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**THIS ADDENDUM SHALL BECOME A PART OF THE SOLICITATION  
AND MUST BE ACKNOWLEDGED**

**Request for Proposal RFP-25-033 – El Paso County Stormwater Infrastructure Inventory and Condition  
Assessment - dated March 12, 2025**

**CLARIFICATIONS:**

I. List of the Subdivisions is included as an attachment to this addendum.

**The Fee Schedule is not required in a separate envelope. Please include your Fee Schedule in your proposal.**

El Paso County will only accept electronic bid proposals submitted through the Rocky Mountain E-Purchasing system. A Submittal Log will be posted after the County has had an opportunity to review and verify the submittals offered to the County.

The original Offer must be received before the due date and time through an electronic package transmitted through the Rocky Mountain E-Purchasing system. The Vendor is responsible for ensuring its Response is posted in its entirety by the due date and time outlined in the solicitation document. No allowances will be provided to those Vendors whose submittal is not uploaded prior to the due date and time outlined in the solicitation.

If the submittal arrives late and/or is not uploaded in its entirety, it will not be included in the electronic lockbox.

**ADMINISTRATION:**

- The question period has expired
- Responses should follow the Response Format on pages 12-13 and include all responses to all mandatory requirements.
- We will be verifying submittals include the following:
  - Submittal properly acknowledged (Cover Sheet)
  - Addendum acknowledged
  - Required Documentation
  - Evaluation Criteria Documentation
  - Submission Form
  - Completed W9
  - Sample Certificate of Insurance
  - Fee Schedule

If a submittal is missing any of the above-mentioned documentation the submittal may be returned to the vendor as non-responsive and be deemed ineligible to participate.

**RESPONSE TO QUESTIONS:**

1. During the CCTV of any pipe segment if you are unable to continue due to debris will any cleaning be required?

*1a. It is the consultant's responsibility to perform any cleaning required to perform the inspections of all stormwater assets. Materials and work necessary to clean stormwater assets should be included in the base bid.*

2. Should all pipe be cleaned prior to CCTV?

*2a. It is the consultant's responsibility to perform any cleaning required to perform the inspections of all stormwater assets. Materials and work necessary to clean stormwater assets should be included in the base bid.*

3. If cleaning is required, would the disposal site be provided?

*3a. Any work including the cleaning, haul, and disposal of any materials necessary to complete inspections is the consultant's responsibility. All material removed will need to be disposed of at a non-El Paso County location. Cleaning, haul, and disposal should be included in the base bid.*

4. If pipe cleaning is required, will water be provided?

*4a. It is the consultant's responsibility to perform any cleaning required to perform the inspections of all stormwater assets. Materials and work necessary to clean stormwater assets should be included in the base bid.*

5. Will manholes and inlets require inspection and if so, will NASSCO level 1 or level 2 be required?

*5a. Inspections should be of NASSCO Level 2 to capture images and videos as applicable.*

6. Will county request conventional or HD or pano for the CCTV portion of the project?

*6a. Panoramic video is required for CCTV inspections.*

7. What type of geodatabase are you considering, such as an enterprise geodatabase (e.g., PostGIS, PostgreSQL, Oracle, etc.)?

*7a. Vendor will be supplied with a populated schema of existing assets in FGDB format. Any/all GUID's or other Asset ID's should be preserved and not modified. Existing assets should be updated and new assets added to the FGDB. Duplicate asset creation will not be accepted. Only updates of existing data or new assets shall be accepted.*

8. What specific security requirements do you have for the system?

*8a. No public access for datasets. Distributed and/or partnered collaborations will require vendor provided licenses for vendor staff.*

9. Is there a particular data schema that the county is committed to following?

*9a. Yes, the county has a data schema associated with stormwater assets that it is committed to following. This can be provided in FGDB format.*

10. Do you currently have videos or photos included with your dataset?

*10a. The current data set does not include any photo or video attachments.*

11. Are there any specific requirements for video or image quality associated with the current dataset?

*11a. All images/videos provided shall be in full captured resolution and not reduced in size/resolution or image quality.*

12. Can you estimate the percentage of data missing from the established dataset?

*12a. The County is aware that our database is missing stormwater asset information for at least 103 subdivisions. General stormwater asset information for these subdivisions is currently being updated through another project. However, these assets will still require inspection and updates to any data gaps. Consultants should estimate costs associated with inspection of these assets and updates to the geodatabase to include in the base bid. A list of the subdivisions is included as an attachment to this addendum.*

13. Is your current GIS system hosted on on-premise servers, or is it cloud-based (e.g., Azure, AWS)?

*13a. DPW's GIS system is cloud based utilizing ArcGIS Online.*

14. To achieve cost savings, would a Professional Engineer (PE) need to be onsite for the assessment of the stormwater assets, or could they conduct the assessments remotely using photos and CCTV data?

*14a. A registered PE does not need to be included in the data collection and condition assessments. However, it is preferred that a registered PE is included in the review of processes for data collection, review of any major deficiencies identified, and any work that would otherwise benefit from the guidance or review of a registered PE.*

15. Does the County have any other data standards for other layers (e.g. right-of-way) that we'd need to match or be aware of or can we modify the storm datasets to any new platform/format independent of the other county data?

