	Information Information Information
7. Old Business		
8. New Business a) CAE KPI Program b) Embrace KPI Program c) 1 st Qtr. SFY 25-26 Referral Data	Steve Owens Mark Wester MaCain Hildebrand	Endorsement Endorsement Information
9. Case Review - Ballot Results	Chair	Information
10. Board / Staff Comments	Chair	Comments
11. Adjournment		

Next meeting date: Wednesday, January 21, 2026, at 12:15 p.m.

4th Judicial District Community Corrections Board (CCB)

MINUTES

November 19th, 2025

Board Members: Chantel Bruce, Judge Samuel Evig, Judge Amanda Philipps, Judge Cynthia McKedy, Brent Nelson, Deana O'Riley, Lt. Derek Mower, LeeAnn Ortega, Michael Publicker, and Jerry Jones.

Excused absences: Lorena Gray, Lt. Robert Harris, Ryan Graham, and Manuela Reising.

Unexcused absences: None.

Staff present: MaCain Hildebrand, Daniel Huddleston, Tiffany Weaver, Cassidy Keltner, Kristin Cronk, Mark Allison, Vernon Stewart, and Christine Burns.

Guests present: Steve Owens, Gwen Barlow, Jenner Behan, and Terry Sample

1. **Chantel Bruce called the meeting to order at 12:15 p.m.** The Board meeting was held with members attending virtually or in person.

2. **Attendance:** Chantel Bruce called roll.

3. **Case Review:**

a. **VRA Statements:** Statements provided by victims or victim representatives for offenders.

b. **Discussion and Balloting:** No Discussion. Balloting was opened.

4. **Approval of Minutes and Presentation:**

a. **Michael Publicker moved, and Lt. Derek Mower seconded the ratification of the meeting minutes for October 15th and the electronic meeting minutes for October 1st, 8th, 22nd, and 29th, 2025; the motion passed unanimously by roll call vote.**

5. **Program Reports:**

a. **Embrace (ECC):** Jenner Behan reported for Embrace; he reported that their residential average daily census in October was 281 with 235 beds allocated by DCJ; that the child support collected was \$2,773.30, and restitution collected was \$3,897.40; he reported that Embrace had 53 admissions with 46 residential terminations during October; that the successful completion rate was 56.5%, totaling 26; that the negative terminations were 43.5%, totaling 20; the negative terminations included 28.3% for escapes, totaling 13, 9.1% for technical violations, totaling six, and 2.2% committed new crime during placement, totaling one.

Mr. Behan reported that Embrace received 38 Diversion and 40 Transition referrals in October; he reported that Embrace accepted 100% of auto Diversion referrals and 93% of criteria Diversion referrals, as well as 100% of auto Transition referrals and 85% of criteria Transition referrals.

Mr. Behan reported that current staff vacancies for October include four security positions, two case manager positions, two treatment staff positions, one admin position, one support staff position, and one non-residential staff position; Mr. Behan reported that the current client employment rate is 71.7%, and that the positive UA rate for the month is 3.5%; he reported that Embrace imposed 142 client sanctions in October; that there were eight medical emergencies during October; he reported that there were five grievances.

Mr. Behan reported that several staff members were able to attend the Statewide Community Corrections conference in October; that due to Embrace's probationary status, they have been working to re-train staff on Core security functions to meet all parts of the necessary standards; that the DCJ is currently at Embrace auditing the program; that Embrace has started their PREA audit for accreditation, with the online portion completed and the site visit scheduled for December; Board members asked for clarification on whether medical emergencies were overdose-related; Mr. Behan reported that they were not.

Mr. Behan stated that the client death that was reported in August was officially ruled to have been of natural causes; that Embrace worked with the NAACP to host a job fair for clients that occurred on October 30th, 2025.

- b. **Community Alternatives of El Paso (CAE)**: Steve Owens reported for CAE; he reported that the bed count for October is 250, with 240 allocated by the Division of Criminal Justice (DCJ); that the total child support collected was \$4,460.00 and restitution was \$5607.50; that there were 55 admissions and 46 terminations in October; that the successful program completion rate was 51.0%; and that the negative termination rate was 49.0%; that the current client employment rate is 82.0%, and that the positive UA rate for the month is 4.9%; he reported that CAE imposed 25 client sanctions in October; he reported that there were two grievances and five medical emergencies; he reported that the current staff vacancies include four security positions, one case management position, and one support staff position.

Mr. Owens reported 33 Diversion and 32 Transition referrals in October; he reported that CAE accepted 100% of Diversion auto referrals and 91.3% of Diversion criteria referrals; that CAE accepted 100% of Transition auto referrals and Transition criteria referrals in October.

Mr. Owens reported that in October, CAE sent several case managers, IRT staff, and management staff to the Statewide Community Corrections Conference; that CAE employee Penelope Hazinakis-Swainston received the "Above and Beyond" award at this conference; that Ms. Hazinakis-Swainston will be leaving CAE for a new career opportunity; that the remaining clinical supervisor will be stepping into a new role to help with this transition; that vacancies have been filled for case management supervisors; that clinical supervisor Evan Burton will be resigning and that position has been posted; and that a Fidelity Supervisor has been hired and will begin in November.

Mr. Owens also stated that CAE has received the findings from the DCJ PACE audit; the corrective action plan will focus on training, motivational interviewing, directed practice with staff, and better articulation of evidence-based decision-making with regard to reviewing clients for termination; that CAE has until February 9th to submit their corrective action plan to DCJ.

6. Monthly Reports:

- a. **SFY24 Financial Report:** MaCain Hildebrand reported that the October 2025 expenditures were expected to be at 33.33%; that Embrace was at \$2,415,653.91 expended, representing 2.71% overspent; and that CAE was at \$2,238,440.34 expended, representing 0.06% underspent; Mr. Hildebrand noted that the DCJ has authorized our vendors to exceed the number of funded residential bed allocations to meet the increased need for Transition client placements; the DCJ has increased El Paso County's allocation by approximately \$460,000.00, which translates to 18 additional beds.
- b. **Provider Termination Report:** MaCain Hildebrand reported that for October 2025, Community Alternatives of El Paso County had a 47.83% positive/successful termination rate, an unauthorized absence termination rate of 17.39%, and a 34.78% technical violation termination rate; he reported that Embrace had a 57.45% positive/successful termination rate, a 27.66% unauthorized absence termination rate, a 12.77% technical violation termination rate, and a 2.13% committed new crimes negative termination rate.
- c. **Staff Report:** MaCain Hildebrand reported to Board members about the upcoming impacts to Community Corrections from Senate Bill 25-209, which passed into law in August; he stated that this changes statutes so that CDOC offenders can no longer refuse their first eligibility for community placement prior to the referral being made; that offenders can now only refuse placement after being accepted by a Community Corrections Board and Program; and that CDOC has changed its policies and procedures as of October to meet this statutory requirement; Mr. Hildebrand reminded Board members of the Holiday schedule changes in November and December.

7. Old Business:

None for this month.

8. New Business:

- a. **Agenda Item 8a - Embrace Staff Hiring Waiver Request for Peer Support:** Pursuant to Colorado Community Corrections Standards OMA-013, Embrace is requesting endorsement of an application for the position of Peer Support Specialist, Jason Hix. **Judge Amanda Phillips moved, and Lt. Derek Mower seconded the motion to approve Embrace's waiver request for the hiring of Jason Hix; the motion passed by unanimous roll-call vote.**

9. Case Review – Ballot Results: The Chair read the ballot results.

4th Judicial District Community Corrections Board (CCB)
MINUTES
November 19th, 2025

Board/Staff Comments: No additional comments were contributed.

10. Adjournment: Chantel Bruce adjourned the meeting at 1:13 p.m.

Respectfully submitted,

APPROVED

By MaCain Hildebrand at 3:12 pm, Dec 12, 2025

MaCain Hildebrand, Justice Services Manager
El Paso County Community Corrections

Confirmed:



Chantel Bruce, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of November 19, 2025
MANDATORY BOARD REVIEW

Pursuant to Section E16 of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on January 17, 2024, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on December 17, 2025.

Accept											
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider *	Approve	Reject	Abst		
VALDEZ, DAVINA	26-0502	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	10	1	1		
BURNINGHAM, BRENDEN	26-0503	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	9	2	1		
KNIGHT, TIMOTHY	26-0505	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	9	2	1		
WEATHINGTON, CHARLES	26-0508	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	8	3	1		
PORTNOVA, DANIEL	26-0509	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	9	2	1		
PRIETO-PEREZ, JORDAN	26-0510	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	4	1		
DAY, BENJAMIN J	26-0511	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	9	2	1		
BROCKUS, STEVEN	26-0512	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	8	3	1		
NORRIS, KEITH	26-0513	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	10	1	1		
HUTCHERSON, MICHAEL J	26-0514	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	9	2	1		
LUNA, PHILIPPE G	26-0518	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		ECC	9	2	1		
COBB, DENNIS J	26-0519	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		ECC	6	5	1		
BEBOUT, CHASE A	26-0520	C	<input type="checkbox"/>	<input type="checkbox"/>		ECC	9	2	1		

El Paso County Community Corrections Board
Ballot of November 19, 2025
MANDATORY BOARD REVIEW

Pursuant to Section E16 of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on January 17, 2024, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on December 17, 2025.

Reject										
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst	
MOLINA, MICHAEL	26-0501	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	8	1	
FULLER, MAURICE	26-0504	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	5	6	1	
HUDKINS, JESSE	26-0506	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	1	10	1	
MADRILL, TERENCE	26-0507	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	7	1	
BORGES, ADAM J	26-0515	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	3	7	2	
ALLEN, VERSHAUN E	26-0516	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	6	1	
LEE, BRUCE C	26-0517	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	5	6	1	
KNODEL-ELDRIDGE, JOSHUA	26-0521	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	5	1	
HOSKINS, JEFFREY S	26-0522	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	1	7	1	
TREJO, CARLOS A	26-0523	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	6	1	
OLIVAS, ROBERTO	26-0524	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		CAE	4	4	1	
PONSOT, CHRISTOPHER R	26-0525	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		CAE	2	5	2	
YOUNG, MALIK	26-0525a	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	3	5	1	

Legend: CAE = Community Alternatives of El Paso County

ECC = Embrace

C = Condition of Parole with or without IRT

D = Diversion Residential and NonResidential

T = Transition with or without IRT

* = Or another Community Corrections Program within the Jurisdiction

El Paso County Community Corrections Board
Electronic Screening Minutes
November 5, 2025

Staff present: Daniel Huddleston
Others present: Tiffany Weaver and Cassidy Keltner

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:10p.m.

