COMMISSIONERS: STAN VANDERWERF (CHAIR) CAMI BREMER (VICE-CHAIR)

**SIGNATURE** 

HOLLY WILLIAMS CARRIE GEITNER LONGINOS GONZALEZ, JR.

# FINANCIAL SERVICES DEPARTMENT TRACI GORMAN, CPPO, CPPB – CONTRACTS & PROCUREMENT MANAGER

RFP NO. 22-021 DUE DATE: FEBRUARY 9, 2022

# ADDENDUM NO. 1 For PAINT MINES INTERPRETIVE PARK SITE IMPROVEMENT AND PRESERVATION PLAN

**DATE OF ADDENDUM: JANUARY 21, 2022** 

**THE ATTACHED** addendum shall become as fully a part of the above named RFP as if therein included and shall take full and complete precedence over anything contained to the contrary.

**ACKNOWLEDGMENT:** Each proposer shall indicate acknowledgment of receipt of this addendum by signing below and submitting this addendum **(this page only)** with the proposal.

Each proposer shall be responsible for reading every item on the attached addendum to ascertain to what extent and in what manner it affects the work being proposed.

No attempt is made to list Addendum items in chronological order or in conformity with the Drawings to which they refer or which they affect.

X NO CHANGE TO DUE DATE CHANGE DUE DATE TO:	
acknowledge receipt of this addendum which shall become	a part of the submitted proposal.
COMPANY NAME	PHONE
AUTHORIZED REPRESENTATIVE	TITLE



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DATE

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The following is hereby made a part of this solicitation:

#### **QUESTIONS:**

The following questions were submitted:

- 1. Please clarify the proposal due date and the RFP number. The RFP cover letter and Fee Proposal Form.doc contain different information. Tapis Associates, Inc. submitted County response: The proposal due date is February 9, 2022.
- 2. What is the available budget (or ROM) the County has to complete this project? Otak submitted a question

County response: County response: See below question 9.

- 3. Does the County have a recent completed topographic survey of or geotechnical analysis of the project limits available? Or should we include a surveyor and geotechnical engineer (as needed) along with pricing for those scopes of work. Otak submitted a question County response: El Paso County has GIS Lidar and 2-ft contours, which will be made available to the Contractor. The Contractor does not have to complete a topographical survey of the entire prosperity, however should be prepared to complete topographical survey, only within the project area, and only as necessary, to inform the recommendations and design of proposed site improvements.
- **4.** The County has specified page limits in the proposal requirements section for most (if not all) of the sections. Is there a page maximum for the Project Understanding and Approach? Otak submitted a question

County response: No, please keep as brief and to the point as possible.

- **5.** Beyond what is described in the "3. Coordination" section of the Statement of Work in the RFP, will public outreach/engagement be part of the consultant's scope of work? If so, can you provide more specificity regarding the required scope of services (including number of meetings, etc.) to be priced in the fee?
  - County response: El Paso County anticipates coordination with the public but does not have a required number of public meetings for this project. El Paso County is looking for the Contractor to draw from their previous expertise and provide recommendations for public outreach and coordination. This can be in the form of public meetings, virtual meetings, website, etc...
- **6.** At this time, what level (if any) of Subsurface Utility Engineering (SUE) does the County envision being required to complete this project? Has the cost for SUE services been factored into/included in the County's budget?
  - County response: El Paso County is not aware of any utilities within the immediate vicinity of the project. SUE would only be required if the consultant is proposing any improvements within the existing County ROW, or impacts to the existing overhead electric lines which are easily identifiable on aerial imagery. If, during the project it is determined that SUE services are needed, the Consultant shall provide those costs for County review and approval prior to completing any SUE work.

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7. Are 11x17 pages acceptable. If so, will they count as one page or two? Otak submitted a question

County response: Yes, they will count as one. Please limit the number.

**8.** Is there a total page limit for the Proposal? If so, do the cover, resumes, tab pages and required forms count towards that total page number? The page limits for some of the sections are clear in the RFP.

County response: No, please keep as brief and to the point as possible.

**9.** What is EPC's allocated budget for this project? This information allows consultants to appropriately scope our approach to meet your needs.

County response: El Paso County has budgeted \$150,000 - \$250,000 for this project.

- 10. Please clarify the phrase "Bid support will include the development of bid documents, specifications and ..." in General Specifications (third page in RFP), I. GENERAL, paragraph 3. The question is surrounding the word "development." Is it accurate to substitute the words "supporting EPC in the bidding process" for the words "the development"? The previous paragraph clearly indicates the CDs and specs are part of this scope of work.

  County response: The Contractor shall be responsible for development of construction documents and specifications as outlined in Section D. Final Design and Construction
  - documents and specifications as outlined in Section D. Final Design and Construction Drawings. If the County elects to proceed with Optional Construction Support Services, the Contractor will be asked to respond to request for information, review submittals, and develop shop drawings or additional specifications as needed.
- 11. What level of topographic and existing developed infrastructure survey information is available for the site? Should addition survey data collection be included in this scope? County response: El Paso County has GIS Lidar and 2-ft contours, which will be made available to the Contractor. The Contractor does not have to complete a topographical survey of the entire prosperity, however, should be prepared to complete topographical survey, only within the project area, and only as necessary, to inform the recommendations and design of proposed site improvements.
- **12.** Please describe the "stakeholder coordination" you envision.

County response: El Paso County anticipates coordination with the public but does not have a required number of public meetings for this project. El Paso County is looking for the Contractor to draw from their previous expertise and provide recommendations for public outreach and coordination. This can be in the form of public meetings, virtual meetings, website, etc.

**13.** What is EPC's allocated budget for this project? This information allows consultants to appropriately scope our approach to meet your needs.

County response: El Paso County has budgeted \$150,000 - \$250,000 for this project.

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## **ATTACHMENTS:**

1. Attachment 6. Fee Proposal Form-Revised

### **END OF ADDENDUM NUMBER ONE.**

All other terms and conditions of the original RFP shall remain unchanged, and the subsequent proposals received as a result of this solicitation shall be opened and evaluated in accordance with those terms and conditions.

Please sign the addendum signature page and return it with your proposal. Failure to acknowledge this addendum in writing may be cause for rejection of your proposal.

David Carey

David Carey, CPPB
Procurement Specialist