*15a. The county maintains a number of other data layers in AGOL, such as ROW. All GIS data collected for this project should utilize the existing database schema for stormwater and non-stormwater assets. No modification is permitted without prior written agreement (email) from EPC DPW.*

16. How many PTE's should be assumed?

*16a. Work associated with estimating and executing PTEs is the responsibility of the consultant and should be included in the base bid.*

17. How much survey time should be assumed?

*17a. Survey should be estimated by the consultant and included in the base bid. Survey should include all geospatial items specified in the attribute tables included the Appendix of the RFP. Survey must also include all invert elevations.*

18. On page 9 of 45, the RFP refers to modeling. Can you confirm whether modeling is part of this project?

*18a. Modeling is not included as part of this project. Any information identified or collected that can aid in modeling associated with future master planning efforts is desirable.*

19. How much time should the consultant assume to update the GIS database?

*19a. The number and type of assets in the County's GIS database have been included in the RFP. Additionally, the attribute table for each type of asset has been included in the Appendix of the RFP. It is the consultant's responsibility to determine the level of work associated with updating the GIS database and to include in the base bid.*

20. How much cleaning of infrastructure should be assumed in order to inspect?

*20a. It is the consultant's responsibility to perform any cleaning required to perform the inspections of all stormwater assets. Materials and work necessary to clean stormwater assets should be included in the base bid.*

21. What is the County's preferred schedule for this work and will the master plan portion of the project occur subsequently to this effort?
- 21a. The project completion to include all milestones and deliverables should be completed within the calendar year. Scheduling is part of the evaluation criteria for this RFP.*
22. Hi, please see questions below: • Is there a total amount of storm pipe footage? • How many inlets / mhs? • Is there a budget for this? • If we need to jet and vac, will there be a spot to dump?
- 23a. All assets, types, and quantities have been included in the RFP on page 5 of the RFP. The budget has not been disclosed as part of the RFP. It is the consultant's responsibility to perform any cleaning required to perform the inspections of all stormwater assets. Materials and work necessary to clean stormwater assets should be included in the base bid.*
23. Is the proposal required to be ADA compliant? If so, can the deadline be extended?
- 24a. This phase of the project is not required to adhere to any ADA compliance. However, the subsequent Master Plan will identify any compliance issues and provide recommendations for updates to infrastructure. Any efficiencies that can be achieved regarding the ADA compliance updates in the master planning effort as part of this project would be desirable from the County's standpoint.*
24. Do cover and divider pages count towards the page count?
- 25a. No, cover pages and dividers will not count towards page limits.*
25. Do resumes count towards the page count?
- 26a. No, resumes will not count towards page limits.*
26. Page 14 of the RFP states that "The fee schedule shall be provided as a separate document in a sealed envelope, independent of the technical proposal. Since this is a virtual submittal, how should the fee schedule be submitted?
- 27a. The Fee Schedule is not required in a separate envelope. Please include your Fee Schedule in your proposal.*
27. Is there flexibility in the December 31, 2025, timeline for the completion of this work? Would the County be open to a prioritized approach for completion of the asset condition assessments?
- 28a. The project completion to include all milestones and deliverables should be completed within the calendar year. Scheduling is part of the evaluation criteria for this RFP.*
28. Following proper NASSCO standards (clean bottom of the pipe) the desired production rate of inspection will be very difficult to achieve. Is El Paso County agreeable to longer duration if pilot programs show its warranted?
- 29a. The project completion to include all milestones and deliverables should be completed within the calendar year. Scheduling is part of the evaluation criteria for this RFP.*
29. The Indemnification terms are unagreeable per the Engineers Joint Contract Documents Committee®. Is El Paso willing to modify the Indemnification clause?
- 30a. The County will review and consider any changes to the contract terms as long as they are listed in Exhibit #1: Exceptions. Please include any relevant documentation to support these changes.*
30. We expect there to be inaccessible areas for jet/vac trucks that will be needed to clean the pipe. Does El Paso have any assumptions/workarounds for these areas that we should assume in the scope of work?

*31a. The County does not currently have any assumptions for these areas, but will work with the consultant through addressing any of these issues.*

31. For Private Property access-needing locations, will El Paso arrange for access through the private property?

*32a. Work associated with estimating and executing PTEs is the responsibility of the consultant and should be included in the base bid.*

32. For the rural sites where straight satellite communication could be limited, would El Paso County be agreeable a larger tolerance, spot check, creative solutions, etc. to capture locations?

*33a. The County will work with the Consultant in these cases and determine the best means of handling these issues.*

33. Does the County have any other data standards for other layers (e.g. right-of-way) that we'd need to match or be aware of or can we modify the storm datasets to any new platform/format independent of the other county data?

*34a. The stormwater data set should be updated in its current state and platform, and include new pertinent data collection for uses in future master planning efforts. The County intends to provide feedback on this task through the pilot phase of this project.*

Signature below indicates that applicant has read all the information provided above and agrees to comply in full. This addendum is considered as a section of the Request for Proposal and therefore, this signed document shall become considered and fully submitted with the original package.

PRINT OR TYPE YOUR INFORMATION

Company Name: _____	Fax: _____
Address: _____	City/State/Zip: _____
Contact Person: _____	Title: _____
Email: _____	Phone: _____
Authorized Representative's Signature: _____	Date: _____
Printed Name: _____	Title: _____
Email: _____	Phone: _____