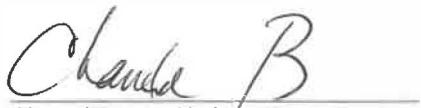
Respectfully submitted,

APPROVED

By Daniel Huddleston at 1:12 pm, Nov 05, 2025

Daniel Huddleston
Community Corrections Specialist

Confirmed:



Chantel Bruce, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of November 05, 2025
MANDATORY BOARD REVIEW

Pursuant to Section E16 of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on January 17, 2024, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on December 17, 2025.

Accept											
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider*	Approve	Reject	Abst		
TEAKELL, JOSEPH	26-0452	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	5	4	1		
JACOBS, ZACHARY	26-0453	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	9	1	0		
CADDELL, BRANDON	26-0454	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	3	0		
ASUNCION, LUCITA	26-0458	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	6	4	0		
SWATEK, KYLIE	26-0459	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	3	0		
BEACH-ALVARAN, PAMELA	26-0460	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	2	1		
THOMPSON, JOHNATHON A	26-0461	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	9	1	0		
SPINUZZI, DACEY G	26-0462	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	3	0		
THOMAS, AKEEM A	26-0465	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	2	0		
CARLOCK, JACOB M	26-0468	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	2	0		
FRAZIER, QUENTIN H	26-0469	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	2	0		
OCHOA, SAMUEL	26-0471	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	2	0		
COWAN-SVITA, NICHOLE	26-0472	C	<input type="checkbox"/>	<input type="checkbox"/>		ECC	10	0	0		
WEYANT, HOLT B	26-0473	C	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	2	0		
MENDOZA, CRYSTAL A	26-0474	C	<input type="checkbox"/>	<input type="checkbox"/>		CAE	10	0	0		
HARRIS, JACOB R	26-0475	C	<input type="checkbox"/>	<input type="checkbox"/>		CAE	9	1	0		

Reject											
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst		
PASCALE, THOMAS	26-0451	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	5	5	0		
HARTY, CHRISTOPHER	26-0455	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	1	9	0		
SANLUIS, CHRISTOPHER	26-0456	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	4	6	0		
OPPEDAHL, CALEB	26-0457	D	<input type="checkbox"/>	<input type="checkbox"/>		ECC	5	5	0		
SANDERS, GARY G	26-0463	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	3	7	0		
VAUGHNS, LATAVIA	26-0464	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	8	0		
HERRERA, LORENZO	26-0466	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	8	0		
POMELE, NASTASHA R	26-0467	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	3	7	0		
GRAHAM, WILLIAM J	26-0470	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	8	0		

El Paso County Community Corrections Board
Ballot of November 05, 2025
MANDATORY BOARD REVIEW

Pursuant to Section E16 of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on January 17, 2024, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on December 17, 2025.

Legend: CAE = Community Alternatives of El Paso County

ECC = Embrace

C = Condition of Parole with or without IRT

D = Diversion Residential and Non-Residential

T = Transition with or without IRT

* = Or another Community Corrections Program within the Jurisdiction

El Paso County Community Corrections Board
Electronic Screening Minutes
November 12, 2025

Staff present: Daniel Huddleston
Others present: Tiffany Weaver and Cassidy Keltner

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:08p.m.

Respectfully submitted,

APPROVED

By Daniel Huddleston at 12:20 pm, Dec 15, 2025

Daniel Huddleston
Community Corrections Specialist

Confirmed:



Chantel Bruce, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of November 12, 2025
MANDATORY BOARD REVIEW

Pursuant to Section E16 of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on January 17, 2024, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on December 17, 2025.

Accept											
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst		
ARECHIGA, ANDREW	26-0478	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	2	1		
THOMAS-CARPENTER, ZANE	26-0480	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	8	1	1		
YOUNG, MALIK	26-0482	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	8	1	1		
FORD, CHRISTOPHER	26-0483	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	7	1	2		
GILMER, BRENT	26-0484	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	9	0	1		
BALTAZAR, CARLA	26-0485	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	2	1		
MONTANO, FRANK	26-0486	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	4	1		
MCKELLAR, RONALD A	26-0489	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		ECC	5	4	1		
SCHOLER, JOSEPH M	26-0491	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		CAE	8	1	1		
GOOLEY, ALVIN R	26-0492	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	9	0	1		
VANBUSKIRK, NATHAN A	26-0493	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	4	1		
GILLENWATER, MELODY A	26-0494	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	1	1		
BALLARD, TAYLOR M	26-0499	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	6	3	1		

Reject											
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst		
BANKORD, BENJAMIN	26-0476	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	5	1		
THOMPKINS, CLARENCE	26-0477	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	1	8	1		
MARTINEZ, BRIAN	26-0479	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	4	5	1		
FROST, ALIANNA	26-0481	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	5	1		
NEY, ANTHONY	26-0487	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	5	1		
BARRY, CHRISTOPHER L	26-0488	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	7	1		
DAVIS, HARLEY M	26-0490	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	5	1		
TORRES-LEMOS, BRYCE C	26-0495	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	3	6	1		
TIBERIO, ADAM T	26-0496	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	5	1		
TRUJILLO, DIEGO	26-0497	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	3	6	1		
WINN, CHRISTOPHER A	26-0498	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	3	6	1		
BERGERON, SUSAN T	26-0500	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	4	5	1		

El Paso County Community Corrections Board
Ballot of November 12, 2025
MANDATORY BOARD REVIEW

Pursuant to Section E16 of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on January 17, 2024, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on December 17, 2025.

Legend:

CAE = Community Alternatives of El Paso County
ECC = Embrace
C = Condition of Parole with or without IRT
D = Diversion Residential and NonResidential
T = Transition with or without IRT

* = Or another Community Corrections Program within the Jurisdiction

El Paso County Community Corrections Board
Electronic Screening Minutes
November 26, 2025

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 10:00 a.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 10:01 a.m.

Respectfully submitted,

APPROVED

By Daniel Huddleston at 10:01 am, Nov 26, 2025

Daniel Huddleston
Community Corrections Specialist

Confirmed:



Chantel Bruce, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of November 26, 2025
MANDATORY BOARD REVIEW

Pursuant to Section E16 of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on January 17, 2024, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on December 17, 2025.

Accept											
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider*	Approve	Reject	Abst		
SANKEY, CHRISTOPHER	26-0527	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	9	2	0		
BISSITT, SKYLAR	26-0528	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	8	3	0		
CERVANTEZ, CHRISTOPHER	26-0531	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	6	5	0		
GAGNON, KODY RAY	26-0532	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	7	4	0		
FORD, SEAN	26-0533	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	6	5	0		
JONES, MARCUS	26-0534	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	8	3	0		
RUSH, BLAKE	26-0535	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	8	3	0		
WALSH, TABITHA	26-0536	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	3	1		
GLASS, ERIC D	26-0538	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	6	5	0		
JONES, JESSIE J	26-0539	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	6	5	0		
DOUGLAS, ANTOINE W	26-0541	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	4	0		
SUGGS, KYSHAWN D	26-0542	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	8	3	0		
RENAUD, BRYAN T	26-0544	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	8	3	0		
REYNA, ROBERT A	26-0545	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	8	3	0		
WILSON, JASON M	26-0548	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	4	0		
MATHESON, SCOTT W	26-0550	I	<input type="checkbox"/>	<input type="checkbox"/>		ISP	9	2	0		

Reject											
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst		
MALBURG, JOSEPH	26-0526	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	4	7	0		
COLEMAN, JHAQUAN	26-0529	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	8	0		
MEDINA, TIFFANY	26-0530	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	8	0		
PATTERSON, ZACHERY	26-0537	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	8	0		
JONES, ANTHONY M	26-0540	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	3	8	0		
KIEFER, JEFFREY A	26-0543	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	2	9	0		
PARKS, JEFFREY K	26-0546	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	3	8	0		
COLGIN, DANIEL G	26-0547	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	5	6	0		
GRIMALDO, JAMES	26-0549	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	1	10	0		

El Paso County Community Corrections Board
Ballot of November 26, 2025
MANDATORY BOARD REVIEW

Pursuant to Section E16 of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on January 17, 2024, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on December 17, 2025.

