
**THIS ADDENDUM SHALL BECOME A PART OF THE SOLICITATION
AND MUST BE ACKNOWLEDGED**

**Request for Proposal RFP-25-033 – El Paso County Stormwater Infrastructure Inventory and Condition
Assessment - dated March 12, 2025**

CLARIFICATIONS:

The Pre-Proposal Meeting Sign-In Sheet is included as an attachment.

El Paso County will only accept electronic bid proposals submitted through the Rocky Mountain E-Purchasing system. A Submittal Log will be posted after the County has had an opportunity to review and verify the submittals offered to the County.

The original Offer must be received before the due date and time through an electronic package transmitted through the Rocky Mountain E-Purchasing system. The Vendor is responsible for ensuring its Response is posted in its entirety by the due date and time outlined in the solicitation document. No allowances will be provided to those Vendors whose submittal is not uploaded prior to the due date and time outlined in the solicitation.

If the submittal arrives late and/or is not uploaded in its entirety, it will not be included in the electronic lockbox.

ADMINISTRATION:

- The question period has expired
- Responses should follow the Response Format on pages 12-13 and include all responses to all mandatory requirements.
- We will be verifying submittals include the following:
 - Submittal properly acknowledged (Cover Sheet)
 - Addendum acknowledged
 - Required Documentation
 - Evaluation Criteria Documentation
 - Submission Form
 - Completed W9
 - Sample Certificate of Insurance
 - Fee Schedule

If a submittal is missing any of the above-mentioned documentation the submittal may be returned to the vendor as non-responsive and be deemed ineligible to participate.

RESPONSE TO QUESTIONS:

1. Section 3 of the RFP states: "Participate and facilitate meeting(s) with the County PM, stakeholders, county attorney, county administration, public and public hearings as applicable." How many meetings

should we assume for each of these categories (i.e., meetings with PM, meetings with Stakeholders etc.)?

1a. Consultants should plan for recurring coordination meetings with the County Project Manager throughout the duration of the project. Any additional meetings, such as those involving stakeholders, County departments, or the public, should be anticipated and budgeted as deemed appropriate by the consultant based on their proposed approach and understanding of the project scope.

2. What stakeholders does the County anticipate being part of this project?

2a. At this time, the County anticipates that primary coordination will be internal, with the County Project Manager. However, consultants should be prepared to engage with other County departments or external stakeholders as may be identified during the course of the project.

3. Will the county require public involvement as part of this project?

3a. Public involvement outside of coordination and work associated with PTEs is not expected at this time. However, consultants should include a reasonable allowance for public engagement efforts in their scope and fee to accommodate potential needs that may arise as the project progresses.

4. Can the county share the sign in sheet for the preproposal meeting?

4a. Yes, it is included as an attachment to this addendum.

5. Regarding Addendum #2 Q&A #6 360 pano requirement for CCTV inspection, can you please confirm if this is for both manhole and pipeline inspection?

5a. Panoramic video should be utilized in all subsurface inspections.

6. Can you please confirm what the budget is for the project, to be completed before 12/2025?

6a. The budget for the project has not been disclosed. The Fee Schedule is part of the evaluation criteria (20%).

7. Due to low production during the winter season, would it be possible to extend the 12/31/2025 deadline past winter?

7a. It is El Paso County's preference that all work for this RFP be completed within the calendar year 2025. However, it is up to the consultant to provide their best schedule and milestones for this project. The project schedule is a part of the selection criteria and will be scored based on the consultants' submitted schedule.

8. For the cleaning requirement, can you please confirm cleaning is three to four pass per NASSCO standards?

8a. All infrastructure should be adequately cleaned to perform NASSCO Level II inspections. It is expected that cleaning will expose and allow for the identification of all structural and O&M deficiencies.

9. For the cleaning requirement, is it the County's expectation that all manholes and piping will be cleared of 95% of debris prior to CCTV assessment?

9a. All infrastructure should be adequately cleaned to perform NASSCO Level II inspections. It is expected that cleaning will expose and allow for the identification of all structural and O&M deficiencies.

10. Can you please confirm the quantity of debris, or an estimate of quantity, to properly estimate disposal?

10a. It is the consultant's responsibility to complete any cleaning required to perform the inspections of all stormwater assets and to estimate work associated with cleaning, transport, and disposal of debris. Materials and work necessary to clean, transport, and dispose of debris should be included in the base bid.

11. If the County does not have an estimated quantity of debris, can the County please provide a base quantity of debris for pricing purposes?

11a. It is the consultant's responsibility to complete any cleaning required to perform the inspections of all stormwater assets and to estimate work associated with cleaning, transport, and disposal of debris. Materials and work necessary to clean, transport, and dispose of debris should be included in the base bid.

12. Can the County provide a site for disposal or a location for drying beds for disposal of debris?

12a. The county does not have any sites or locations that the consultant can use for disposal or drying at this time. It is the consultant's responsibility to locate adequate disposal sites needed to complete the work required.

13. Can the County provide lay down yards for disposal containers to be hauled off at a later date by Contractor?

13a. At this time, EL Paso County does not have any laydown yards that the consultant can assume to use. It is the consultant's responsibility to arrange for laydown yards should they need to use any.

Signature below indicates that applicant has read all the information provided above and agrees to comply in full. This addendum is considered as a section of the Request for Proposal and therefore, this signed document shall become considered and fully submitted with the original package.

PRINT OR TYPE YOUR INFORMATION

Company Name: _____	Fax: _____
Address: _____	City/State/Zip: _____
Contact Person: _____	Title: _____
Email: _____	Phone: _____
Authorized Representative's Signature: _____	Date: _____
Printed Name: _____	Title: _____
Email: _____	Phone: _____