

**THIS ADDENDUM SHALL BECOME A PART OF THE SOLICITATION
AND MUST BE ACKNOWLEDGED**

Request for Proposal RFP-22-134 – Cell Vent and Window Replacement - dated September 7, 2022

CLARIFICATIONS:

El Paso County will only accept electronic bid proposals submitted through the Rocky Mountain E-Purchasing system. A Submittal Log will be posted after the County has had an opportunity to review and verify the submittals offered to the County.

The original Offer must be received before the due date and time through electronic package through the Rocky Mountain E-Purchasing system. The Vendor is responsible for ensuring their proposal is posted by the due date and time outlined in the solicitation document.

If the submittal arrives late, it will not be included in the electronic lockbox.

ADMINISTRATION:

- The question period has expired
- Responses should follow the Response Format on pages 21-22 and include all responses to all mandatory requirements.
- We will be verifying submittals include the following:
 - Submittal properly acknowledged (Cover Sheet)
 - Addendum acknowledged
 - Required Documentation
 - Evaluation Criteria Documentation
 - Submission Form
 - Completed W9
 - Pricing Form

If a submittal is missing any of the above-mentioned documentation the submittal may be returned to the vendor as non-responsive and be deemed ineligible to participate.

ATTACHEMENTS:

The following attachments are being added to this Addendum:

1. 22-134 Pre-Solicitation Sign-In Sheet

RESPONSE TO QUESTIONS:

- 1) The screws look pretty secure in place, meaning the number of times they have been painted. They may have to be extracted (cut) and replaced. Should we be carrying a contingency for screw replacement or will this be addressed as needed?
A. Many screws will need to be replaced. Carrying a contingency is advised.
- 2) Is there a specific type of glazing tape the facility prefers?
A. Mar resistant Lexan, ½ inch thick.
- 3) Is any sealant to be used for new glazing, around the stop? If so, is it both inside and outside of the room?
A. Glazing tape will be used on both sides.
- 4) Is there a place to store material on site (loading dock or storage area) or should a Conex be assumed in the proposal?
A. There will be a designated area to store materials on site. There should be no need for a Conex.
- 5) Is the facility providing waste service or should we plan on taking all trash/recycle off site?
A. Small items such as removed vents and windows may be thrown away on site.
- 6) What are the available working days/hours?
A. Normal business days and hours are preferred. Facility is open 24/7, if work needs to be done outside normal hours, we can accommodate that work.
- 7) Is ventilation able to be shut off while working in each pod?
A. Yes, ventilation will be turned off for each pod while work is in progress.
- 8) Are there smoke detectors in the cells? Can the FA be bypassed for each pod individually during work hours to avoid any possible alarms?
A. There are no smoke detectors in the cell. Smoke Detectors are located within the chase between each cell. The FA will be placed into bypass while work is being performed within each housing unit.
- 9) What is the extent of power available for welders?
A. 110V is available within each housing unit. If 220V is needed contractor must provide an electrician.
- 10) Is inventory required upon entry and exit? It was mentioned that tools and supplies can be left in the pods. Do boxes have to be locked AND locked in a cell or is locking in a cell enough security?
A. Inventory is required on entry and exit. We prefer most tools remain within the facility for the duration on the project to minimize the number of times inventoried. I would prefer locked boxes in the housing unit, not locked in a cell. If boxes are locked in a cell, security staff will be required to unlock that cell prior to the contractor start working.
- 11) How many rooms/cells are in each pod in which the vents are being replaced?
A. A1 – 32, A2 – 16, A3 – 48, B1 – 16, B3 – 32, B4 – 32, C1 – 48, C2 – 48, D1 – 48, D2 – 48. Each cell has 2 vents except B4 where half have been changed already.

12) How many windows in each pod are to be replaced?

A. A1 – 1, A2 – 2, A3 – 4, B1 – 3, B3 – 12, B4 – 22, C1 – 21, C2 – 19, D1 – 1, D2 – 4

13) Will pods be vacated of prisoners while work is occurring?

A. Yes, the housing units will not have inmates in them while work is being performed.

14) Is it necessary to cut the old mesh out of the vents vs. just going over the tops of them? We are concerned about the potential of flammable materials that have been placed behind the existing vents by prisoners.

A. Yes, the mesh and louvers must be removed from the old vents to ensure proper air flow.

Signature below indicates that applicant has read all the information provided above and agrees to comply in full. This addendum is considered as a section of the Request for Proposal and therefore, this signed document shall become consideration and fully submitted with the original package.

PRINT OR TYPE YOUR INFORMATION

Company Name: _____ Fax: _____

Address: _____ City/State/Zip: _____

Contact Person: _____ Title: _____

Email: _____ Phone: _____

Authorized Representative's Signature: _____ Date: _____

Printed Name: _____ Title: _____

Email: _____ Phone: _____