Legend:

CAE = Community Alternatives of El Paso County
ECC = Embrace
C = Condition of Parole with or without IRT
D = Diversion Residential and Non-Residential
T = Transition with or without IRT
* = Or another Community Corrections Program within the Jurisdiction

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / Embrace (ECC)

Agenda Date: December 17, 2025

Agenda Item Number: 5-a

Presenter: Mark Wester, Executive Director, ECC

Information: X

Endorsement:

Background Information:

Program to provide insight and information on facility demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

Embrace VENDOR REPORT

Month November YEAR 2025

Facility Capacity: 286
DCI Allocation: 235

FACILITY DEMOGRAPHICS

Diversion:	110	IRT:	20	Diversion Out of District:	18
Transition:	105	RDDT:	5		
Condition of Parole:	6	CRP:	11		
Condition of Probation:	0	Non CRP SO:	11		
Non-Residential:	69	Criteria Cases:	162		

FINANCIAL FEES

Total Financial Fees	Total
Child Support	\$4,074.80
Restitution	\$4,671.55

ADMISSIONS

	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	<u>Non-Residential:</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	<u>Total</u>
Total	23	18	3	3	6	6	0		60

TERMINATIONS

					Specialized Treatment Terminations			Non-Residential Terminations	
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	<u>Total</u>	<u>Total</u>
Successful	12	4	3	0	0	1		22	5
Negative	10	5	1	0	4	0		22	0
<u>Total</u>	<u>22</u>	<u>9</u>	<u>4</u>	<u>0</u>	<u>6</u>	<u>2</u>	<u>1</u>	<u>44</u>	<u>5</u>

PROGRAM TERMINATIONS

Termination Reasons	Total	Percentage	Non-Residential Termination Reasons
Successful Program	22	50.0%	5
Client Status Change - (Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCIB)	9	N	
Negative	22	16	8
	13	29.5%	8
House/Technical Violations	8	18.2%	0
Committed New Crime - During Placement	1	2.3%	0
Warrant/Pending Crime - Prior to Placement	0	0.0%	0

FACILITY STAFFING

Staffing	Budgeted FTE's	New Hires	Terminated	Vacant FTE
Security	42.6	2	7	6
Case Management				
Treatment Staff	0			
Asian %	0.0	0	0	1
Support Staff (Other)	7	0	2	3
Non-Residential	2.4	0	0	1

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE		
Type	Diverson	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate
New Criminal Offense	0	0	1	0	<u>1</u>	Employment Rate	76.90%	71.67%
Assault	0	0	0	0	<u>0</u>	UA Positive Rate	2.4%	3.5%
Fighting	0	0	0	0	<u>0</u>	Raw UA Data		
Possession of Dangerous Drugs	0	0	0	0	<u>0</u>	Total/Positive	1250 / 30	1250 / 44
Positive Urinalysis	15	11	0	4	<u>30</u>	Type	Current Month Count	Previous Month Count
<i>Unauthorized Absence:</i> <i>Escape - Confirmed</i> <i>Less than 2 hours - Late return</i>	<u>Escape</u>	7	4	0	1	<u>12</u>	Client Grievances	12
	<u>Sanctions</u>	80	51	1	10	<u>142</u>	Citizen Complaints	0
Medical Emergency	5	0	0	6	—	IRT Waitlist	13	0
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)	0	0	0	0	—	Dual Supervision	0	0
Death	0	0	0	0	<u>0</u>			
PREA Allegation	0	0	0	0	<u>0</u>			
Use of Force	0	0	0	0	<u>0</u>			
TOTAL	107	67	2	15	191			
Diversion Criteria Referrals			Diversion Au					
<i>Referrals</i>	<i>Approved</i>	<i>Denied</i>	<i>Referrals</i>	<i>Approved</i>	<i>Denied</i>	Total Referrals		
19	19	0	13	13	0	32		
Transition Criteria Referrals			Transition Auto Referrals					
<i>Referrals</i>	<i>Approved</i>	<i>Denied</i>	<i>Referrals</i>	<i>Approved</i>	<i>Denied</i>	Total Referrals		
27	26	1	9	9	0	36		

Jenner Behan

Director Signature/Designee

12/9/2025

DATE

PACE Audit

1. Strategy: Enhance case management ranks and training to improve client skill training and outcomes. SKILL TRAIN - FACTOR 4

STAFF DEVELOPMENT:	Trainings were conducted for facility walkthroughs, headcounts, PAT's, UA's. Whereabouts monitoring and incidents (write-up and processes).
---------------------------	---

2. Strategy: Review and enhance level system with measurable and objective components to increase transparency and consistency of client reinforcement and progression. (Developing and utilizing a level system (5-1) with measurable components creates transparency and consistency in client movement and reinforcement through earned privileges)

PROGRAM DEVELOPMENT:	Embrace evaluated new Offender Management Systems for a potential of replacing correct tech.
-----------------------------	--

3950 RENOVATION:	
-------------------------	--

CORE Security Audit

CS-010: Random Headcounts & Facility Walkthroughs	
--	--

CS-042: Job Search	
---------------------------	--

CS-060: Substance Testing Process	We separated our PAT searches from UA's to comply with DCJ recommendations.
--	---

OMA-020: Milieu Management	
-----------------------------------	--

Additional Comments:

Embraves probationary period was extended

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / Community Alternatives of El Paso County (CAE)

Agenda Date: December 17, 2025

Agenda Item Number: 5-b

Presenter: Steve Owens, Facility Director, CAE

Information: X

Endorsement:

Background Information:

Program to provide insight and information on facility demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

COMMUNITY ALTERNATIVE OF EL PASO COUNTY (CAE) VENDOR REPORT

Month November YEAR 2025

Facility Capacity: 247
DCJ Allocation: 240

FACILITY DEMOGRAPHICS

Diversion:	118	IRT:	11	Diversion Out of District:	7
Transition:	110	RDDT:	0		
Condition of Parole:	8	CRP:	15		
Condition of Probation:	0	Non CRP SO:	1		
Non-Residential:	59	Criteria Cases:	170		

FINANCIAL FEES

Total Financial Fees	Total
Child Support	\$4,863.57
Restitution	\$9,269.46

ADMISSIONS

	Diversion	Transition	Condition of Parole	Condition of Probation	Non-Residential:	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total
Total	10	22	2	0	4	8	0		46

TERMINATIONS

	Diversion	Transition	Condition of Parole	Condition of Probation	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total	Non-Residential Terminations
Successful	6	1	1	0	7	-	-	25	2
Negative	7	0	0	0	0	-	-	17	0
Total	13	21	1	0	7	0	0	42	2

PROGRAM TERMINATIONS

Termination Reasons	Total	Percentage	Non-Residential Termination Reasons
Successful Program	25	59.5%	2
Client Status Change - (Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCIB)	3	4%	0
Negative	17	40.5%	0
Escape	8	19.0%	0
House/Technical Violations	7	16.7%	0
Committed New Crime - During Placement	2	0.0%	0
Warrant/Pending Crime - Prior to Placement	0	0.0%	0

FACILITY STAFFING

Staffing	Budgeted FTE's	New Hires	Terminated	Vacant FTE
Security	29	3	0	4
Case Management	18	0	2	3
Treatment Staff	4	0	2	2
Admn	6	0	0	0
Support Staff (Other)	7	0	0	
Non-Residential	0	0	0	

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE		
Type	Diverson	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate
New Criminal Offense	0	0	0		<u>2</u>	Employment Rate	80.2%	82.0%
Assault	0	0	0		<u>0</u>	UA Positive Rate	2.6%	4.9%
Fighting	0	0	0		<u>0</u>	Raw UA Data		
Possession of Dangerous Drugs	0	0	0		<u>0</u>	Total/Positive	970/26	1214/60
Positive Urinalysis	12	14	0	0	<u>26</u>	Type	Current Month Count	Previous Month Count
<i>Unauthorized Absence:</i> <i>Escape - Confirmed</i> <i>Less than 2 hours - Late return</i>	Escape	5	0	0	<u>8</u>	Client Grievances	0	2
	Sanctions	6	0	0	<u>14</u>	Citizen Complaints	0	0
Medical Emergency	1	0	0		<u>1</u>	Dual Supervision	0	0
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)	0	0	0		<u>0</u>			
Death	0	0	0	0	<u>0</u>			
PREA Allegation	0	0	0		<u>0</u>			
Use of Force	0	0	0	0	<u>0</u>			
TOTAL	24	27	0	0	51			

Diversion Criteria Referrals			Diversion Auto Referrals			
<u>Referrals</u>	<u>Approved</u>	<u>Denied</u>	<u>Referrals</u>	<u>Approved</u>	<u>Denied</u>	<u>Total Referrals</u>
22	20	2	10	9	1	32
Transition Criteria Referrals			Transition Auto Referrals			
<u>Referrals</u>	<u>Approved</u>	<u>Denied</u>	<u>Referrals</u>	<u>Approved</u>	<u>Denied</u>	<u>Total Referrals</u>
32	22	10	1	1	0	33

Steve Owens

Director Signature/Designee

12/11/2025

DATE

PACE Audit

Areas of Focus: STAFF DEVELOPMENT:SD-070, SD-090 and SD-100 Train all staff in the areas of MI/SOA-R/Staff Impact and Progression Matrix

Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.	CAE did send case management, IRT and Management staff to the Community Corrections Conference in October. CAE employee, Penelope Hazinakis-Swainston, received the "Above and Beyond Award", at the 2025 Colorado Statewide Community Corrections Conference on October 22nd. She is a Licensed Professional Counselor with the CAE IRT progra. This honor is Awarded to the Community Corrections staff meember who, while employed, through their own efforts and ideas, brought significant innovation, developed and initiated a menas of significantly increasing the agency's effectiveness or improved services, resulting in positive change.
--	--

Skill Development with Directed Practice: Staff to demonstrate milieu management for effective role modeling and responsivity.

Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.	Staffing updates: Both Case Management Supervisors have been filled. IRT Clinical Supervisor Evan Burton will be resigning, position is posted. It will be a loss and his contribution to the program has been significant. Fidelity Supervisor was selected and will begin in November.
--	--

CORE Security Audit

Search and Contraband Training for staff: Scheduled and Completed Training *CS-30 Contraband	Facility searches of bunks and common areas continue in accordance with policy.
---	---

<p>*CS Substance Use Monitoring Drug Interdiction Events and Outcomes: Security Manager and Fidelity Specialist observations, audits, findings and actions taken.</p>	<p>On 8/11/25, In partnership with Parole and the IG office, a full facility search was conducted with a K9. The following items were found; knife, and Tums container filled with suspected Fentanyl. Security staff are carrying narcan on their person. Five total Narcan kits are available on each shift, to include additional pouches for staff to sign out.</p>
<p>*CS Client Monitoring: Random off-site monitoring of job search, work, pass and furlough activity CS* 50 Recording Authorized Absences *Client Supervision - CS Facility Checks</p>	<p>Glympe is required for every resident prior to leaving must show proof to staff. The Glympe location app is being utilized to assist with whereabouts checks.</p>
<p>Fidelity Specialist and Case Manager Supervisor observations, audits, and actions taken.</p>	<p>We continued to manage with increase census-around 250 or more for the past few months to support bed space. CAE is awaiting PACE audit findings from DCJ. Upcoming November updates: BHA audit of our IRT program was on Nov.5. We also held a brunch and meet with all of our volunteers on Nov. 7th.</p>

Additional Comments: November 7th-we hosted our Volunteers for a brunch. Those groups that came were-Cogent Thinking, Victory World Outreach Breakaway program, The Bridge and Celebrate Recovery. We appreciate all that our Volunteers do for our residents and the facility. We are always looking to increase partnerships.

