



El Paso County
Contracts and Procurement Division
15 East Vermijo Avenue
Colorado Springs, Colorado 80903
REQUEST FOR PROPOSAL RFP #23-004
Addendum #2 – February 9, 2023

**THIS ADDENDUM SHALL BECOME A PART OF THE SOLICITATION
AND MUST BE ACKNOWLEDGED**

Request for Proposal RFP #23-004; Galley Road Sidewalks-Bridge At Peterson Project - dated January 25, 2023

CLARIFICATIONS:

El Paso County will only accept electronic bid proposals submitted through the Rocky Mountain E-Purchasing system. A Submittal Log will be posted after the County has had an opportunity to review and verify the submittals offered to the County.

The original Offer must be received before the due date and time through electronic package through the Rocky Mountain E-Purchasing system. The Vendor is responsible for ensuring their proposal is posted by the due date and time outlined in the solicitation document.

If the submittal arrives late, it will not be included in the electronic lockbox.

ADMINISTRATION:

- The question period has expired.
- Responses should follow the Response Format on pages 31-32 and include all responses to all mandatory requirements.
- We will be verifying submittals include the following:
 - Submittal properly acknowledged (Cover Sheet)
 - Addendum acknowledged
 - Required Documentation
 - Evaluation Criteria Documentation
 - Submission Form
 - Completed W9
 - Fee Schedule (in separate envelope)
 - Universal Entity Identifier (UEI) Number
 - Statement of Qualifications (SOQ)-Standard Form (SR) 330
 - Proof of SAM.gov eligibility (certificate of good standing)

If a submittal is missing any of the above-mentioned documentation the submittal may be returned to the vendor as non-responsive and be deemed ineligible to participate.

RESPONSE TO QUESTIONS:

1. Q: In section 6 Response Format, item B states that responses should be submitted in a tab format that follows the outline on the Response Submittal Requirements page. However, that page is not listed within the RFP document. Can you provide?

A: Please refer to the Revised Submission Form attached to this Addendum No. 2 as well as the required documents as listed on page 19 Section 2: Required Documentation.

2. Q: What is the page limit? There are references to both 50 pages and 30 pages on page 31. What is included and what is excluded from the page limit?
A: There is a fifty (50) page limit. Please refer to the Revised Submission Form attached to this Addendum No. 2 as well as the required documents as listed on page 19 Section 2: Required Documentation.

3. Q: The RFP states that the Fee Schedule should be submitted as a "separate sealed envelope," but it also states that the proposal should be a single PDF. Do you want it included in the main PDF document or as a separate file?
A: Technical proposals shall be submitted as a single PDF with all the required documentation as outlined in the solicitation. The Fee schedule shall be submitted as a separate sealed file.

4. Q: Are we permitted to use Microsoft Word versions of the SF330 forms?
A: Yes, Microsoft Word versions of the SF330 forms are acceptable.

5. Q: Reference is made in the RFP to the "Response Submittal Requirements Page," however, there is not such a page included in it. What are we expected to submit other than the forms included in the package and SF330 forms?
A: Please refer to the Revised Submission Form attached to this Addendum No. 2 as well as the required documents as listed on page 19 Section 2: Required Documentation.

6. Q: Similarly, reference is made to "Required Document Requirements," but there are no details about them.
A: Please refer to the Revised Submission Form attached to this Addendum No. 2 as well as the required documents as listed on page 19 Section 2: Required Documentation.

7. Q: "Requested items in the appendices will not be included in the [30]-page limit." What do these items consist of?
A: Please refer to the Revised Submission Form attached to this Addendum No. 2 as well as the required documents as listed on page 19 Section 2: Required Documentation..

8. Q: May we use an 11x17 sparingly for other graphical items than the schedule?
A: Yes, you may use 11x17 sparingly for other graphical items.

Signature below indicates that applicant has read all the information provided above and agrees to comply in full. This addendum is considered as a section of the Request for Proposal and therefore, this signed document shall become consideration and fully submitted with the original package.

PRINT OR TYPE YOUR INFORMATION

Company Name: _____	Fax: _____
Address: _____	City/State/Zip: _____
Contact Person: _____	Title: _____
Email: _____	Phone: _____
Authorized Representative's Signature: _____	Date: _____
Printed Name: _____	Title: _____
Email: _____	Phone: _____