



El Paso County
Contracts and Procurement Division
15 East Vermijo Avenue
Colorado Springs, Colorado 80903

REQUEST FOR INFORMATION RFI #23-069-PPACG
Addendum #1 – May 25, 2023

**THIS ADDENDUM SHALL BECOME A PART OF THE SOLICITATION
AND MUST BE ACKNOWLEDGED**

**Request for Information #RFI-23-69-PPACG – Space Base Delta 1 Utilities Resilience Study –
dated May 17, 2023**

CLARIFICATIONS:

This is a Request for Information ONLY

El Paso County will only accept electronic bid proposals submitted through the Rocky Mountain E-Purchasing system. A Submittal Log will be posted after the County has had an opportunity to review and verify the submittals offered to the County.

The original Offer must be received before the due date and time through electronic package through the Rocky Mountain E-Purchasing system. The Vendor is responsible for ensuring their proposal is posted by the due date and time outlined in the solicitation document.

If the submittal arrives late, it will not be included in the electronic lockbox.

ADMINISTRATION:

- The question period has expired
- Responses should follow the Response Format on pages 13-14 and include all responses to all mandatory requirements.
- We will be verifying submittals include the following:
 - Submittal properly acknowledged (Cover Sheet)
 - Addendum acknowledged
 - Required Documentation
 - Evaluation Criteria Documentation

If a submittal is missing any of the above-mentioned documentation the submittal may be returned to the vendor as non-responsive and be deemed ineligible to participate.

RESPONSE TO QUESTIONS:

1. Does this project include federal funds? Is there a small business goal associated with this project?

1A) No, this project does not include federal funds nor a small business goal, this is a Request for Information ONLY.

2. "Provide details on the necessary security clearances needed by individuals that would be assigned to the Resiliency Study." In our experience with this type of project, the source material is typically deemed Controlled Unclassified Information (CUI) which does not require security clearance but does carry with it certain information controls. Is the County aware of specific source documents that will be provided to the consultant which are Classified? If so, please specify which level of Clearance is associated with the existing source documentation.
 - 2A) We are uncertain whether there will be security clearances required at this time. Please include security clearance levels your firm or employees may currently have.
3. Regarding necessary security clearances cited on page 13 of the RFI, Federal Agencies typically mandate the necessary clearances required to access their facilities and information and set their own requirements in lieu of relying on the suggestions of contractors. Can El Paso County/ PPACG please provide information on the level of clearance that will be required along with an anticipated timeline for when those clearances will be required.
 - 3A) Please reference the response to question #2 above.
4. The first page of the RFI states that the scope of work is contained within the document, but it is not. Can you please provide it?
 - 4A) The Scope of Work for this Request for Information can be found on page 12 of the solicitation document.
5. Do you intend to select a contractor based upon submissions on this RFI, or is there an additional selection process?
 - 5A) No, we do not intend to select a contractor based upon this RFI. We are gathering information to solicit for these types of services with additional information through a Request for Proposal.
6. How are the evaluation criteria being weighted?
 - 6A) We do not release the weights of the evaluation criteria so as to receive a well-rounded submittal from all contractors.
7. It is our belief based on experience that security clearances will not be required. Will you please explain how security clearance information will be used as selection criteria?
 - 7A) Please reference the response to question #2 above.
8. Are there any limits to the period of performance or any anticipated completion requirements? Are there any special requirements for stakeholder engagement? Are there deliverable and/or reporting requirements? Page 14 references, "Provide response without reference to El Paso County/ PPACG logo in one PDF document" – please elaborate on the statement "without reference to..." – does this indicate we cannot name the contracting authority or not use the logo?
 - 8A) El Paso County's logo is trademarked and as such cannot be used by any other entity or person.

Signature below indicates that applicant has read all the information provided above and agrees to comply in full. This addendum is considered as a section of the Request for Information and therefore, this signed document shall be considered and fully submitted with the original package.

PRINT OR TYPE YOUR INFORMATION

Company Name: _____ Fax: _____

Address: _____ City/State/Zip: _____

Contact Person: _____ Title: _____

Email: _____ Phone: _____

Authorized Representative's Signature: _____ Date: _____

Printed Name: _____ Title: _____

Email: _____ Phone: _____