Community Corrections Board

Agenda Item Summary

Agenda Item Title: SFY26 Financial Report

Agenda Date: December 17, 2025

Agenda Item Number: 6-a

Presenter: MaCain Hildebrand, Justice Services Manager

Information: X

Endorsement:

Background Information:

Pursuant to Article III Section 5 of the El Paso County Community Corrections Board (CCB) By-Laws, the Board is responsible for monitoring and overseeing compliance with state and local standards. To ensure fiscal responsibility of the local contracts, the Board has requested a monthly financial report that explains all expenditures, by service type, for the local service providers.

El Paso County continues to work with the Division of Criminal Justice/Office of Community Corrections on matters related to contracting and allocation.

The billing documents (invoicing) for the November billing cycle have been completed.

Recommended Motion:

N/A

MONTH: Nov-25

EMBRAVE

	<i>Total SFY26 Contract</i>			
	\$ 6,702,306.66	\$ (2,795,353.82)	41.71%	
Residential Housing	\$ 6,166,164.00	\$ (49,901.85)	0.74%	
COP IRT	\$ 128,461.75	\$ (96,792.02)	1.44%	
Non-Residential	\$ 201,359.55	\$ (21,479.00)	0.32%	
Correctional Treatment	\$ 130,000.00	\$ (38,161.18)	0.57%	
Facility Payment	\$ 76,321.36	\$ -	0.00%	
Other	\$ -	\$ (3,001,687.87)	44.79%	
Total YTD Expenditure				
Percent Actual Expended			41.67%	
Expected YTD Per Contract			-3.12%	
Percent Under/Over (-)				
Total Balance in Contract		\$ 3,700,618.79		
<i>Expected YTD Expenditures Per Contract</i>	<i>Actual YTD Expenditure</i>	<i>Actual YTD \$ Under / (Over) Against Expected</i>	<i>% Under / Over (-) against expected</i>	
\$ 2,569,235.00	\$ 2,795,353.82	\$ (226,118.82)	-8.80%	Residential
\$ 53,525.73	\$ 49,901.85	\$ 3,623.88	6.77%	COP IRT
\$ 83,899.81	\$ 96,792.02	\$ (12,892.21)	-15.37%	Non-Residential
\$ 54,166.67	\$ 21,479.00	\$ 32,687.67	60.35%	Correctional Treatment

4th Judicial District - Community Corrections Program Revenue and Expenditures
SUMMARY OF ALLOCATION EXPENSES - EMBRAVE
SFY26 July 1, 2025 - June 30, 2026

EMBRAVE			
	Allocated Amount From DCJ/EPC	Actual Expenditure YTD from 7/1/25 to 11/30/25	
Community Corrections Residential Housing	\$ 6,166,164.00	\$ 2,795,353.82	
Community Corrections - COP IRT	\$ 128,461.75	\$ 49,901.85	
Community Corrections - Non-Residential	\$ 201,359.55	\$ 96,792.02	
Community Corrections Correctional Treatment	\$ 130,000.00	\$ 21,479.00	
Community Corrections Facility Payments (FP)	\$ 76,321.36	\$ 38,161.18	
Other		\$	-
Option Allocation (add only if received)		\$	-
	\$ 6,702,306.66		3,001,687.87
Contract Amount Remaining			
Community Corrections Residential Housing	\$ 3,370,810.18		
Community Corrections - COP IRT	\$ 78,559.90		
Community Corrections - Non-Residential	\$ 104,567.53		
Community Corrections Correctional Treatment	\$ 108,521.00		
Community Corrections Facility Payments	\$ 38,160.18		
Other	\$	-	
Option Allocation (add only if received)	\$	-	
REMAINING FUNDS IN ALLOCATION	\$ 3,700,618.79		

Expected YTD Expenditures Per Allocation	Actual YTD Expenditure	Actual YTD \$ Under / (Over) Against Expected	% Under / Over (-) against expected
\$ 2,569,235.00	\$ 2,795,353.82	\$ (226,118.82)	-8.80%
\$ 53,525.73	\$ 49,901.85	\$ 3,623.88	6.77%
\$ 83,899.81	\$ 96,792.02	\$ (12,892.21)	-15.37%
\$ 54,166.67	\$ 21,479.00	\$ 32,687.67	60.35%
\$ 76,321.36	\$ 38,161.18	\$ 38,160.18	50.00%

- Residential Housing
- COP IRT
- Non-Residential
- Correctional Treatment
- Facility Payment

Expected Expenditure Total Allocation (Monthly)	\$	552,165.44
Actual Expenditure Total Allocation (Current Month)	\$	586,033.96
% Expected Expenditure (To Date)		41.67%
% Actual Expenditure (To Date)		44.79%
% Under / (Over) Spent		-3.12%

MONTH Nov-25
 GEO REENTRY GROUP/COMMUNITY ALTERNATIVES OF EL PASO COUNTY (CAE)

	<i>Total SFY26 Contract</i>	TOTAL YTD Expenditure	% Contract Expended
	\$ 6,702,306.66	\$ (2,580,356.63)	38.50%
Residential Housing	\$ 6,166,164.00	\$ (13,866.83)	0.22%
COP IRT	\$ 128,461.75	\$ (92,324.39)	1.38%
Non-Residential	\$ 201,359.55	\$ (60,307.00)	0.90%
Correctional Treatment	\$ 130,000.00	\$ (38,161.18)	0.57%
Facility Payment	\$ 76,321.36	\$ -	0.00%
Other	\$ -	\$ (2,785,016.03)	41.55%
Total YTD Expenditure			
Percent Actual Expended			41.67%
Expected YTD Per Contract			0.11%
Percent Under/Over (-)			
Total Balance in Contract	\$ 3,917,290.63		

<i>Expected YTD Expenditures Per Contract</i>	<i>Actual YTD Expenditure</i>	<i>Actual YTD \$ Under / (Over) Against Expected</i>	<i>% Under / Over (-) against expected</i>	
\$ 2,569,235.00	\$ 2,580,356.63	\$ (11,121.63)	-0.43%	Residential
\$ 53,525.73	\$ 13,866.83	\$ 39,658.90	74.09%	COP IRT
\$ 83,899.81	\$ 92,324.39	\$ (8,424.58)	-10.04%	Non-Residential
\$ 54,166.67	\$ 60,307.00	\$ (6,140.33)	-11.34%	Correctional Treatment

4th Judicial District - Community Corrections Program Revenue and Expenditures
 SUMMARY OF ALLOCATION EXPENSES - COMMUNITY ALTERNATIVES OF EL PASO COUNTY (CAE)
 SFY26 July 1, 2025 - June 30, 2026

Community Alternatives of El Paso County (CAE)			ACTUAL INVOICING RECEIVED FROM AND PAID TO VENDOR						TOTAL FIRST HALF
	Allocated Amount From DCJ/EPC	Actual Expenditure YTD from 7/1/25 to 11/30/25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	
Community Corrections - Residential Housing	\$ 6,166,164.00	\$ 2,580,356.63	\$ 507,828.66	\$ 511,664.91	\$ 514,550.90	\$ 534,647.25	\$ 511,664.91	\$ -	\$ 2,580,356.63
Community Corrections - COP IRT	\$ 128,461.75	\$ 13,866.83	\$ -	\$ 1,407.80	\$ 2,111.70	\$ 1,900.53	\$ 8,446.80	\$ -	\$ 13,866.83
Community Corrections - Non-Residential	\$ 201,359.55	\$ 92,324.39	\$ 19,494.40	\$ 19,342.91	\$ 18,024.47	\$ 17,726.63	\$ 17,735.98	\$ -	\$ 92,324.39
Community Corrections Correctional Treatment	\$ 130,000.00	\$ 60,307.00	\$ 16,123.00	\$ 12,482.00	\$ 11,447.00	\$ 11,527.00	\$ 8,728.00	\$ -	\$ 60,307.00
Community Corrections Facility Payments	\$ 76,321.36	\$ 38,161.18	\$ -	\$ 38,161.18	\$ -	\$ -	\$ -	\$ -	\$ 38,161.18
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Option Allocation (add only if needed)		\$ -							
			\$ 543,446.06	\$ 583,058.80	\$ 546,134.07	\$ 565,801.41	\$ 546,575.69	\$ -	\$ 2,785,016.03
	Allocation Amount Remaining		Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL SECOND HALF
Community Corrections - Residential Housing	\$ 3,585,807.37		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections - COP IRT.	\$ 114,594.92		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections - Non-Residential	\$ 109,035.16		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections Correctional Treatment	\$ 69,693.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections Facility Payments	\$ 38,160.18		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Option Allocation (add only if needed)	\$ -								
REMAINING FUNDS IN ALLOCATION	\$ 3,917,290.63		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expected Expenditure Total Allocation (Monthly)	\$ 552,165.44
Actual Expenditure Total Allocation (Current Month)	\$ 546,575.69
% Expected Expenditure (To Date)	41.67%
% Actual Expenditure (To Date)	41.55%

% Under / (Over) Spent 0.11%

Expected Expenditures Per Allocation	Actual YTD Expenditure	Actual YTD \$ Under / (Over) Against Expected	% Under / Over (-) against expected
\$ 2,569,235.00	\$ 2,580,356.63	\$ (11,121.63)	-0.43%
\$ 53,525.73	\$ 13,866.83	\$ 39,658.90	74.09%
\$ 83,899.81	\$ 92,324.39	\$ (8,424.58)	-10.04%
\$ 54,166.67	\$ 60,307.00	\$ (6,140.33)	-11.34%
\$ 76,321.36	\$ 38,161.18	\$ 38,160.18	50.00%

