

**Financial Services Department**  
Budget, Contracts & Procurement, and Finance

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**Board of County Commissioners**

Holly Williams, District 1  
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**MINUTES**

**El Paso County Community Services Block Grant Advisory Board**  
**Friday, December 12, 2025, 2:00 p.m.**  
**Virtual Via Teams**

**Present:** Board members: Greg Roosevelt, Camron Scott, Shelley Cobau, Amy Stephens

(Absent: Lauren Nelson, Dan Hoff, Kevin Kersey)

Guests (public) –Haley Chapin with Tri-Lakes Cares; Crystal Klausmeier with CASA; Lindsey Craft with Catholic Charites; Amanda Rogers with CPCD, Keira Connelly with Careers in Construction, Amy Blanchard with StableStrides, Denise Patrick with Mt. Carmel, Kayley Weber with Partners in Housing

County Staff: Amanda Grant, Heather Cross, Becky Hager

1. Greg called the meeting to order at 2:05 pm. It was noted that of the currently filled seven positions, four Board members were present so a quorum was established.
2. Amy moved to approve the 12/12/2025 agenda. Camron seconded. Motion carried.
3. Camron moved to approve the minutes from the 09/12/2025 meeting. Amy seconded. Motion carried.
4. Greg announced the planned 2026 meeting dates: March 13, June 12, September 11, and December 11. All will be held at 2:00pm and are planned to be virtual.
5. Board Membership Update: Currently, the Board has seven of nine positions filled. El Paso County has posted vacancy notices to the EPC website. Camron disclosed that his term expires in January 2026 and he will not seek to serve a second term. EPC staff noted that the Administration department of EPC has been notified, and the general process is that they list vacancies on the EPC Volunteer Board website and conduct most of the function of filling vacancies. EPC staff acknowledged Cam's service and expressed thanks to him. Greg noted he would like the Board to meet in person at least once per year.
6. El Paso Budget personnel presented the financial review noting that total allocations to EPC were \$1,332,869 and total expenditures were \$938,673 leaving \$394,196. It was noted that CSBG has been funded for 2026 and DOLA is waiting for the federal agency to release the funds. Once DOLA receives the funds, they will allocate to the CO agencies.

7. El Paso County Staff noted that the continuing resolution passed in November included CSBG funding for 2026 Q1. It was noted that a majority of the OCS staff had been laid off earlier this year, but has been reinstated, leading to delays in release of funds. It was also noted that the eligibility level remains at 200% of the Federal Poverty Level.
8. El Paso County staff noted that the preparation of the Needs Assessment report continues with two sections complete and others in process. The Needs Assessment Template was sent to the Board in the meeting packet, along with a link to the previous report. Board members were encouraged to provide any ideas, insights or resources to El Paso County staff to incorporate into the report. It was also noted that the survey to provide additional information for the NA report has been released. A flyer with a QR code has been prepared and will be sent to Board members and subrecipients. All were encouraged to take the survey and share it with EPC residents.
9. Programmatic Reports:

Kiera Connelly with Careers in Construction noted that CICC serves 21 schools in the Pikes Peak region, with 15 located in El Paso County. Enrollment in the El Paso County schools is approximately 1,000 students. "Navigators" are currently going into the classes providing classes on various topics related to the construction industry and on preparing for job searches. They are also scheduling guest speakers from various sections of the industry. Job shadowing and field trips are also part of the program to expose students to the many areas of the construction industry. Students are working on earning certifications in various areas. Greg inquired about the job market for the students. Kiera noted that those in the industry anticipate the job market to pick up in the Summer when the students will be looking for jobs. Amy asked if anyone may enroll. Kiera noted that the only limit is class size. EPC staff noted that due to this program serving students, DOLA approved using free and reduced lunch information at each school to determine an estimate of students that meet the 200% of FPL eligibility requirement.

Amanda Rogers with CPCD noted that due to loss of funds by District 11, who has participated in the 2-Gen program, their program has been reduced to only offer certification in Family Development. She noted that parents who were already in the program will continue to be supported as they finish their certifications. Greg asked who can participate in the program. Amanda noted that the program is available to the parents of current Head Start students, based upon income limits.

Crystal Klausmeier with CASA described their supervised visitation program which is court-ordered while parents go through the courts on domestic violence cases. CSBG funding is used to waive the fee for the program. The goal is for parents to no longer need supervision while spending time with their children. Approximately 30% of the families served qualify for CSBG assistance. Crystal shared a story of mother who has successfully left the program after only 9 months. She has gained stable housing and is able to be with her two children with no supervision

Lindsey Craft with Catholic Charities noted that CSBG supports staffing at the Marian House. She noted that since July, they have served 3,358 unique individuals for the daily meal, with a total of approximately 35,000 meals served. The pantry, which provides a grocery 'shopping' model has served 448 families, representing 1,521 individuals. Greg asked about the individuals being served, and Lindsey noted that about 60% are homeless, some adults and some families. Shelley asked how the meals are served. Lindsey noted that it is cafeteria style, and those being served eat in the dining room.

Denise Patrick with Mt. Carmel noted that CSBG funds help support homeless prevention case management services for veterans. She noted that this is a busy time of year, with such things as Angel Tree and various food and gift card distributions, done in conjunction with Care & Share. She noted that 9 previously homeless veterans were moving to permanent housing today. They have received job counseling services and received support through case management and will continue to receive support. Mt. Carmel is currently serving 265 individuals through case management services.

Kayley Weber with Partners in Housing noted that CSBG funds are used to support families with children who are facing housing uncertainty. The year-long program provides credit courses, employment

assistance and housing navigation classes. All 68 of their units are currently occupied, with some planning a move to permanent housing soon. They have served approximately 400 individuals this year. Next week, they will provide a free 'shopping' opportunity for children and parents. Gifts and funds have been donated to support the holiday event.

Haley Chapin with Tri-Lakes Cares noted that TLC fills a service gap in Northern El Paso County. CSBG funds are being used for transportation and housing/utility assistance. She noted that the annual fund-raising concert was happening today, and that a gentleman who donated a vehicle last year would be at the concert this year to hear the story of the person who received the vehicle, after maintenance was performed, and who is now able to work a stable job and is moving closer to being self-sustaining.

Amy Blanchard with StableStrides noted that CSBG funds support mental health services through adaptive riding and 'groundwork' with horses. StableStrides will be taking a break over the holidays. Their Board will be meeting soon to determine the sustainability of the adaptive riding program. They plan to continue a strong mental health assistance program but aren't sure of the form that will take at this point.

10. Board Discussion: Shelley suggested determining if the County Commissioners would be able to help distribute the NA survey. Greg and Shelley both noted that an in-person meeting once per year would be a good idea, preferably in the Summer. EPC staff noted they would look into that for 2026.

11. Public Comments: None

12. Unscheduled Items: None

13. Agenda for the Next Board Meeting: None

Shelley moved to adjourn the meeting. Amy seconded. Motion carried. Meeting was adjourned at 2:50 p.m.