

EL PASO  **COUNTY**
COLORADO

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FINANCIAL SERVICES DEPARTMENT
CONTRACTS AND PROCUREMENT DIVISION
TRACI GORMAN, CPPO, CPPB – CONTRACTS & PROCUREMENT MANAGER

June 27, 2023

Jennifer Cooper
Colorado Springs Community and Cultural Collective at the City Auditorium
127 ½ E. Bijou
Colorado Springs, CO 80903

Dear Ms. Cooper,

Thank you for your interest in providing El Paso County with the Citizen's Service Center Café.

Based on El Paso County's assessment of your submittal in response to our Request for Proposal, your firm has been selected to negotiate a contract with El Paso County, Colorado.

We will be in contact with your firm within the next few weeks to begin the process of negotiating a contract and the establishment of an operations plan for the Citizen's Service Center Cafe.

In addition, you are requested to furnish within two (2) weeks of receipt of this letter, Certificates of Insurance evidencing compliance with El Paso County's requirements for insurance and a copy of your current proof of registration with State of Colorado.

We appreciate your interest in doing business with El Paso County and encourage you to continue to apply for future opportunities.

Sincerely,



Matthew Marter
Procurement Specialist I
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