Residential Housing
 COP IRT
 Non-Residential
 Correctional Treatment
 Facility Payment

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Provider Termination Reports – November 2025

Agenda Date: December 17, 2025

Agenda Item Number: 6-b

Presenter: MaCain Hildebrand, Justice Services Manager

Information: X

Endorsement:

Background Information:

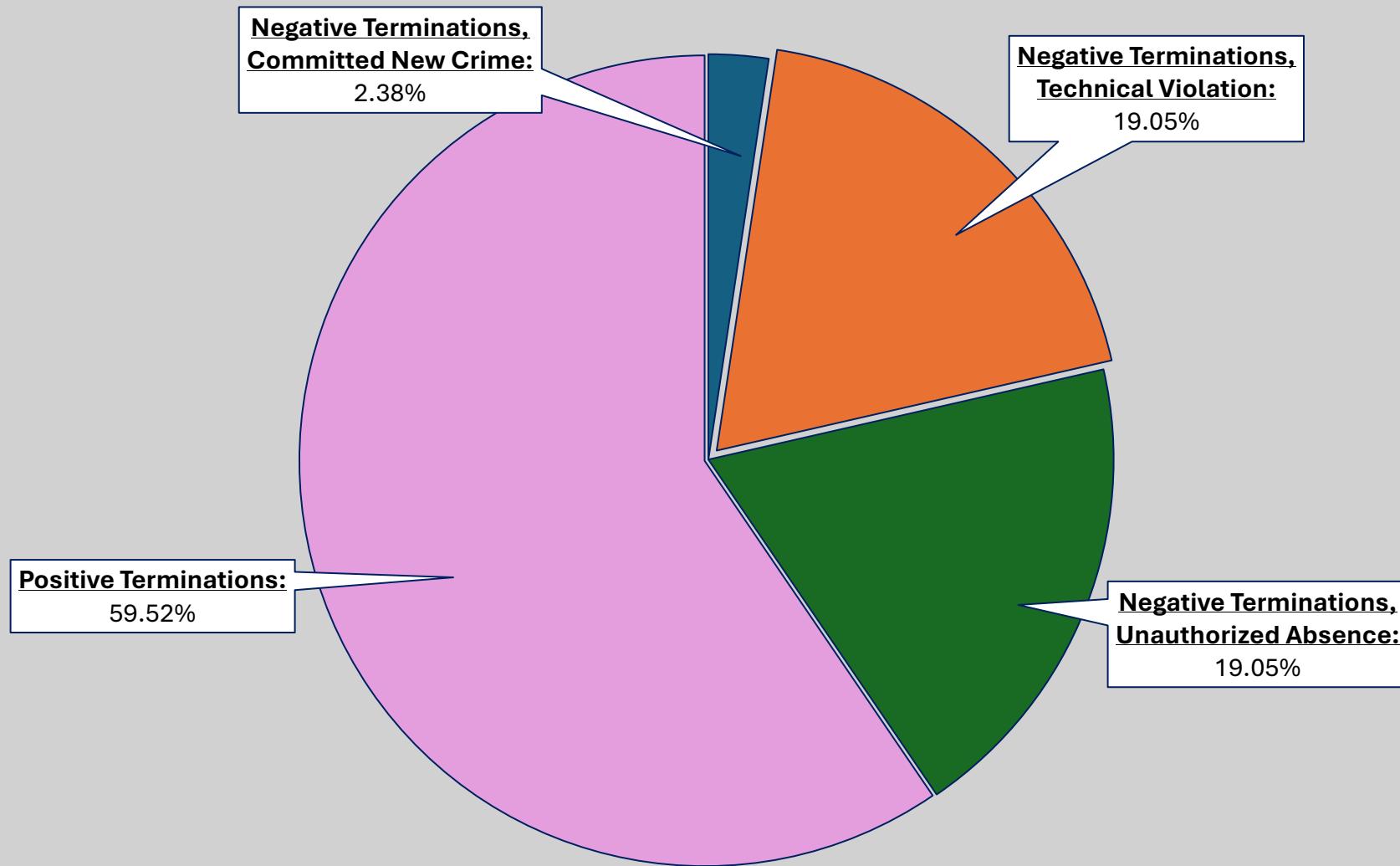
Pursuant to Article II of the El Paso County Community Corrections Board (CCB) Bylaws and section 4a of Colorado Revised Statute 17-27-103, as amended, local community corrections boards are responsible for making assessments on the number of offenders who have an unauthorized absence from custody. The data is based on reports prepared by the Community Corrections staff pursuant to Section 11 of the Colorado Revised Statute 17-27-104.

The attached Provider Termination Reports are for November 2025.

Recommended Motion:

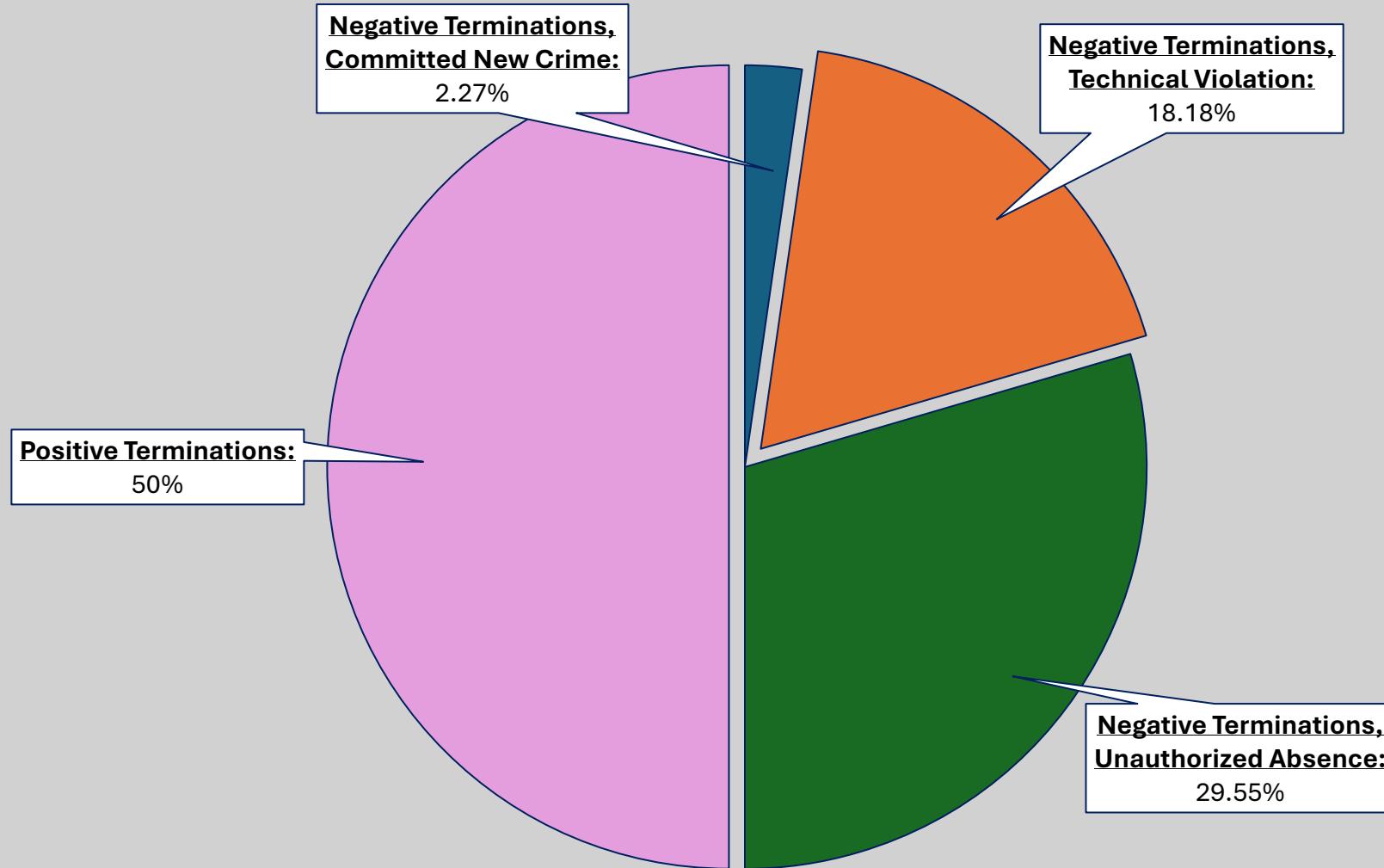
N/A

CAE Resident Terminations - November 2025



*Neutral Terminations not Included

Embrace Residential Terminations - November 2025



*Neutral Terminations not Included

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Staff Report – December 2025

Agenda Date: December 17, 2025

Agenda Item Number: 6-c

Presenter: MaCain Hildebrand, Justice Services Manager

Information: X

Endorsement:

Background Information:

Staff will provide insight and information on upcoming events, activities, and/or information otherwise not specifically covered as a separate agenda item. Topics covered under this agenda item will generally consist of the following:

- The Community Corrections Board Ballot and Agenda schedule for 2026 is attached for reference.
- Holiday schedule reminder:
 - **Christmas Eve:** Electronic ballots will be distributed on Thursday, 12/18/25, and voting will occur one day early on Tuesday, 12/23/25.
 - **Christmas Day/New Year's Eve:** No electronic ballots will be distributed on Thursday, 12/25/25, so ballot voting will not occur on Wednesday, 12/31/25
 - **New Year's Day:** No electronic ballots will be distributed on Thursday, 01/01/26, so ballot voting will not occur on Wednesday, 01/07/26.

Recommended Motion:

N/A



VERNON STEWART, EXECUTIVE DIRECTOR

COMMUNITY RESOURCES DEPARTMENT | JUSTICE SERVICES DIVISION

TO: El Paso County Community Corrections Board Members and Community Corrections Providers

FROM: Daniel Huddleston, Community Corrections Specialist
El Paso County Justice Service Division

DATE: December 17, 2025

SUBJECT: 2026 4th Judicial District Community Corrections Board Meeting Schedule

BOARD MEETINGS:

Community Corrections Board Meetings are held on the 3rd Wednesday of each month from 12:15 pm to 1:45 pm at the Justice Services Building, Conference Room. **Any change of address will be noted on the monthly agenda.** The 2026 Board meeting dates are listed below:

January 21	February 18	March 18
April 15	May 20	June 17
July 15	August 19	September 16
October 21	November 18	December 16

WEEKLY CASE REVIEW:

Criteria cases are reviewed weekly by the Community Corrections Board. Cases to be reviewed by the Board are to be submitted by the provider by 8:00 am each Thursday to be reviewed the following Wednesday. Cases will be sent to Board members each Friday. Votes are due by 1:00 pm on the following Wednesday. The 2026 weekly case review dates are listed below:

January 14, 28	February 4, 11, 25	March 4, 11, 25
April 1, 8, 22, 29	May 6, 13, 27	June 3, 10, 24
July 1, 8*, 22, 29	August 5, 12, 26	September 2, 9, 23, 30
October 7, 14, 28	November 4, 11, 25	December 2*, 9, 23*, 30*

*Observed Holiday may modify weekly reviews on these dates (subject to board approval)



December 2025/January 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3 Holiday Schedule-No Ballot Voting	4 Referral/Ballot Distribution	5	6
7	8	9	10 Ballot Voting Day	11 Referral/Ballot Distribution	12	13
14	15	16	17 Ballot Voting Day	18 Referral/Ballot Distribution	19	20
21	22	23 Holiday Schedule- Ballot Voting (One Day Early)	24 Christmas Eve Holiday Schedule	25 Christmas Day Holiday Schedule-No Referral/Ballot Distribution	26	27
28	29	30	31 New Year's Eve Holiday Schedule-No Ballot Voting	1 New Year's Day Holiday Schedule-No Referral/Ballot Distribution	2	3
4	5	6	7 Holiday Schedule-No Ballot Voting	8 Referral/Ballot Distribution	9	10

Community Corrections Board

Agenda Item Summary

Agenda Item Title: CAE - KPI Program

Agenda Date: December 17, 2025

Agenda Item Number: 8-a

Presenter: Steve Owens, Facility Director, CAE

Information:

Endorsement: X

Background Information:

The Division of Criminal Justice, Office of Community Corrections, under their Performance-Based Contracting Model, requires community corrections vendors to select and report on Key Performance Indicators (KPIs). KPIs are quantifiable measures that demonstrate performance improvement. For the purposes of performance-based contracting, the areas of performance assessed will be one on staff retention, one on staff training, and two on reducing unauthorized absences. KPIs present an opportunity for providers and boards to work together to set meaningful goals and target metrics based on individual program performance.

Local Community Corrections Board-approved KPIs will be sent to the Office of Community Corrections. Vendors will collect data from January 1, 2026, to October 31, 2026, and present it to the Board for review and approval in December 2026. All results will be delivered to the Office of Community Corrections.

CAE presents the attached KPIs to the Board for approval.

Focus areas with metric targets include:

- Staff Retention
- Staff Training
- Reducing Unauthorized Absences (2)

Recommended Motion:

Move to endorse CAE's KPI Program.

From: Tullis - CDPS, Matthew <matthew.tullis@state.co.us>
Sent: Tuesday, November 4, 2025 10:39 AM
To: Steven Frank; Mark Allison; Macain Hildebrand; Christine Burns
Subject: CAE KPI Notification
Attachments: KPI Program Proposal Form.pdf; KPI Program Proposal_Example.pdf; Proposed KPI Report from Programs.pdf

CAUTION: This email originated from outside the El Paso County technology network.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please call IT Customer Support at 520-6355 if you are unsure of the integrity of this message.

Hello my name is Matthew Tullis, and I am with the Office of Community Corrections (OCC).

In the upcoming calendar year, January 1st 2026 through October 31th 2026, you will be doing key performance indicators (KPIs) as part of the performance based contracting (PBC) cycle.

The data collection period will be in the fiscal year. In terms of timeframes:

- First, board approved KPIs, including the metric targets, are due to the Office of Community Corrections ahead of the of the calendar year.
 - I realize this is a quick turn around, so let me know if you need an extension.
- Second, the data collection period for approved KPI metrics starts.
- Third, the board reviewed and approved KPI performance delivered to the Office of Community Corrections on November 15th 2026.

The expectations for KPIs include:

- All KPIs and metric targets must first be approved by the local community corrections board and then by the OCC.
 - Local community corrections boards have influence over the KPIs as the direct contract holder to ensure local interests and expectations are represented.
- Your KPIs, and the determined metric targets, shall be based on current data and represent progress and growth for the individual program.
 - Approval of KPIs will be based on the ability to provide data representing baseline measurement and setting of meaningful targets.
 - In order to receive KPI PBC funding, three of the four metrics must be met.
- Each program is expected to have a total of four KPIs.
 - KPIs shall be focused on staff training, staff retention, and/or reducing unauthorized absences.
 - The total number of KPIs will have to be four, but can be any combination of the three topics mentioned above.
 - For example, you could do a KPI on staff retention and three KPIs on reducing unauthorized absences.

- The local community corrections board and/or the Office of Community Corrections can audit performance on the KPI and/or request additional documentation to verify the KPI.

I have attached the KPI documents that show examples of what KPIs might look like. Feel free to use your own process though!

I would also like to offer up my assistance to everyone if they have any questions, comments, and/or concerns regarding the KPIs.

Thank you!

Matthew Tullis M.A. & M.S.

Statistical Analyst/Evaluation and Fidelity Specialist/Key Performance Indicator Coordinator

Office of Community Corrections

Website: [Office of Community Corrections](#)

Cell: 303-552-4718

[Prosci® Certified Change Practitioner](#)

Through regulation, innovation and collaboration, the Office of Community Corrections strives to support our community partners in delivering superior services to clients, building a stronger, safer Colorado.

710 Kipling Street, Suite 200, Lakewood, CO, 80215

Pronouns: He/Him/His (Sharing your pronouns and checking with others about what pronouns they use helps build welcoming spaces for transgender and gender diverse people).

Please think of the environment before printing this email.

Well Being Notice: Receiving this email outside of normal working hours? Managing work and life responsibilities is unique for everyone. I have sent this email at a time that works for me. Please respond at a time that works for you.



Proposal: Key Performance Indicators

Program Name: Community Alternatives of El Paso County (CAE)

Contact Person: Steve Owens

Email: steven.owens@geogroup.com Telephone: 719-318-5586

Please use the sections below to describe each of the four or more proposed KPIs.

Staff Retention KPI:

1. Name or Title of Proposed KPI:

Overall Employee Retention Improvement

2. What is the target metric?

3% improvement for all staff from the previous year

3. What is the baseline of this KPI?

The baseline will be the two-year time period prior to December 1, 2025 (12/01/2023 to 11/30/2024 and 12/01/2024 to 11/30/2025)

4. How will this KPI be measured?

Compare employee retention statistics over the previous two years

5. Please describe the data currently available related to this target, and what changes will be made in order to collect the necessary data.

Available data would be obtained from staff turnover rates during those time periods.

6. Please share any preliminary approaches to meeting the target. We recognize these may evolve throughout the course of the data collection period.

Employee training, staff development, staff recognition, staff recruitment incentives, and hiring bonuses will assist with meeting this goal.

7. If this KPI shows improvement, how will it impact the program?

This will support our goal of retaining and hiring qualified and experienced employees, and increase program effectiveness through increased consistency and job knowledge.



Proposal: Key Performance Indicators

Staff Training KPI:

1. Name or Title of Proposed KPI:

Motivational Interviewing Training

2. What is the target metric?

All CAE staff will have completed motivational interviewing training.

3. What is the baseline of this KPI?

Assess which staff have completed MI and then assure all other staff complete the training.

4. How will this KPI be measured?

The training report will show all CAE employees have completed MI training.

5. Please describe the data currently available related to this target, and what changes will be made in order to collect the necessary data.

Training data is available for current staff for the previous two years. Data entry into the GEO training/Absorb system will be completed to demonstrate all staff have completed the required training.

6. Please share any preliminary approaches to meeting the target. We recognize these may evolve throughout the course of the data collection period.

Scheduled quarterly training will ensure staff attendance and create an environment where these skills are utilized more frequently. Increase the number of CAE training instructors to assure adequate instructors are available to complete training.

7. If this KPI shows improvement, how will it impact the program?

DCJ 2025 PACE audit requires CAE to submit a plan that includes having all levels of staff go to training for motivational interviewing to improve staff skills in enhancing intrinsic motivation.



Proposal: Key Performance Indicators

Reducing Unauthorized absences KPI:

1. Name or Title of Proposed KPI:

Peer and Transition Mentoring Services

2. What is the target metric?

Provide weekly scheduled consistent peer support and transition mentoring opportunities with a certified peer. The target metric will be improved resident program outcomes as indicated by a reduction in unauthorized absences/escapes.

3. What is the baseline of this KPI?

The baseline will be the total number of escapes in the two-year time period prior to December 1, 2025 (12/01/2023 to 11/30/2024 and 12/01/2024 to 11/30/2025).

4. How will this KPI be measured?

Compare CAE escape statistics over the previous two years.

5. Please describe the data currently available related to this target, and what changes will be made in order to collect the necessary data.

Available data would be obtained from escape statistics during those time periods.

6. Please share any preliminary approaches to meeting the target. We recognize these may evolve throughout the course of the data collection period.

Increasing the availability of peer support, communication regarding available peer support opportunities, case manager referrals to peer support for those recognized as struggling.

7. If this KPI shows improvement, how will it impact the program?

Peer support will improve program outcomes and reduce unauthorized absences / escapes.



Proposal: Key Performance Indicators

Reducing Unauthorized absences KPI:

1. Name or Title of Proposed KPI:

Case Manager Retention

2. What is the target metric?

3% improvement for case managers from the previous year and better program outcomes as indicated by an overall reduction in the number of unauthorized absences.

3. What is the baseline of this KPI?

The baseline will be case manager turn over statistics from the two-year time period prior to December 1, 2025 (12/01/2023 to 11/30/2024 and 12/01/2024 to 11/30/2025). The baseline will be the total number of escapes in the two-year time period prior to December 1, 2025 (12/01/2023 to 11/30/2024 and 12/01/2024 to 11/30/2025).

4. How will this KPI be measured?

Compare case manager retention statistics over the previous two years and compare resident escape statistics over the previous two years. Program effectiveness will be measured through improved case manager retention and better outcomes as defined by a reduction in the number of unauthorized absences / escapes.

5. Please describe the data currently available related to this target, and what changes will be made in order to collect the necessary data.

Available data would be obtained from staff turnover rates during those time periods. Available data would be obtained from escape statistics during those time periods.

6. Please share any preliminary approaches to meeting the target. We recognize these may evolve throughout the course of the data collection period.

Employee training, staff development, and staff recognition will assist with meeting this goal.

7. If this KPI shows improvement, how will it impact the program?

This will support our goal of retaining and hiring qualified and experienced employees, and increase case management effectiveness through increased consistency and job knowledge. Retention will result in longer continuous supervision by the same case manager for improved program outcomes.



Office of Community Corrections

Division of Criminal Justice

Program Representative Approval

Program Representative Name/Title: CAE Director

Signature: [Signature] Date: 12/11/2025

Community Corrections Board Approval

Comments from Community Corrections Board:

Board Representative Name/Title: _____

Signature: _____ Date: _____

Office of Community Corrections Approval

OCC Representative Name/Title: _____

Signature: _____ Date: _____

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Embrace - KPI Program

Agenda Date: December 17, 2025

Agenda Item Number: 8-b

Presenter: Mark Wester, Executive Director, ECC

Information:

Endorsement: X

Background Information:

The Division of Criminal Justice, Office of Community Corrections, under their Performance-Based Contracting Model, requires community corrections vendors to select and report on Key Performance Indicators (KPIs). KPIs are quantifiable measures that demonstrate performance improvement. For the purposes of performance-based contracting, the areas of performance assessed will be one on staff retention, one on staff training, and two on reducing unauthorized absences. KPIs present an opportunity for providers and boards to work together to set meaningful goals and target metrics based on individual program performance.

Local Community Corrections Board-approved KPIs will be sent to the Office of Community Corrections. Vendors will collect data from January 1, 2026, to October 31, 2026, and present it to the Board for review and approval in December 2026. All results will be delivered to the Office of Community Corrections.

Embrace presents the attached KPIs to the Board for approval.

Focus areas with metric targets include:

- Staff Retention
- Staff Training
- Reducing Unauthorized Absences (2)

Recommended Motion:

Move to endorse Embrace's KPI Program.

From: Tullis - CDPS, Matthew <matthew.tullis@state.co.us>
Sent: Tuesday, November 4, 2025 10:2 AM
To: Mark Ester; Mark Allison; Macain Hildebrand; Christine Burns
Subject: Embrace KPI Notification
Attachments: KPI Program Proposal_Example.pdf; Proposed KPI Report from Programs.pdf; KPI Program Proposal Form.pdf

CAUTION: This email originated from outside the El Paso County technology network.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please call IT Customer Support at 520-6355 if you are unsure of the integrity of this message.

Hello my name is Matthew Tullis, and I am with the Office of Community Corrections (OCC).

In the upcoming calendar year, January 1st 2026 through October 31st 2026, you will be doing key performance indicators (KPIs) as part of the performance based contracting (PBC) cycle.

The data collection period will be in the fiscal year. In terms of timeframes:

- First, board approved KPIs, including the metric targets, are due to the Office of Community Corrections ahead of the calendar year.
 - I realize this is a quick turn around, so let me know if you need an extension.
- Second, the data collection period for approved KPI metrics starts.
- Third, the board reviewed and approved KPI performance delivered to the Office of Community Corrections on November 15th 2026.

The expectations for KPIs include:

- All KPIs and metric targets must first be approved by the local community corrections board and then by the OCC.
 - Local community corrections boards have influence over the KPIs as the direct contract holder to ensure local interests and expectations are represented.
- Your KPIs, and the determined metric targets, shall be based on current data and represent progress and growth for the individual program.
 - Approval of KPIs will be based on the ability to provide data representing baseline measurement and setting of meaningful targets.
 - In order to receive KPI PBC funding, three of the four metrics must be met.
- Each program is expected to have a total of four KPIs.
 - KPIs shall be focused on staff training, staff retention, and/or reducing unauthorized absences.
 - The total number of KPIs will have to be four, but can be any combination of the three topics mentioned above.
 - For example, you could do a KPI on staff retention and three KPIs on reducing unauthorized absences.

- The local community corrections board and/or the Office of Community Corrections can audit performance on the KPI and/or request additional documentation to verify the KPI.

I have attached the KPI documents that show examples of what KPIs might look like. Feel free to use your own process though!

I would also like to offer up my assistance to everyone if they have any questions, comments, and/or concerns regarding the KPIs.

Thank you!

Matthew Tullis M.A. & M.S.

Statistical Analyst/Evaluation and Fidelity Specialist/Key Performance Indicator Coordinator

Office of Community Corrections

Website: Office of Community Corrections

Cell: 303-552-4718

[Prosci® Certified Change Practitioner](#)

Through regulation, innovation and collaboration, the Office of Community Corrections strives to support our community partners in delivering superior services to clients, building a stronger, safer Colorado.

710 Kipling Street, Suite 200, Lakewood, CO, 80215

Pronouns: He/Him/His (Sharing your pronouns and checking with others about what pronouns they use helps build welcoming spaces for transgender and gender diverse people).

Please think of the environment before printing this email.

Well Being Notice: Receiving this email outside of normal working hours? Managing work and life responsibilities is unique for everyone. I have sent this email at a time that works for me. Please respond at a time that works for you.



COLORADO

Office of Community

Corrections

Division of Criminal Justice

Proposal: Key Performance Indicators

Program Name: Embrace

Contact Person: Mark Wester

Email: mwester@embrace.org Telephone: 719.473.4460

Please use the sections below to describe each of the four or more proposed KPIs.

Staff Retention KPI 1:

1. Name or Title of Proposed KPI:

90 Day Turnover Reduction

2. What is the target metric?

Reduce 90 Day turnover by 5% by December 31, 2026 to 40%

3. What is the baseline of this KPI?

2025 90 Day Turnover was 42%

4. How will this KPI be measured?

Monthly tracking of new employee time of employment.

5. Please describe the data currently available related to this target, and what changes will be made in order to collect the necessary data.

This information is currently tracked through our payroll system.

6. Please share any preliminary approaches to meeting the target. We recognize these may evolve throughout the course of the data collection period.

Embrace will improve new employee support through increased on the job training.

Embrace is also in the early stages of implementing a new employee buddy program to support new

7. If this KPI shows improvement, how will it impact the program?

Improve employee retention, reduce turnover and increase productivity.



COLORADO

Office of Community
Corrections

Division of Criminal Justice

Proposal: Key Performance Indicators

Staff Retention KPI 2:

1. Name or Title of Proposed KPI:

Decrease of Annualized Unauthorized Absences

2. What is the target metric?

Embrace's annualized data for 2025 is projected to be 146. The target metric is a 5% decrease of the annualized number.

3. What is the baseline of this KPI?

The baseline is 146 and a 5% decrease would be 139 unauthorized absences. A total reduction of 7 absences.

4. How will this KPI be measured?

This baseline will be measured using Embrace's Offender management System (OFS).

5. Please describe the data currently available related to this target, and what changes will be made in order to collect the necessary data.

Embrace collects this information in its OFM, along with documentation in the community corrections information and billing system (CCIB).

6. Please share any preliminary approaches to meeting the target. We recognize these may evolve throughout the course of the data collection period.

Embrace will analyze the effectiveness of its client orientations and receive client feedback.

7. If this KPI shows improvement, how will it impact the program?

This KPI will improve community safety and client care continuity, and support.



COLORADO

Office of Community
Corrections

Division of Criminal Justice

Proposal: Key Performance Indicators

Staff Training KPI 1:

1. Name or Title of Proposed KPI:

Improve On the Job Training

2. What is the target metric?

Improve staff retention and reduce total employee turnover by 5% over 2025 year end turnover data.

3. What is the baseline of this KPI?

Current projected turnover for 2025 is ~ 61%

4. How will this KPI be measured?

Monthly turnover data is calculated and exit interviews are conducted. Training will be a key focus area of inquiry in exit interview data.

5. Please describe the data currently available related to this target, and what changes will be made in order to collect the necessary data.

We currently gather monthly turnover data. We will revise our exit interview to more specifically focus on on the job training. We will also leverage the buddy program to evaluate the impact on employee training.

6. Please share any preliminary approaches to meeting the target. We recognize these may evolve throughout the course of the data collection period.

We have added an on the job trainer full time position.

We have implemented a employee buddy program to increase new employee support.

7. If this KPI shows improvement, how will it impact the program?

This will continue to improve our employee engagement, reduce turnover and make Embrace more productive and effective.



COLORADO

Office of Community
Corrections

Division of Criminal Justice

Proposal: Key Performance Indicators

Staff Training KPI 2:

1. Name or Title of Proposed KPI:

Early Departures

2. What is the target metric?

Reduce Unauthorized Absences of the first 15 days of a clients stay by 5%

3. What is the baseline of this KPI?

Annualized projections of unauthorized absences in the first 15 days is 51. Embrace will lower unauthorized absences in the first 15 days by 5%, or by 3.

4. How will this KPI be measured?

This will be measured using Embrace's OFM systems for average length of stays.

5. Please describe the data currently available related to this target, and what changes will be made in order to collect the necessary data.

Embrace currently has the infrastructure to monitor the data collection.

6. Please share any preliminary approaches to meeting the target. We recognize these may evolve throughout the course of the data collection period.

Assessments of client orientation, intakes, and client feedback will be used to identify areas for improvement.,

7. If this KPI shows improvement, how will it impact the program?

It will positively impact community safety, client care and continuity.



COLORADO

Office of Community
Corrections

Division of Criminal Justice

Program Representative Approval

Program Representative Name/Title: Mark Wester, Executive Director

Signature:

A blue ink signature of the name Mark Wester.

Date:

12/12/2025

Community Corrections Board Approval

Comments from Community Corrections Board:

Board Representative Name/Title: _____

Signature: _____ Date: _____

Office of Community Corrections Approval

OCC Representative Name/Title: _____

Signature: _____ Date: _____

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Community Corrections 1st Quarter SFY26 Referral Data

Agenda Date: December 17, 2025

Agenda Item Number: 8-c

Presenter: MaCain Hildebrand, Justice Services Manager

Information: X

Endorsement:

Background Information:

HB 18-1251 required the Division of Criminal Justice to publish an annual report that includes referral trends and acceptance data. This report is submitted to the Division of Criminal Justice and to other stakeholders.

The 1st Quarter data for State Fiscal Year 25-26 for the 4th Judicial District Community Corrections and DCJ Referral Data (July 1, 2025 – September 30, 2025) is attached.

Recommended Motion:

N/A

Judicial District	Total Transition Referrals	Total Transition Referrals Denied by Board	Total Transition Referrals Denied by Facility	% of Total Transition Referrals Approved	Primary Transition Referrals	Primary Transition Referrals Denied by Board	Primary Transition Referrals Denied by Facility	% of Primary Transition Referrals Approved	Alternative Transition Referrals	Alternative Transition Referrals Denied by Board	Alternative Transition Referrals Denied by Facility	% of Alternative Transition Referrals Approved
1st	181	67	67	26%	81	22	29	37%	100	45	38	17%
2nd	149	62	6	54%	143	58	6	55%	6	4	0	33%
4th	251	74	40	55%	202	60	18	61%	49	14	22	27%
6th	5	4	1	0%	4	4	0	0%	1	0	1	0%
7th	35	28	0	20%	9	6	0	33%	26	22	0	15%
8th	70	7	26	53%	37	4	7	70%	33	3	19	33%
9th	27	11	7	33%	16	7	4	31%	11	4	3	36%
10th	77	23	16	49%	57	18	8	54%	20	5	8	35%
12th	33	20	0	39%	19	10	0	47%	14	10	0	29%
13th	26	22	0	15%	5	2	0	60%	21	20	0	5%
15th	37	29	0	22%	6	1	0	83%	31	28	0	10%
17th	176	60	60	32%	124	54	29	33%	52	6	31	29%
18th	144	52	20	50%	105	32	11	59%	39	20	9	26%
19th	55	19	26	18%	51	19	23	18%	4	0	3	25%
20th	63	5	38	32%	39	3	20	41%	24	2	18	17%
21st *	39	27	0	31%	24	17	0	29%	15	10	0	33%
Totals	1368	510	307	40%	922	317	155	49%	446	193	152	23%

Judicial District	Primary Auto-Accept Transition Referrals	Primary Auto-Accept Denied by Facility	% of Primary Auto-Accept Approved	Alternate Auto-Accept Transition Referrals	Alternate Auto-Accept Denied by Facility	% of Primary Auto-Accept Approved	Diversion Referrals	Diversion Referrals Denied by Board	Diversion Referrals Denied by Facility	% of Diversion Referrals Approved
1 st	-	-	-	-	-	-	109	12	7	83%
2 nd	8	0	100%	1	0	100%	71	13	1	80%
4 th	26	1	96%	2	0	100%	284	41	36	73%
6 th	0	0	-	0	0	-	31	5	1	81%
7 th	-	-	-	-	-	-	49	15	0	69%
8 th	7	0	100%	1	1	0%	128	6	17	82%
9 th	-	-	-	-	-	-	28	7	0	75%
10 th	-	-	-	-	-	-	55	7	5	78%
12 th	-	-	-	-	-	-	72	36	0	50%
13 th	1	0	-100%	0	0	-	32	11	0	66%
15 th	-	-	-	-	-	-	33	15	0	55%
17 th	68	0	100%	37	0	100%	310	68	15	73%
18 th	45	11	76%	14	9	36%	169	27	4	82%
19 th	3	0	100%	0	0	-	87	18	18	59%
20 th	-	-	-	-	-	-	49	9	0	82%
21 st *	-	-	-	-	-	-	72	22	0	69%
Totals	158	12	92%	55	10	82%	1579	312	104	74%

Judicial District	Condition of Parole Referrals	Condition of Parole Referrals Denied by Board	Condition of Parole Referrals Denied by Facility	% of Condition of Parole Referrals Approved
1 st	3	0	3	0%
2 nd	1	0	0	100%
4 th	33	0	4	88%
6 th	0	0	0	-
7 th	5	1	0	80%
8 th	15	1	4	67%
9 th	2	0	0	100%
10 th	4	0	4	0%
12 th	6	3	0	50%
13 th	1	1	0	0%
15 th	0	0	0	-
17 th	9	2	7	0%
18 th	2	0	0	100%
19 th	5	0	5	0%
20 th	3	0	1	67%
21 st *	14	7	0	50%
Totals	103	15	28	58%

Appendix A

Community Corrections Referral Reporting

Quarters 1, 2,3 and 4, FY36

Background. HB 18-1251 requires the Division of Criminal Justice to publish an annual report that includes case referral and acceptance trends. This appendix provides the number of referrals submitted to each judicial district and the percent of community corrections referrals that are accepted within a judicial district by quarter for FY26.

Data source. Several local community corrections boards, in cooperation with the Colorado Association of Community Corrections Boards and Community Corrections Coalition, developed a survey that captures the number of referrals, board denials, and provider denials for each jurisdiction. Recognizing that there are different screening processes in each jurisdiction, only the final approved/denied decision is recorded and presented here. All boards with a residential program participated in the survey/data collection process in FY26.

Transition referrals. The transition referrals, approvals, and denials include all transition referrals screened by each judicial district, including primary, secondary and tertiary. A transition primary referral is a referral that is sent to the jurisdiction that an inmate is planning to parole to. Secondary and tertiary referrals are those that have been denied by the primary jurisdiction and sent to alternate jurisdictions for screening. In some jurisdictions, the number of secondary and tertiary transition referrals exceeds the number of primary referrals received.

Summary of findings. Diversion and Transition referral rates vary considerably across judicial districts, and also vary over time. In general, Diversion and Condition of Parole referrals were approved at higher rates than Transition referrals. Cases with a sex offense conviction were frequently denied; in some judicial districts, these cases are automatically excluded from consideration. The judicial district with the highest Transition acceptance rate (with an acceptance rate above xx%) in FY26 was the xx. The judicial district with the highest Diversion acceptance rate (with rates above xx %) was the xx. The judicial districts with the highest Condition of Parole acceptance rates (with rates above xx %) were the xx.

EL Paso County – Community Corrections

July 2025 – September 2025

1st Quarter FY 25-26 Activity – Community Corrections

- **137 Successful Residential Completions 252**
 - 54.37% residential successful completion rate
- **115 Unsuccessful Residential Completions**
 - 45.63% residential unsuccessful completion rate
 - 42 Technical Violation
 - 70 Unauthorized Absence
 - 3 New Crime
 - 2 Warrant/Pending Crime – Prior to Placement
 - 3 Other
- **14 Successful Non-Residential Completions**
 - 56% non-residential successful completion rate
 - 4 Committed New Crime
 - 2 Technical Violation
 - 5 Escape
 - 4 Returned to Residential Status
 - 0 Other
- **299 Board reviewed referrals with 184 accepted.** This equates to a **61.54% acceptance rate.**
 - **1 Board** referral was **Rejected after Accepted (RAA)** by the providers
 - **1 Diversion** referral was **Rejected After Accepted (RAA)** by the providers
- **115 board rejected.** This equates to **38.46% rejection rate.**
- **568 Total Referrals** (Diversion, Transitions, Condition of Probation (COPr), Condition of Parole (COP), and ISP-I)
 - 251 Transition Referrals
 - 74 Transition Referrals Denied by Board
 - 40 Transition Referrals Denied by Facility
 - 53.75% of Transition Referrals Approved by Board
 - 84.06% of Transition Referrals Approved by Facility
 - 268 Diversion Referrals
 - 41 Diversion Referrals Denied by Board
 - 36 Diversion Referrals Denied by Facility
 - 68.70% of Diversion Referrals Approved by Board
 - 86.19% of Diversion Referrals Approved by Facility
 - 33 Condition of Parole Referrals
 - 0 Condition of Parole Denied by Board
 - 4 Condition of Parole Referrals Denied by Facility
 - 100% of Condition of Parole Referrals Approved by Board
 - 87.88% Condition of Parole Referrals Approved by Facility

- 0 ISP-I Direct Referrals
- 0 ISP-I Direct Denied by Board
- 0% ISP-I Direct Referrals Approved by Board
- 16 Condition of Probation Referrals
 - 0 Condition of Probation Denied by Board
 - 1 Condition of Probation Referrals Denied by Facility
- 100% of Condition of Probation Referrals Approved by Board
- 93.75% Condition of Probation Referrals Approved by Facility

- **\$51,486** in total Correctional Treatment Funds usage for clients in 4th JD
 - **\$11,434** in Correctional Treatment Funds for clients at Embrace
 - **\$40,052** in Correctional Treatment Funds for clients at CAE

1st Quarter Referral Reviews FY 25-26	
Total # Transition 251	Total # Board Reviewed Transition 160
Total # Condition of Parole (COP) 33	Total # Board Reviewed COP 8
Total # ISP - I Direct 0	Total # Board Reviewed ISP - I 0
Total # Diversion 268	Total # Board Reviewed Diversion 131
Total # Condition of Probation (COPr) 16	Total # Board Reviewed COPr 0

1st Quarter Referral Reviews FY 25-26	
Total Jurisdiction Referrals 568	Total Board Reviewed Referrals 299